

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant

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MINUTES

of the virtual meeting of Godstone Parish Council held on **Monday 1 March 2021** at **7.30pm**

Members: Cllrs J Gardner, C White, B Davis, D Stone, C Farr, L Case, Cllrs S Farr, J Farnaby and M McLoughlin

In Attendance: Cllr C Swann, M Crane, M Stuart-Menteth, F Pavely, S Endersby (Clerk)

1. Questions from Members of the Public

1.1 Greenview wall – A request to tidy up the wall and remove some earth along the path.

Councillors noted the request and confirmed a note would be made of the work for review in the future but could not be considered a priority at the moment.

ACTION – 3/21 – 1 – Add to do list for potential future action, clearing earth from the path and tidying up the wall.

1.2 Wall on Triangle – Noted that this is not on Parish land.

1.3 Signage to stop parking on Greenview grass area – It was reported that there are services in the area where signage/bollards were discussed for installation and more consideration needs to be given about what is suitable for installation.

2. Apologies and reasons for absence

2.1 There were no apologies, and the meeting was deemed quorate.

3. Declarations of Interest

3.1 No pecuniary interests declared.

3.2 Cllr C Farr referred to his personal interest in items 6.4 and 6.5.

4. County and District Councillors – Brief report on matters affecting the Parish

4.1 Tandridge District Council (TDC) Councillor C Swann reported:

4.1.1 Budget and Council Tax - The TDC budget has been formalised and a council tax increase of 2.8% confirmed.

4.1.2 Planning - Budget consideration created larger discussions in some area such as planning as councillors are looking for improvements in the planning department.

4.1.3 Rubbish and Recycling – A new contract is starting on 4 April 2021.

4.1.4 Open Spaces Strategy – TDC aiming for the final sign off on the strategy on 9 March 2021.

Question raised – Where does the money come from for the Open Spaces Strategy?

The Open Strategy would be part of the community services budget.

4.1.5 Litter on verges and highways – Concern raised with Cllr C Swann about the amount of litter on verges and roads. It was noted that verges and highways are dealt with by Surrey County Council. Cllr J Farnaby requested that issues of litter on slip roads (A22/M25) be notified to him as he able to liaise with Highways England and stated strongly that volunteers must not carry out litter picks on the slip roads due to Health and Safety.

4.1.6 Rubbish Bins – Concern about full bins. It was noted that TDC empty bins and are response to reports of full bins.

5. Minutes of the previous meeting held on Monday 1 February 2021

5.1 The following comments on the minutes of the previous minutes of the meeting held on 1 February 2021 were raised by Councillor B Davis:

5.1.1 Noting the minute in relation to item 6. Motions proposed for discussion by Councillors, in relation to allotment fees, the word *substantially* be included in the resolution.

5.1.2 Noting the minute in relation to item 10.2.2, the term 'Pinned to the map' be clarified.

5.1.3 Noting the minute in relation to Action 2/21-5 – clarify if this action included the replacement of the posts.

RESOLVED – Remove damaged posts on the Green if they are dangerous, but due to financial considerations at this current time posts not to be automatically replaced.

- 5.1.4 Noting the minute in relation to matter 10.7 Bus stop repairs completed. The word 'stop' should be 'shelter'
- 5.1.5 Noting the minute in relation to matter 10.8 and a 'New Christmas Tree proposed, using the supply from St Stephens.' Clarification on if it was to be a new tree planted or if there is a tree already at the Church that is to be lit.

RESOLVED – Noting specific details had not been discussed at the February meeting, councillors confirmed that the details of the proposal are to use a tree that is already planted and to install lights on the tree using the churches electrical supply.

ACTION – 3/21 – 2 – The Clerk to amend the minutes to include the points raised in 5.1.1, 5.1.2 and 5.1.4

- Item 6 - the word *substantially* be included in the resolution.
- Item 10.2.2 – to read '*Playground – Your Fund Surrey – Noted that the idea has been lodged with SCC, the first stage of an application for funding, by being 'pinned to the [map](#)' on the website.*
- Item 10.7 - the word 'stop' to be changed to 'shelter'.

RESOLVED – Councillors unanimously agreed that the minutes, with amendments as detailed in 5.1.1, 5.1.2 and 5.1.4 of these minutes and other points clarified, were an accurate record of the meeting held on 1 February 2021.

ACTION 2/21 – 2a – Clerk to liaise with the Chairman to arrange for the minutes of the meeting held on 1 February 2021 to be signed.

6. Motions proposed for discussion by Councillors

6.1 Godstone Parish council should ask Tandridge District Council (TDC) the following questions on the subject of the recently published Open Spaces Strategy in order that we can decide if it has been money well spent. GPC have already spent a considerable time in responding to the consultation and we need to decide whether we want to put any more of our limited resources into further comment and embracing any of the final actions recommended in the report:

- 6.1.1 How much has the Open Spaces Strategy concept and report cost since its inception and what will the ongoing cost be?
- 6.1.2 With the current COVID situation and the limited resources at TDC and in Parish Councils do TDC still think this is a worthwhile initiative at this time?
- 6.1.3 Is this work a TDC initiative or was it a Government or Surrey County Council (SCC) requirement?
- 6.1.4 Do the proposals have any legal standing?
- 6.1.5 What will be ongoing action be as a result of the final report?

(Proposer: Cllr B Davis; Seconder: Cllr J Farnaby)

- i. The Open Spaces Strategy was discussed in advance of considering the motion.
- ii. Cllr J Farnaby confirmed he would second the motion.
- iii. Cllr B Davis stated he wished to withdraw the motion.
- iv. Cllr J Farnaby confirmed he had no objection to the motion being withdrawn.
- v. There was no vote on the motion detailed 6.1 (6.1.1-6.1.5)
- vi. It was noted that it could be to the detriment of the parish if the Parish council did not choose to participate when invited with the Open Plan Strategy. As Cllr C Farr will review the strategy as part of his District role, he can update the Parish council, as necessary.

6.2 In view of the Pondtail Doctors surgery uncertainty, GPC are prepared to allow Ashill to make a short presentation at the next Parish Council or planning committee meeting to explain how their proposed development would help solve the Doctors surgery issue.

(Proposer: Cllr B Davis; Seconder: Cllr D Stone)

- i. It was noted that the development area was within Bletchingley Parish Council's boundary and that Godstone Parish Council have no derived financial interest i.e., receiving CIL funding from the development. It was further noted that the clinical group have a 2-year timescale to review the situation.
- ii. Cllr D Stone confirmed he would second the motion.

RESOLVED – Councillors agreed by a majority that the Parish council was prepared to listen to a presentation by Ashill in relation to the housing development by Ashill Group, but that it would not be at a parish council meeting.

Cllr M McLoughlin voted against the motion.

Cllr C Farr voted for the motion on the understanding that there is no decision or opinion given by the Parish council, on the developers planning application, following the presentation.

ACTION – 3/21 - 3 – Cllr B Davis to liaise with Ashill to arrange a date and time for the presentation.

6.3 Prior to the TDC local elections in May 2019 Mike Crane, a resident of South Godstone, made a presentation to the Council, the Parish council agreed to endorse Mike Crane as an independent candidate to stand for the District Council seat held by the Conservative Eileen Blake Thomas. Those elections did not take place and are re- scheduled to take place May 2021.

I ask that GPC reconfirm their previous endorsement of Mike Crane.

(Proposer: Cllr C Farr; Seconder: Cllr M McLoughlin)

- i. Cllr M McLoughlin confirmed he would second the motion.
- ii. Cllr B Davis raised concerns in relation to fly tipping with the candidate.

RESOLVED – Councillors unanimously agreed that the Parish council was prepared to endorse Mike Crane.

6.4 I, Chris Farr, am proposing to stand as an independent candidate for the Surrey County Council election to fight the seat currently held by the Conservative candidate Rose Thorn.

I ask GPC if they are willing to endorse me and I would be happy to answer questions on my manifesto at the meeting.

(Proposer: Cllr C Farr; Seconder: Cllr M McLoughlin)

- i. Cllr M McLoughlin confirmed he would second the motion.
- ii. Cllr D Stone asked how Cllr C Farr would manage the demands of all three roles. Cllr C Farr confirmed his intentions and belief it was possible to cover all three roles successfully.

RESOLVED – Councillors agreed by a majority that the Parish council was prepared to endorse Cllr C Farr. Cllr J Farnaby voted against the motion.

6.5 Mike Crane and Chris Farr seek permission to display banners and notices on Parish Council land to make residents aware of Independent candidates standing for election in May 2021 and that all banners and notices would be removed on or by the 10 May 2021.

(Proposer: Cllr C Farr; Seconder: TBC)

- i. Cllr M McLoughlin confirmed he would second the motion.

RESOLVED – Councillors unanimously agreed that the Parish council gave permission to Cllr C Farr and M Crane to display banners on Parish land.

7. Reports

7.1 Clerks Report

7.1.1 What do we want to do with the old noticeboard from outside the Bounty?

ACTION – 3/21 - 4 – Noticeboard to be stored for the moment, to potentially be used at the Fennimore memorial.

7.1.2 Prep for Annual Parish Council meeting, i.e., Aims and Objectives – It was noted that it is not currently possible to confirm if there will be a meeting due to Covid 19 and the Parish council will wait to check guidance nearer to the date of the meeting before confirming if the meeting will proceed.

ACTION – 3/21 - 5 – Cllr J Gardner to read the current Aims and Objectives.

7.2 Chairman's Report – (for noting) information only

7.2.1 New National Model Code of Conduct – Attended Zoom call on new model code and has a 2nd meeting to attend.

7.3 Reports (for noting) from representatives on outside bodies etc

7.3.1 Railway Forum

- i. Cllr C White reported that on attending the railway forum virtual meeting he had been given confirmation that dealing with the graffiti on the station bridge would follow up for action.
- ii. Cllr J Farnaby asked for the Railway forum to be given feedback about the positioning of the departure boards to be more accessible on both sides of the station.
- iii. A request for a volunteer to work with the railway group to install flower boxes was reported, no volunteers had currently come forward.

8. Current Planning issues

8.1 Planning Committee report from 17 February 2021 was noted.

8.2 New planning application submitted for a crematorium to serve Tandridge

8.2.1 The submission of a new application was noted by the council. It was understood that the new application included additional information from the applicant to support that there is a need for a new crematorium.

8.2.2 The council's previous discussion, detailed in the minutes of August 2020, item 7.2 was noted, when a majority of councillors had agreed that there was a need for a new crematorium in the Tandridge District.

9. Finance Matters

9.1 Accounts for payment - to approve **FEBRUARY** accounts for payment

GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total	
Grants								
G984	Grant to Godstone Baptist Church			EAF payment - as agreed at Feb meeting	250		250	
G990	Godstone United Benefice			EAF Grant agreed	100		100	
Direct Debits								
G988	British Gas Lite	1365011	9/2/2021	Electricity Bill	45.5	2.28	47.78	
G991	BT	MO99	17/02/2021	Telephone and Internet	49.4	9.88	59.28	
G1002	NEST			Pension February - Employees/Employers total payment paid by GPC to NEST.				
Invoices for Payment								
G985	Fairalls	492433	28/1/2021	Maintenance supplies to repair bus shelter at South Godstone	10.5	2.1	12.6	
G986	Fairalls	493562	44198	Supplies to repair South Godstone bus shelter	28.44	5.69	34.13	
G987	Fairalls	493941	44229	Supplies to repair South Godstone bus shelter	21.89	4.38	26.27	
G992	Hayes Hygiene	57008	18/02/2021	Cleaning product for Godstone Green Playground	7.76	1.55	9.31	
G993	Fairalls	494110	2/2/2021	Maintenance supplies for bus shelter South Godstone	8.64	1.73	10.37	
G994	Fairalls	471015	8/2/2021	Supplies for gritting in GP Godstone Car Park and paths	34.48	6.9	41.38	
G995	Fairalls	499176	17/02/2021	S/Godstone Bus Shelter - Replace stolen scaffold board	14.78	2.96	17.74	
G996	S Endersby			Expenses - Postage and Zoom	18.23		18.23	
G997-1000	Salaries			FEBRUARY Salary Payments - Inc Mat cover				
G1001	HMRC			NI and Income Tax - February				
G1003	Village Maintenance			Maintenance	690		690	
G1004	Neat Gardens	O269	3/1/2021	Leaf Clearance at the Burial Ground	575		575	
*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations. **Employees/Employers total payment paid by GPC to NEST.					TOTAL	£3,605.45	£37.47	£3,992.92

9.1.1 It was raised by Cllr B Davis that there were blank spaces in the table provided which meant the total could not be checked. The Clerk confirmed that accounts for payment information is presented with the employee salary information redacted, but the amounts were included in the total. The balance between employee's salary information being available in the public domain and transparency of council spend was considered.

RESOLVED – Councillors agreed that in future a line confirming the total salary costs for the month to be included.

9.1.2 Cllr C White, who is the online banking second signatory, confirmed the totals for salary payments for February and other payments presented for February, totalled the amount stated of £3992.92.

RESOLVED – It was acknowledged that the payment summary for **FEBRUARY** and copy invoices had been circulated by email to all councillors in advance of the meeting. The accounts for payments, totalling £3,992.92 on payment of salaries, was unanimously approved.

ACTION – 3/21 - 6 – Clerk to pay invoices and arrangements to be made for two councillors to countersign all invoices working around the current COVID 19 restrictions as soon as practicable.

9.2 Accounting Statements - Summary Financial Report to **JANUARY** receive and review, Bank Reconciliation; Income and expenditure; Restricted Funds (incl. CIL funds) and Designated Funds Summary.

GODSTONE PARISH COUNCIL					
RECEIPTS AND PAYMENTS ACCOUNT					
		JANUARY	Month		10
	Actual		Annual		Pro rata
	2018/19	Actual to date	2020/21 Budget	Reserves - Designated or Restricted Funds	2020/21 Budget
Receipts					
Precept	60426.00	64655.00	64,655		64,655
CIL (Unallocated funds from FY2019-20 and FY2020-21)	50,602	12,715	2,000	-	-
Burial Grounds	12978.35	10982.01	14,000		11,667
Greens and Commons	1055.00	0.00	1,000		833
Rents	3880.82	4258.67	5,000		4,167
Bank Interest, Donations & Grants	1060.00	1150.00			-
Hilly Fields Car Park	0.00	0.00			-
Children's Playground Refurb.	0.00	0.00			-
Blindley Heath – Management Grant	0.00	0.00			-
Memorial Benches	300.00	300.00		781	
Christmas Lights	900.00	1150.00	500		417
Hilly Fields	0.00	0.00			-
Pond (GG)	0.00	0.00			-
War Memorials	0.00	305.00			-
VAT Refunds	5474.77	2797.72			-
Neighbourhood Plan	0.00	0.00	-	948	-
Monies held for Local organisations	0.00	0.00			-
Godstone Green Defence - Donations from Parish	0.00	0.00			-
Parishioner Donations for Specific Works	250.00	0.00		-	-
Donation - Telephone Kiosk	240.00	0.00		0	
TOTAL	137167.22	108663.28	87155.00	1729.06	81738.33
Payments					
Administration					
Salaries and Clerks Expenses	23300.76	20836.64	35,000		20,833
Rent/Rates/Insurance	3512.05	2897.67	4,500		3,750
Heating/Lighting/Telephone/Postage etc	1718.24	806.03	2,200		1,833
Training Councillors and Staff	210.00	311.50	700		583
Maintenance/Office Equipment	3554.20	1427.62	5,000		4,167
Audit/Allowances/Sundries/Subscriptions	2672.91	2661.98	4,000		3,333
Total Administration	34968.16	28941.44	41,400	-	34,500
Burial Grounds	11828.22	5914.98	10,500		8,750
Greens and Commons					
Maintenance Contract	369.35	69.06	2000		1,667
Godstone Green	15308.57	5482.93	10000		8,333
South Godstone	257.85	450.00	300		250
Blindley Heath Common - Not SSSI	3800.00	3469.09	4000		3,333
Hilly Fields (not allotment site)	90.21	70.00	500	0	417
Tilburstow Hill Common	1782.25	240.00	3000		2,500
Total Greens and Commons	21608.23	9781.08	19800.00	0.00	16,500
Allotments	789.42	330.22	1,000		833
Tree Survey (Across the Parish)	8700.00	0.00	10,000		8,333
Notice boards and bus shelters	722.09	283.45	1,000		833
Grants and Donations	3845.13	2770.50	5,000	250	4,167
CIL	-	-			-

Hilly Fields Car Park	18912.12	442.50	-	37,364	-
Hilly Fields Car Park - CIL Funds allocated	8405.74	0.00	-	43,106	-
Children's Playground	101.00	545.10		897	-
Blindley Heath - SSSI - SWT	2170.03	2206.92	2,209		1,833
Blindley Heath - GPC Management obligations	2393.72	374.72	500		417
Blindley Heath - Donated Land		0.00	1,500	1,500	1,250
Christmas Lights	210.00	1951.01	500	1,037	417
Memorial Benches	31.53	0.00			
Neighbourhood Plan	802.33	0.00	2,500	506	2,083
Hilly Fields	0.00	0.00			-
Ponds	0.00	0.00	1000	268	833
War Memorials	238.20	0.00	1000		833
Parish/Inor Donations for Specific Works	0.00	305.00			-
Donation - Telephone Kiosk	0.00	246.36			
Monies held for Local organisations	0.00	0.00		-	-
Projects - Path on the green		0.00		3,000	-
Projects - Path at the burial ground		0.00		2,000	-
Projects - Blindley Heath Car Park		0.00		3,305	
Project - Horse Pond (Long term care)		0.00		1,000	
Fees for Professional Services (Local Plan Consultation - Inspection Stage)	23426.92	0.00	1,000	1,944	833
Wayleaves Project	10729.06		2,000		1,667
VAT for Reclaim	0.00	1950.56			-
TOTAL PAYMENTS	149881.90	56043.84	100900.00	96,176.98	84,083
Surplus/Deficit	-12714.68	52619.44	-13745.00	-	11,454

9.2.1 Cllr B Davis questioned the deficit figures detailed on the summary, -£13,745 at the bottom of the yellow column and -£11,454 at the bottom of the last column.

- i. The Clerk confirmed that the yellow column is the budget set for FY20/21, the budget was set and agreed by council with a deficit amount.
- ii. The Clerk confirmed that the last column is the pro rata budget amounts, up to January (month 10) for 2020/21. As the budget was set with a deficit amount, this pro rata budget figure is also showing a deficit.

RESOLVED – Councillors unanimously approved the Summary Financial Report for **JANUARY**.

9.3 Audit – End of Year Internal Audit – It was confirmed by the Clerk that the Internal Audit for the end of FY2020/21 was booked for May 2021.

9.4 Grants

9.4.1 Ratify email decision for EAF grant of £100 to United Godstone Benefice

RESOLVED – Councillors unanimously ratified the payment £100 to United Godstone Benefice from EAF Grant funds.

10. Greens, Commons and Land

10.1 Godstone

10.1.1 Car Park - JCT contract

- i. It was noted that the Clerk had provided contract documentation via email on 8 February 2021, titled "*JCT minor works building contract - Please read in preparation for consideration at the next Parish council meeting.*"
- ii. The Clerk requested confirmation from council that the JCT small works contract agreement, between Godstone Parish Council and JPS Contractors, be signed on behalf of Godstone Parish Council.

RESOLVED – Councillors unanimously approved that the JCT small works contract agreement document, between Godstone Parish Council and JPS Contractors be signed, under hand, on behalf of Godstone Parish Council.

10.2.2 Mulch – Work to put mulch around young trees postponed.

ACTION – 3/21 - 7 – Clerk to confirm costs to mulch as previous quotes included other works.

10.2.3 Offer of a specimen tree – Councillors were generally in favour of the kind offer in principal but wished to clarify further details before advancing further.

ACTION – 3/21 - 8 – Clerk to liaise with persons wishing to donate a tree to confirm: Size of specimen tree; are delivery and planting costs and arrangements included as part of the gesture; confirmation of position; request to liaise with the Tandridge Tree officer about a new tree; and confirmation of type of tree.

ACTION – 3/21 - 9 – Clerk to liaise with person who has made the offer to donate a specimen tree for them to discuss and confirm the specific details with Councillors M McLoughlin and C Farr.

10.2.4 <https://footballfoundation.org.uk/looking-for-funding>

ACTION – 3/21 - 10 – Clerk to send information on to football club.

10.2.5 Football Club – Club contacted Clerk about potentially extending the football season to May/June

- i. Councillors raised concerns about the intention to extend the football season, therefore leaving the goal posts in position for longer, due to the continuing poor state of the goal mouths, noting the council's duty of care to ensure that the area is well maintained and looked after.
- ii. The parish council want to work with the football club to ensure that the condition of the goal mouths are improved before agreeing to the goal posts being reinstated ready for the new season.

- iii. It is fully appreciated that Covid has had a very frustrating impact on playing football, but the council are also extremely conscious of ultimately ensuring the long-term future of football on the Green.

RESOLVED – Councillors unanimously agreed that due to the concerns about the poor ground conditions of the goal mouths the council do not give permission to extend the use of the pitches on Godstone Green any longer than the normal football season and the council would like the football club to remove the goal posts at the time that they would normally be expected too.

ACTION – 3/21 - 11 – Clerk to contact football club and arrange a meeting with Cllrs D Stone, C Farr and J Gardner and football club and sports association representatives to discuss the matter. Potential funding opportunity as detailed in 10.2.4 to be discussed at the meeting too.

Cllr J Farnaby left the meeting at 10pm due to work commitments early the next day.

10.2.6 Green - Report of holes on the green noted.

ACTION – 3/21 - 12 – Clerk to liaise with maintenance contractor to have them filled as soon as possible.

10.2.7 Greenview – The issues in relation to utility service pipes in the area causing concern in relation to the digging for the installation of bollards to prevent vehicles parking illegally on the grass at Greenview from the A25 roadside, were debated.

RESOLVED – Councillors confirmed that shallower ‘No Parking’ signage be installed as a first step and review the impact and preventative success before further consideration was given to the installation of bollards.

ACTION – 3/21 - 14 – Clerk to liaise with maintenance contractor for the installation of ‘No Parking’ signage as a first step, with the location of the signs yet to be agreed.

10.2 **Hilly fields**

10.3 **Bounty and Allotments**

10.3.1 New allotment number signs are ready.

ACTION – 3/21 - 15 – Councillors B Davis and L Case to allocate signs at allotments.

10.4 **Tilburstow Hill/The Enterdent**

10.4.1 Report of vehicle tracks – Noted, it was potentially when a car needed to be rescued.

10.4.2 Fly tipping – It was reported that Cllr C Farr has been looking to SCC to try and establish if there are ways of preventing fly tipping.

10.4.3 The Enterdent – There was a general discussion about issues that continue to apply at Tilburstow Hill and The Enterdent, trees; off road access; area used for parking by residents which is not a car park; dumping of garden waste; concern that the common land boundaries are being ignored.

RESOLVED - Councillors agreed that a consensus of agreement on how to proceed in management of the area, Tilburstow Hill Common and the Enterdent, was required and that proposals on actions should be put to a parish council at a meeting with time dedicated to the discussion.

ACTION – 3/21 - 16 – Clerk to ensure Agenda of the next meeting includes ‘Discussion on the Enterdent’.

10.4.4 Forest school request – Councillors noted the request. There were strong reservations by several councillors about such permission being considered and the suitability of Tilburstow Hill.

ACTION – 3/21 - 17 – Clerk to reply to person who made enquiry.

10.5 **South Godstone**

10.6 **Blindley Heath**

10.6.1 Height Barrier – It was noted that the height barrier for the Godstone Car park was included in the contractors work specification and projects costs for the new car park so any arrangements for a height barrier at Blindley Heath would need to be dealt with separately.

ACTION – 3/21 - 18 – Clerk to liaise with Cllr C Farr to prepare a suitable specification for the height barrier required at the Blindley Heath Car Park.

11. Burial Grounds and Memorials

It was confirmed that burial markers are £21.20 each if we order in batches of 10. It was noted that around 50 markers would be required.

ACTION – 3/21 - 19 – Cllr J Gardner to provide potential alternative suppliers for burial markers.

11.1 ICCM Training Report – The clerk reported that she had attended Cemetery Management and Compliance Course on 16th and 17th February 21, and it had raised a few matters that the Clerk would like the Parish council to consider, to include:

11.1.1 A review of the Rules and Regulations

11.1.2 Attendance

11.1.3 Grave Digger

ACTION – 3/21 - 20 – Clerk to prepare a report to Parish council and proposed changes to Rules and Regulations.

11.2 Exclusive Rights of Burial Applications

- 11.1 EROB for plots 619-624 Smith
- 11.2 EROB – Drury (wanting to pay all costs)
- 11.3 Exclusive Right of Burial (EROB) Grants issued between at least 1973-2006:
 - i. Granted for burial rights only and do not detail any rights to erect memorials.
 - ii. There are no records in the parish office to demonstrate that other grants were issued separately for the right to erect a memorial during these years.
 - iii. Grants that are issued now by the Clerk on behalf of Godstone Parish council as the burial authority are for the right to burial or to erect a memorial.
 - iv. Needs to be address in order that applications for memorials being dealt with now and in the future have the correct rights. be confirmed that

RESOLVED - Councillors agreed that historic grants issued for burial rights only, would be duly amended to be for burial rights and rights to erect a memorial.

ACTION – 3/21 - 21 – Clerk to advice on a case-by-case basis, by way of a letter or replacement Grant, that a Grant issued with just burial rights, will be for the exclusive rights for burial or to erect a memorial for the duration of the grant.

11.3 Memorials

11.3.1 Kent – Additional inscription – Noted as confirmed by the Clerk with delegated authority.

11.3.2 Bench – Sparks (Robert Dyas bench with a brass plaque)

ACTION – 3/21 - 22 – Clerk to reply about bench specification for installation and currently reviewing where the bench can go.

11.3.3 Proposed amendment to regulations in relation to memorials, no electronic devices or installations allowed as part of any memorial.

RESOLVED - Councillors agreed that this amendment be made to the burial ground rules and regulations.

ACTION – 3/21 - 23 – Clerk to update burial ground rules and regulations.

11.4 War Memorials and Postengate Farm Memorial Site

ACTION – 3/21 - 24 – Cllr M McLoughlin to send a report on the work required at the Postengate Farm memorial site.

12. **Correspondence** – Councillors noted the correspondence received by email since the last meeting:

- i. Public Footpath 140b Godstone - Proposed Diversion
- ii. The Rural Bulletin - 9 February 2021
- iii. Open Space Strategy
- iv. Surrey Heartlands CCG latest update to share with patients of Pond Tail Surgery
- v. Tandridge District Council Local Plan - ID/17 Inspector Response to Council Document TED 43
- vi. Information from Bletchingley Clerk - Pondtail Surgery Godstone, RH9 8DY
- vii. New Recycling and Refuse Contract - Online Briefing
- viii. Reference: ME-961464 - Surrey Highways: TRO Eastbourne Road (B2236) Godstone
- ix. New Recycling and Refuse Contract - Online Briefing
- x. NALC Chief Executive's Bulletin, which included information on:
 - *AGAR documentation process and Smaller Authorities Audit Appointments Limited*
 - *Final local government finance settlement - Council tax referendum principles*
 - *New legal guidance on procurement - Changes post-Brexit*
 - *NALC Smaller Councils Committee - Remote meetings beyond 7 May*
 - *Meeting with Defra*
 - *Governance review working group - Pandemic experience effect on working practices.*
 - *Media coverage*

13. **Matters for reporting or inclusion on future agendas**

- 13.1 The next meeting of the Parish Council will be held at 7.30 pm on Monday 12 April 2021 by ZOOM Conference call

Part 2 – RESOLVED – Councillors resolved that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

----- Meeting ended 11.00pm -----

Chairman

Dated