

**Minutes of the meeting of Godstone Parish Council held on Monday 1 August 2016
in St Stephens Church, South Godstone at 7.30 pm**

Members: Cllrs Davis, J Gardner (Chair), M Gillman, B Hubery, J Faulkner, R Johnson, K Knox (Vice Chair), M McLoughlin and C White.

In attendance: Mrs D Grose and Mrs S Endersby

Open Forum

Fenemore Memorial - Lesley Head (LH) - Thanked the Parish Council for agreeing to undertake the maintaining of the Fenemore Memorial. LH queried why the date 15 October 2016 had been detailed in the parish magazine in relation to the memorial service to be held. LH explained that he and Rev'd Peter O'Connell had been in consultation with the family of Flight Sergeant Fenemore to agree a suitable date and time for the memorial service and confirmed that the final agreed date was Saturday 29 October 2016 at 2.30pm at the Fenemore Memorial. Cllr McLoughlin apologised about the misunderstanding in relation to the organising of the memorial service.

Godstone Village Association (GVA) - Alex Rabbetts (AR)

Insurance - AR informed the Parish Council that the Insurance letter in relation to the insurance claim for the cancellation of the Queen's Birthday celebrations was being processed. Cllr Gillman the coach payment was included, which was confirmed.

Neighbourhood Plan - AR informed the Parish Council that the GVA would like to propose that the production and publication of a Neighbourhood Plan by the Parish Council be considered and that the GVA believe that such a process would greatly assist the local area. The GVA would be happy to cooperate with the Parish Council to formulate a Neighbourhood plan. Cllr Gardner noted that a discussion about a Neighbourhood Plan was on the agenda.

ACTION: Cllr Childs will find out if there is still a grant of £7k available to Parish Councillors towards the cost of producing a Neighbourhood Plan.

Alan White (AW) on behalf of TAGA – Air Monitoring - AW put forward to the Parish Council that he would be happy to act as the council's agent in relation to the use of the Air Monitoring Machine.

Cllr Nick Childs (Tandridge District Councillor)

White Hart Pub - Cllr Childs proposed that the Parish Council considered applying for the White Hart to be registered as 'an Asset of Community Value'. This places duty on owner of property to maintain to a certain standard. It would mean that if the current owners decided to sell the property then the Parish Council would have to be informed. There followed a discussion in relation to Whitbread's responsibilities for the property as a Grade II* Listed Building and why have they taken so little care to maintain the property. There was further discussion in relation to other sites within the Parish that should be considered and what may occur as assets of community value were discussed and it was noted that a review for consideration would be useful.

ACTION: Cllr Gillman took the form to complete this process.

Speed Checks – Cllr Childs spoke about concerns in relation to the speed of vehicles on the A22 at South Godstone and that he had made a request with the appropriate police authority to increase the number of speed checks carried out. There are checks made one morning a month

and going forward there have now been arrangements made so that speed checks can be carried out safely on both sides of the A22 by using the car park at Al Kasha

There was discussion in relation to HGV lorries speed and access on local roads, mainly Tilburstow Hill Road and what could be done to limit the HGV's use of specific roads. It was noted that it is possible to contact the DVA to potentially ban HGV's use of roads unless they are in business in Godstone and Blindley Heath.

Playground Refurbishment at South Godstone – It was reported that work has commenced, but it was noted that the timing in relation to school holidays was very unfortunate and that there did not seem to be daily work activity at the site.

Cllr Helena Windsor (Surrey County Council Councillor)

Surface Dressing Blindley Heath – Cllr Windsor informed the Parish Council that although the surface dressing on Blindley Heath Common had only recently been resurfaced, it was going to be dug up again for more work to take place.

Cllr Windsor was asked if UK Power Networks who will be replacing electricity poles would be using the car park again for HGV's which had been problematic in the past, Cllr Windsor did not have this information.

Surrey Rail Forum – Cllr Windsor and Cllr Bevan gave an update on the discussion that took place in relation to Southern Train services and confirmed that there had been no changes made to the local train service from Godstone due to interventions from local residents.

Planning – Cllr Davis raised a question for Cllr Childs why there had been a refusal by Tandridge District Council (TDC) to disclose information in relation to additional sites that may be added to the list of sites with potential for development following the TDC Planning Committee meeting. It was noted that a Freedom of Information (FOI) Request had been made by Godstone Parish Council (GPC) (Reference number is 2016/FOI/1668), but this had not yet been able to establish any further information on 'new sites'.

Cllr Childs responded that he did not have the information and that this is held by the Planning Officers and that he understands that care is being taken by the Planning Officers to produce a report in September in relation to potential sites for planning and development in a more positive way and having learnt from previous mistakes made.

A lengthy discussion took place covering different opinions and concerns in relation to the issue and is summarised below:

- i) Concern that discussions of planning officers taking place now meant that there could be decisions being made during this period that could affect local communities before the list is published in September;
- ii) By the time the list of recommended sites is published in September it will be time lost in taking any action deemed necessary;
- iii) GPC wants to be active in its efforts of working on behalf of the community;
- iv) The list published by TDC in September are only recommendations and there is an obligation for consultation to take place within the correct time frame;
- v) There could be benefit to know what and why other sites are dismissed when the final recommendations are made;
- vi) The refusal of TDC to release information on 'new sites' mentioned at the planning meeting is making matters worse and raising suspicion amongst the local communities;
- vii) Have some people, unfairly and inappropriately, been able to gain access to the information of 'new sites' that it is believed exists;

- viii) Potential action that GPC may consider taking on behalf of the community to raise awareness of issue.
- ix) No TDC Councillors know which sites are in the Plan
- x) Council officials are making decisions without consulting elected representatives

Conclusion – Cllr Childs will feedback the level of feeling on this matter to TDC and dependent on his findings in relation to information available, will consider the request made by GPC to provide the information in relation to the potential new sites.

1	Apologies for Absence - Cllr Johnson	
2	Declarations of Interest i) Cllr Knox – Planning Application 2016/1201 – The adjacent homeowner in relation to the planning application is a personal friend. ii) There were no other Declarations of Interest	
3	Minutes of the previous meeting held 4 July 2016 i) A manuscript amendment was made to the minutes under section 8.1 Accounts for payment: 4 July Meeting to complete information estimated, but not available at the time of the meeting due to computer issues ‘E.ON. Office Electricity to 14 June is £21.42’. ii) The minutes were agreed and were signed as a correct record of the meeting held on 4 July 2016.	
4.	Matters Arising Update on the issues raised by the Site Manager of the Godstone School in July – no report received.	
5. 5.1	Tandridge District Council’s refusal to disclose potential development sites i) This matter was discussed at length during the Open Forum and the FOI Request made by GPC – Reference: 2016/FOI/1668 had been noted. ii) Cllrs discussed what action the GPC are going to take and agreed that a letter should be written to the three TDC councillors, Planning Officer and Leader of the Council. ACTION: MG to draft a letter. iii) Subject to the response from the letter by Cllr Gillman it was then agreed that if deemed necessary that GPC would then consider writing an open letter and sending to local MP and the local newspapers.	MG
6	Neighbourhood Plan and Tandridge District Council Planning i) The Parish Council considered if a Neighbourhood Plan should be produced for the Parish with or without the help of other local organisations. ii) All Councillors agreed that a Neighbourhood Plan would not work effectively without the input from all three villages. ACTION: The Clerk to ask other Parish Councils if they are considering a Neighbourhood Plan and what would their expectations is. iii) This project is an expensive and time consuming undertaking; would a grant be available from TDC? iv) TDC Planning Policy: The Local Development Scheme, note this document will supersede the adopted Core Strategy	DG
7.	Setting up of Sub Committees i) Discussion to place as to whether the Parish Council should set up sub committees with authority to deal with ongoing Council issues. ii) It was unanimously agreed that sub committees would need Standing Orders and	

	<p>formal published members and that working groups should be established instead.</p> <p>iii) The working groups will report back to the Parish Council. A working group cannot make a decision a recommendation may be made to full Parish Council</p> <p>iv) Agreed Working Groups detailed:</p> <ul style="list-style-type: none"> • Allotments - <i>Councillors responsible Gardner and Davis</i> • The Enterdent and Godstone Common - <i>Councillors responsible Faulkner and Hubery</i> • New Godstone Car Park - <i>Councillors responsible Gardner, Knox and Gillman</i> • Burial Ground including its maintenance - <i>Councillor responsible McLoughlin</i> • Maintenance contractor overseer - <i>Councillor responsible McLoughlin</i> • The Local Plan and possibly a Neighbourhood Plan – no Councillors allocated 	
8.	<p>Office Administration and update of IT equipment, including website</p> <p>i) Noted the Norton Anti-Virus has terminated and that there is currently no anti-virus cover on the office computers.</p> <p>ii) Noted that the BT backup has reached its limited and therefore no back up is happening</p> <p>iii) Cllrs discussed that there had been appropriate independent advice sought from external advisors in relation to what the office requirements are.</p> <p>iv) Cllr Gillman had prepared an IT requirement Specification which had been circulated to Councillors and responses had been sent back. It was acknowledged that an ‘On-call’ element to the agreement was very important and whether this was managed by an annual contract agreement or a pay as you go agreed call out charge would be clarified with each providers quote.</p> <p>v) Cllrs agreed the following companies would be asked to provide a quote using the prepared specification:</p> <ul style="list-style-type: none"> • Caterham Computers • Page Lingfield • HPS (Dr Q Stanley) <p>ACTION: Working Group set up Cllr McLoughlin, Cllr Gillman and Cllr Gardner to contact suppliers with specification letter for a quote.</p> <p>vi) Cllrs discussed the photocopier.</p> <p>vii) Changing the domain name to www.godstone-pc.gov.uk would cost £100 for 2 years and Cllrs decided that the new IT system should be dealt with before considering changing the domain name.</p>	JG, MG, MM
9.	<p>Standing Orders</p> <p>i) Nothing to report on progress of proposed revisions at this time.</p> <p>ACTION: KK, BD and MG to meet before the next meeting.</p>	KK, MG, BD
10.	<p>Performance and Workload of Contractor</p> <p>i) Cllr McLoughlin reported to the Parish Council, noting that the growing season has been unique this year, but that he has spoken with Gardenwise to ensure that the issues, such as the amount of grass left in the Green, are resolved. All work is now up-to-date and concerns in relation to workload addressed.</p> <p>ii) Cllrs discussed reviewing the Gardenwise contract at the end of the year to ensure that the cost remains competitive and good value for money.</p> <p>ACTION: Cllr McLoughlin to request information from Gardenwise about rates if the contract is extended and the possibility of considering an agreed staggered annual increase over the life of a five year contract period.</p>	MM
11.	<p>Review of GPC Objectives</p> <p>i) Cllr MG reported that the GPC objectives, which were written two years ago, need updating following a review of them.</p>	

	ACTION: Cllr Gillman and Cllr Davis to review the objectives for presentation at the next meeting. Objectives to consider include Grants and what does GPC want to spend money on in the future.	MG/BD
12.	<p>Reports</p> <p>12.1 Action taken - no action has been taken</p> <p>12.2 Clerks Report -</p> <p>i) Reported again that lamp post not working on Bay Path, work due to be undertaken.</p> <p>ii) Informed Mrs Windsor that no response from SCC to request for barrier on Bay Path to be repaired</p> <p>12.3 GPC request to adopt Needles Bank has received response from TDC – The area of verge is included in TDC verge maintenance register and therefore TDC see no issue should the Parish wish to undertake any tidying to this verge area, planting would needed permission from SCC</p> <p>ACTION: Cllr Mcloughlin to instruct Gardenwise to tidy the verge area.</p> <p>12.4 Cllr Knox to attend the Planning Update Event on Wednesday 9 November 2016.</p> <p>12.5 Draft letter to Salisbury Road Allotment Holders was presented to the meeting all agreed this could be sent.</p> <p>ACTION: Cllr Gardener to send letter.</p> <p>12.6 Chairman’s Report - see Allotments, Salisbury Road</p> <p>12.7 Reports from representatives on outside bodies etc. there were none</p> <p>12.8 Reports from Members’ areas of responsibility. See Cllr Hubery Report re Enterdent 15.5 [i]</p> <p>ii) <u>Surrey Rail Forum</u> – In addition to the earlier discussions Cllr Hubery reported that Southern had planned to close the line for a 6 week period, but due to objections had not done so. Redhill Station has been downgraded. Cllr Hubery asked about the building at Godstone station.</p> <p>ii) Enterdent see Agenda item 15.5</p> <p>iii) The following reports were sent to the Parish office:</p> <ul style="list-style-type: none"> • Blindley Heath Common Inspection (Cllr Faulkner) • Tilburstow Hill Common Inspection (Cllr Hubery) • Godstone Green Play Area Inspection (Cllr Knox) 	MM JG
13	Current Planning Issues	
13.1	District Council Planning Decisions <u>2016/1260NH - 104 Easter Way, South Godstone RH9 8HH</u> - withdrawn <u>2016/1088/N - Tiffin Bell, Danmore Lane, South Godstone RH9 8JF</u> - withdrawn	
13.2	<p>Current Planning Lists and applications</p> <p>i) Cllr Gillman had circulated a report in relation to the planning applications for the basis of the Parish Council discussions</p> <p>ii) Applications received to be sent weekly to Cllr Gillman and the Planning Committee to meet between Parish Council meetings if deemed necessary.</p> <p>ACTION: Clerk to email planning applications weekly.</p> <p>iii) Planning Applications reviewed and discussed:</p> <p><u>2016/1084 - East Stansted, Tilburstow Hill Road, South Godstone RH9 8NA</u> Erection of detached outbuilding [Certificate of Lawfulness for a Proposed Use or Development]</p> <p style="text-align: right;">NO OBJECTIONS</p> <p><u>2016/1098 - Three Crofts & The Bakery, Eastbourne Road, Blindley Heath RH7 6LQ</u> Demolition of existing buildings, removal of hard standings and closure of existing access</p>	Clerk

onto A22. Erection of five dwellings with garaging / off street parking, provision of refuse store, new landscaping and associated works.

NO OBJECTIONS

2016/1156 - South House 2 Ivy Mill Lane, Godstone RH9 8NH

Increase in roof height of existing approved extension [Retrospective]

NO COMMENTS

2016/987 - Westwood Stores, Eastbourne Road, South Godstone RH9 8EZ

Demolition of existing buildings Erection of 9 flats

NO OBJECTIONS

2016/1082 - The Studio rear of Godstone Village Stores 98-104 High Street, Godstone RH9 8DR

Change of use from office to sports injury/rehabilitation and personal training centre [Class D1]

NO OBJECTIONS

2016/1188 - Cornerfield Farm, Byers Lane, South Godstone RH9 8JL

Extension to crematorium building, use of the site for small-scale waste transfer operations (including installation of concrete pad), replacement staff welfare portacabin, installation of septic tank and installation of refrigerated shipping container.

OBJECT

2016/1260/NH - 104 Easter Way, South Godstone RH9 8HH

Erection of single storey rear extension measuring 5.0 metres deep with a maximum height of 3.2 metres and an eaves height of 3.1 metres. (Notification of a Larger Home Extension).

NO OBJECTIONS

2016/1201 – Lagham Park Farm, Eastbourne Road, South Godstone RH9 8JB

Conversion of barn to dwelling and use of existing track and access to service the proposed dwelling.

OBJECT

2016/1324 - 116 Lagham Road, south Godstone RH9 8HN

Erection of single storey extension to east elevation [Certificate of Lawfulness for a proposed Use of Development]

2016/1316 - 65 Lagham Road, South Godstone RH9 8HF

Demolition of existing utility room. Erection of single storey extension to north/west elevation. [Certificate of Lawfulness for a proposed use or development}

Appeal Ref: APP/M3645/W/16/3153447

TA/2016/905/NC - Woodcote House, Eastbourne Road, South Godstone RH9 8EZ

Change of use from shops to Dwelling houses and for associated operational development.

Reason for refusal - The proposed development does not comply with all of the conditions, limitations or restrictions specified in this Part as being applicable to the development in question. The proposal therefore conflicts with Part 3, paragraph M.1 (c) and (d) and fails to comply with the provisions of Class M of the Town and Country Planning (General Permitted Development) (England) Order 2015

14.	Finance - July			
14.1	Accounts for payment - Approved the following accounts for payment:			
Staff Salaries			£997.47	
Forman's Institute	Payment of Room Hire for Parish Council Meetings, original cheque dated 14 March 2016 not yet presented cheque no 4827 – It was agreed that a new cheque to pay be sent with a cover letter ensuring that the amount is not double paid.		67.50	
Consortium	Stationary		95.85	
Surrey ALC	Membership		1523.54	
Gardenwise	Godstone Green Cut incl. Green View x 2 Burial Grounds cut Blindley Heath cut Burial Grounds, middle section Burial Grounds, front and ashes area x 2 Burial Grounds, old section Maintenance Contract	600.00 260.00 300.00 100.00 150.00 120.00 480.50	2010.50	
Mrs Rogers	Consulting fees - Burial Grounds		25.00	
Surrey Hills Society	Membership Renewal		25.00	
1st Godstone Scouts	Rent for Bounty 30 June – 30 September Buildings Insurance for the Bounty 1 August 2016 to 31 July 2017 It was agreed that a Standing Order be set up for the Rental payment following the increased rental amount comes in to place.	550.00 207.62	757.62	
Norbury Park Wood Products	Engraving on wood 'Godstone Parish Council' for Blindley Heath notice board	QUOTE	115.56	
14.2	<u>1. Summary Financial Report to 30 June 2016</u> i) The summary was signed and dated by the Chair. ii) A copy of the accounting records for June, including the bank statement, incorporating the bank reconciliation was available at the meeting for examination.			
14.3	i) The July salaries have been paid in accordance with 7.2 of the Financial Regulations. ii) Direct Debits: E.ON. Office Electricity to – 15 July £21.91 BT - Telephone and Broadband charges to 31 July £80.05			
14.4	<u>Air Quality Monitoring</u> - to approve purchase of machine by Parish Council i) Deliver Change Ltd, Proforma Invoice £4,557.60 ii) Purchase and ownership of machine was discussed. iii) A formal letter from TAG25 outlining agreement between three villages would be requested. iv) Would maintenance of machine be included in purchase price? v) Cllr Gillman will liaise with Bletchingley and South Nutfield to ensure that the same machines would be used in each village for compatible data etc vi) If machine is purchased it would have to be added as an asset to our insurance. Action - Cllr Gillman to liaise with Bletchingley and Nutfield			MG

15	Greens and Commons	
15.1	<p>Allotments</p> <p>i) <u>Salisbury Road</u> – The owner of the garages asked if it was possible for a contractor to dig a soakaway on the allotment site. No decision was reached Cllr Gardner and Davis to make a site visit to Salisbury Road allotments to ascertain the boundaries, and the condition of the allotments</p> <p>ACTION: Cllr Gardner and Cllr Davis to carry out an allotment inspection on Saturday 6 August 2016.</p> <p>ACTION: Cllr Gardner to write a letter to Emlyn Caldicott about taking HGV vehicles on to the allotment site this has happened in the past to tidy the site.</p> <p>ii) <u>Rent reminders</u> – Five reminders of outstanding allotment rent sent on 19 July 2016 to be chased</p> <p>iii) <u>Hilly Field</u> Due to the cost of leasing the land not being covered by the rents received for the use of the Allotments it was confirmed that a letter re termination of lease (effective from Lady Day) to Hilly Field Allotments holders would be sent to terminate on 21 March 2019.</p> <p>ACTION: Cllr Gardner to confirm the final draft of the termination letter, including a note to state allotments must be left clear, and letter to be sent as soon as possible.</p>	<p>JG BD</p> <p>JG</p>
15.2	<p>Godstone Green</p> <p>i) <u>Needles Bank</u> – Email sent to Surrey Highways, see Clerk's report</p> <p>ii) <u>Fete Committee</u> - Copy of Insurance documents received</p> <p>iii) <u>Cricket Club</u> - request that they hold a memorial cricket match on Saturday 3 September for a player who died following the Charity Match in July. This was agreed. Football Club need to be informed.</p> <p>ACTION: Clerk</p>	DG
15.3	<p>Hilly Field</p> <p><u>Proposed car park.</u></p> <p>i) Tandridge District Council has requested copies of survey's that have been carried out.</p> <p>ii) Specifications for hard materials and planting etc to be prepared. It is hoped that tenders could go out mid-September</p> <p>iii) Grant Application for funding from Tandridge District Council were submitted these need to be on each company's headed notepaper</p>	KK JG
15.4	<p>Blindley Heath</p> <p>i) <u>Benches on Cricket Field</u> need repair / renewing - to be carried out September</p> <p>ii) <u>Pond by Cricket Club</u> - rubbish needs to be cleared, work to commence September</p> <p>iii) <u>Transfer of Ring Fenced Funds</u> - no update information received</p> <p>iv) <u>The Forman's Institute</u> - Tandridge DC, have informed us that Balcony Systems were using the car park. They have been asked not to and are now conforming to this, parking should have improved. Cllr Faulkner reported no real improvement.</p> <p>v) <u>Replacement of electricity pole</u> by UK Power Networks – received notification of work due to take place 3 August. Asked not to park heavy vehicles in car park</p>	
15.5	<p>Tilburstow Hill Common</p> <p>i) <u>No. 2 Brook Bank</u> - Boundary to Garden Plot dispute. Cllr Faulkner, Hubery and Clerk attended site meeting to discuss boundary between 1 and 2 Brook Bank. Boundary was agreed and a letter drafted to both 1 and 2 Brook Bank</p>	Clerk

	<p>Note: 1 Brook Bank has but a wrought iron barrier across the footpath leading from the right of way at the rear of the property to Footpath 115. Owner was asked to remove this barrier. Cllr Hubery to check that barrier is removed</p> <p>ii) <u>Tree in Enterdent Road</u> - This was cut but needs more to be taken off as waste lorry still having problems. Cllr McLoughlin– liaising with Gardenwise- SE email to confirm this is taking place.</p> <p>iii) <u>Tree Survey</u> - Clarification of area / trees to be surveyed Action: Cllr Faulkner – agreed to mark trees that need to be surveyed.</p> <p>iv) <u>Closure of Enterdent</u> - A letter to be sent to all residents of Enterdent notify them that the area will be closed on 29 September 2016 for 1 day ACTION: Clerk to write letter and ensure notice is displayed</p>	<p>BH</p> <p>JF</p> <p>Clerk</p>
16.	Burial Ground	
16.1	<p>i) Applications for Exclusive Rights of Burial: Marion Rosalie Burnell Grave 576. Mr Robert Blake 577 and Mr Roger and Mrs Linda Blake 578</p> <p>ii) There were no objections to these applications</p>	
16.2	<p>Applications for consent to erect Memorials</p> <p>i) There were no applications for memorials</p>	
16.3	<p>War Memorials</p> <p>i) Quotation received from Stonecrest as follows: Godstone: To clean the whole memorial to the best possible finish and re-dress the existing inscription also to re-point the stone work were necessary £865.00 plus vat</p> <p>Blindley Heath - To clean the memorial to the best possible finish including the surrounding paving and re-dress the existing inscription £438.00 plus vat</p> <p>ii) Further quotation to be received from Richard Rogers Conservation</p> <p>iii) All agreed that if a second quotation was not received within two weeks we should accept the Stonecrest quotation if it offered better value, they did an excellent job on the tomb.</p>	
16.4	<p>i) Memorial at Postengate Farm – It was agreed that the Parish Council undertake maintenance of the Hurricane crash site, where Sergeant Fenemore died during World War II</p> <p>ii) To note memorial service to be held for Sergeant Fenemore on 29 October venue and time TBA</p>	
14	<p>Correspondence</p> <p>The following emails have been sent:</p> <ul style="list-style-type: none"> • Newsletter from OLRG • Resources Committee - 11 July TDC • Agendas and Reports for meeting of SCC on 12 July • Article for GVA newsletter on Local Plan • Noise Action Report - Gatwick Airport • Changes to local bus services - Tandridge District Councillor • Surrey Playing Fields newsletter • newsletter Gatwick Runway • minutes for Tandridge Local Committee, Friday, 24 June 2016 • SSALC - Planning update event on Wednesday 9 November 2016 • Tandridge Trust 	

	<ul style="list-style-type: none"> • Overview & Scrutiny Committee Agenda for the 26th July 2016 meeting <p>No comments raised on any of the issues.</p>	
15	<p>Matters for reporting or inclusion on future agendas</p> <p><u>Benches</u> - Maintenance programme for maintenance of benches within the whole Parish</p> <p><u>Car Park</u> - Blindley Heath - potholes</p> <p>The next meeting of the Parish Council will be held at 7.30pm on Monday 5 September 2016 Oasis Cafe, Godstone Baptist Church</p>	
	<p>Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.</p> <p>----- END OF MEETING -----</p> <p><i>If you have anything to discuss, or the PC needs to make any decisions, please provide subject details <u>at least 7 days before the next meeting</u> so, if appropriate, I can ensure the item is put on the agenda.</i></p> <p>Chairman Date 2016</p>	