

**Minutes for the meeting of Godstone Parish Council to be held on Monday 14 March 2016
in the Oasis, Baptist Church, Godstone 7.45pm**

Members in Attendance: Cllrs J Gardner, Cllr B Hubery, J Faulkner, R Johnson, M McLoughlin and C White.

Mrs D Grose, Clerk to Parish Council

Open Forum

Apologies were received from the Community Police, Nick Childs

Three members of the public attended, Mr Alan White, TAG to outline background and the amount of funding needed of a grant application for Air Quality Monitoring, if successful in obtaining funding the machine will be located on Fairalls building in High Street and hopefully will include local school children in the monitoring process.

Mrs Windsor introduced, Mrs Marjory Broughton who will be standing for the Tandridge District Council as a UKIP candidate.

Mrs P Rodgers, was a former clerk and is consultant in Parish Office.

Mrs H Windsor thanked the Parish Council for organising at short notice, the Public Meeting for Tandridge District Council Local Plan Consultation. The meeting was needed and much appreciated.

A complaint had been received from a local resident about heavy goods vehicles travelling at high speeds along Tilburstow Hill Road. It would help if residents could obtain Reg No of offending HGV's and times. Even though there are time restrictions on movement of HGV's these are not adhered to by the company's operating from Lambs site.

The A22 near Wonham House is flooded after heavy rain. Mrs Windsor said SCC are trying to address this. Councillors suggested the culvert needs clearing out also an underground spring runs here.

Cllrs asked Mrs Windsor if she could arrange for the culvert in Ray Lane to be cleared. Mrs Windsor said if any Councillor was unhappy with the response from Surrey County Council re work A22 by pass they perhaps should write to the Council in time for their Local Committee meeting on Wednesday 23 March.

The Chairman thanked Mrs Windsor for signs that had been erected for South Godstone Sports Club.

1. Apologies and reasons for absence

Cllrs Gillman and Davis holiday

2. Declarations of Interest

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and / or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business.

Cllrs Hubery and White item 7.2 5 Grant for South Godstone Sports Association

3. Minutes of previous meetings:

Minutes of the Parish Council meeting held on 1 February 2016 was confirmed and signed by the Chairman as a correct record.

4. Matters arising

5. Reports

5.1 Action taken - Letter sent to Cllr D Hodge Leader County Council re traffic problems caused by closure of north / south lane A22 from M25 Junction to Oxted Road - response received

Cllr Gardner complained that the reply received Cllr David Hodge, in response to ours complaining about the amount of time and disruption caused by the roadworks on north / south A22 by pass, was not worth the paper it was written on. It was felt that SCC Engineers should have been aware of the problems that could arise from the soil type the road was built on from the beginning of the project had these problems been addressed at the start of the project it would not have taken so long.

5.2 Clerk's Report

1. Should the Parish Council buy a Commemorative Medal for each child in the schools in the Parish? The cost is £1.99 each + £7.50 postage. The total cost would depend on the number of children.

After discussion it was unanimously decided that a one off Grant could be given to each school would be more appropriate and better use of money.

2. A request to take part in 'Clean for the Queen' This had already taken place rubbish waiting to be cleared by TDC from outside of Bounty
3. Complaint local resident re speed at which HGV's drive along Tilburstow Hill Road. Mrs Windsor addressed this in her report.

5.3 Chairman's Report – After consultation with Councillors to the practicality of using the Bounty it was unanimously agreed that the building is too small to hold the monthly Parish Council meetings. .. Councillors felt that South Godstone offered the best facilities and it being in the centre of the three village therefore the most accessible and practicable building. The council agreed for the Chairman to contact St Stephens Church to book the hall for future meetings.

5.4 Reports from representatives on outside bodies - see Open Forum Mrs H Windsor's report

5.5 Reports from Members' areas of responsibility - none received

6. Current Planning issues

6.1 Planning Committee – meeting held 22 February
Comments were **agreed** for each application as follows:

2014/1684/Cond1 - Green Cottage, Godstone Green RH9 8DZ

Details pursuant to conditions 3,4,9 and 11

Conversion of double garage/workshop to 1 residential dwelling.(amended plans and application details) - No objections if materials used are in line with other dwellings in the area.

2016/129 - 8 Ockleys Mead, Godstone RH9 8AY

Formation of vehicular crossover. Subject to comments from Surrey Highways, no objections.

2016/117/TCA - Godstone Place 57 High Street, Godstone RH9 8LT

T1 Hornbeam: Reduce height & overall spread by up to 4m, shaping & balancing the crown accordingly.

T2 Sycamore: Remove low limb growing over Holly Green

Subject to confirmation that trees need work and Tandridge District Council's Arboriculture Officer approval. No objections.

2015/2261 - 20 Tylers Close, Godstone RH9 8AN

Erection of end of terrace dwelling
 Query adequate parking provision

2016/184 South Lodge, Flower Lane, Godstone RH9 8DG
 Demolition of existing porch and outbuilding. Erection of single storey extension to west elevation and detached outbuilding. No objections from neighbours, no objections.

2016/240 – 7 Lagham Road, South Godstone RH9 8HE
 Erection of dormer incorporating Juliet balcony to north elevation in association with conversion of loft space to habitable accommodation.
 Formation of roof light to south elevation [Certificate of Lawfulness for a Proposed Use or Development] No objections from neighbours, no objections.

2016/241 - Les Ardennes, Eastbourne Road, Godstone RH9 8EH
 Erection of hip to half gable ended roof extension to north and south elevations and dormer incorporating Juliet balcony to east elevation in association with conversion of loft space to habitable accommodation. [Certificate of Lawfulness for Proposed Use or Development]
 No objections from neighbours, no objections.

2. To Note: Proposed reduction of the existing 50 MPH to 40 MPH speed limit on certain lengths of the A25 Nutfield Road, Redhill
 A25 Redhill Road, Nutfield and proposed reduction of the existing 40 MPH to 30 MPH speed limit on certain lengths of the A25 Westerham Road, Limpsfield,
Mid Street, South Nutfield, Byers Lane, South Godstone, Millers Lane, Bellweather Lane and Wasp Green Lane, Outwood
 The only area in this document to concern Parish Council is Byers Lane. We asked why the proposed 40 mph was not to be reduced 30 mph immediately after junction.
 Why the speed limit cannot be reduced to 30 mph on A22 upon entering Blindley Heath, bearing in mind since the last review a large number of dwellings have been erected.

District Council Planning Decisions. To note the following decisions:

<u>2015/2143</u>	March House, Carlton Road, South Godstone RH9 8LE	Erection of two storey side extension incorporating two Juliet balconies to side elevation and open porch to front elevation. Formation of pitched roof to existing single storey rear extension.	Approved
2016/48/NH	13 Lagham Road, South Godstone RH9 8HE	Erection of single storey rear extension measuring 5.8 metres deep with a maximum height of 3.5 metres and an eaves height of 2.8 metres. (Notification of a Proposed Larger Home Extension)	Approved
<u>2015/135/8/Con2</u>	Ivy Mill Nursery, Bletchingley Road, Godstone RH9 8NB	Details pursuant to conditions 8	Approved
2015/135/8 Con 3	Ivy Mill Nursery, Bletchingley Road, Godstone RH9 8NB	Details pursuant to conditions 8 Con 3	Approved
2015/2211	1 Sunnyside, Oxted Road, Godstone RH9 8BP	Erection of new roof over existing garage in association with conversion to studio/prep room	Approved

2015/2178	4 Meadow Bank, Oxted Road, Bletchingley	Conversion of existing garage to habitable accommodation with new roof over	Approved
2015/2161	8 St Johns Meadow, Blindley Heath RH7 6JU	Erection of single storey side extension	Approved
2015/2135	Two Hoots, Eastbourne Road, Blindley Heath RH7 6LQ	Decommission of existing septic tank. Installation of a sewage treatment plant to south-east of dwelling	Approved

7. Finance

7.1. Accounts for payment – to approve the following accounts for payment:

Staff Salaries	Net Salaries – February		1087.58
The Surrey Pension Fund	Local Government Pension Scheme contributions January		340.67
Gardenwise Estate Management Ltd	General maintenance – February Burial Grounds, Tilburstow Hill, Godstone Green, Blindley Heath		1178
William Way	Tarmac and sealer		55.68
SJTRACKFORCE Ltd	Reduce 2 trees overhanging gardens and burning on site		456.00
Fairalls	Screws and wood filler		5.24
RGP	Technical Notes for Car Park		1186.86
Campaign to Protect Rural England	Renewal of annual membership		40.00
Consortium	Office stationery		83.31
Stonecrest Monumental Stonemasons	Godstone Burial Grounds		3300
Formans Institute	Hire of room for Parish Council meetings to April		67.5
White Hart Barn	Hire of Lindley Room April, June and December 2015		54
E ON	For Seasonal Illuminations		50.78
East Surrey Waterboard	Water charges 24/08/2015-20/02/2016		25.19
Mrs P Rodgers	Consultancy Fees from 18/02/2016 – 29/02/2016		200
William Way	12 bags Postmix and Tarmac		126.3
South godstone Sports & Community Association	Grant towards demountable staging		1000
Surrey Playing Fields	Renewal of Affiliation Fee		10
	Total:		7474.81

The December salaries have been paid in accordance with 7.2 of the Financial Regulations.

Direct Debits:

E.ON. Office Electricity to 21 February 2016 - £74.55 due 7 March 2016

7.2. Any other financial matters

1. Summary Financial Report to 29 February 2016 The summary was signed and dated by the Chairman.

2. Update on change of signatories from Lloyds Bank

A correction to a name had not be countersigned by 2 other signatories. Also Clerk provided ID with double barrelled name but only signed with one name! The documents need to be collected from Bank and corrected.

3. Campaign to Protect Rural England

To agree renewal of annual membership and amount of membership gift. It was agreed to renew annual membership for £40.00

4. Grant Request from St John's Church, Blindley Heath

Request for £150 towards St John's Magazine was agreed.

To consider a grant of £2,000 for grass cutting in the churchyard and surrounding area. The Council needed clarification as to whom this grant should be paid to. Cllr Faulkner agreed to clarify this - to be discussed at April meeting.

Parish Hall to consider a grant for kitchen refurbishment and replacement of the flooring in the main hall. Councillors felt this would be a major refurbishment we would not have sufficient funds for this whole project. Grant declined.

5. Grant Request for South Godstone Sports & Community Association

to consider £1,000 towards cost of demountable staging. This was granted as the building is well used by the community.

6. Grant Request from GVA To set up monitoring for Air Quality. Up to £1,000 was agreed for this project if required. [at the time GAV were sourcing other funding options]

7. Surrey Planning Fields - to agree renewal of Affiliation Fee the amount of £10.00 was agreed.

8. Greens, Commons and Land

8.1 Allotments

1. Review of allotments

Hilly Fields - Owners have asked if we would like to renew for 3 years. Also pay for Agreement cost for new lease this would be £450.00 + VAT. Cllrs felt that this amount is rather large and Clerk asked to contact Hedley's for another quote. The previous decision to not renew the lease was taken on incorrect information, due consideration was not considered to give notice to current allotment holders, or where on the waiting list for Salisbury Road Allotments would they be placed, therefore we need to renew lease.

Salisbury Road - Need to establish whether we are legally bound by the covenant originally imposed on the site. This will involve legal fees and permission is sought to go ahead with this investigation. It was agreed to consult solicitors to clarify this.

Hedges are overgrown on boundary with Fairalls yard. Clerk to write to Fairalls to ask this hedge be cut.

8.2 Godstone Green

1. Play Area Inspection Report

To note remedial actions taken or planned further to the Inspector's report.

2. Club Road Car Park

Garry has filled in some potholes. Should we consider re tarmacing this area? Cllrs felt that the Car Park did not need re tarmacing at present.

4. Godstone School

Requested permission to use Godstone Green for their Sports Day 30th June, also their 9a.m. – 3.30 p.m. Also to use Godstone Green for a Fun Run on 25 September.

Permission was granted for both of these activities

8.3 Hilly Fields

1. Proposed car park.

A number of letters have been received from local businesses in support of this car park and the matter is now with Tandridge District Council, awaiting their decision

8.4 Blindley Heath

1. Memorial Tree

Plaque still to be fixed

2. Notice Board

Cllr Faulkner has met another company on site they will submit a quotation

3. Cricket Club

Complaint from Cricket Club regarding dog fouling on actual cricket ground and on the common itself. They say that a number of dog walkers enter the common from the Lingfield end walking around the common but do not go near the car park. Could a dog fouling notice placed at the Lingfield end of the common also advising where the bin is? Cllrs felt this was a matter for Tandridge District Council. Clerk to contact Council.

4. Pond by Cricket Club

Quotation received - total cost including VAT £3240.00. It was felt this is too large and another quotation to be sought

5. Blindley Heath Management Meeting - date 12 April in Council Offices

6. 1 Elmshades, Blindley Heath - Road still to be reinstated contacted East Surrey Water aware ground too wet at present to effect a satisfactory repair. The job No is 2066922.

8.5 Tilburstow Hill Common

Car Park at the Enterdent. Advice sought from SSALC. Who stated that a full tree survey / report of car park area should be carried out by a qualified arborist. A report was obtained from Quaife Woodlands in October 2014. Having read the report Councillors are satisfied that currently trees in this area are safe, also monthly inspections of this site is carried out by Councillors.

9. Burial Grounds

9.1. Applications for Exclusive Rights of Burial to be agreed for:

Grave 522 - Mrs Jeanne Eccles
John George Handcock - Non Parishioner

Permission for the above was granted

9.2 Applications for consent to erect Memorials which appear to be in accordance with the regulations to be agreed for: Peter Norman Smith – Grave 506.

Eileen Amelia Kelly – Grave 562

Permission for the above was granted

9.3 Collapsed tomb in St Nicholas' Churchyard

Work completed satisfactorily. Clerk to write to thank the company for work well done.

9.4 Rubbish in burial grounds - Cost of weekly bin collection of general waste is free, Gary has been asked to put bins out fortnightly.

10. Annual Parish Meeting - A date was agreed this is 23 May at St Stephens Church. It was agreed to ask Mrs Helena Windsor as our guest speaker. Councillors were asked for ideas as to whom to give awards to.

11. Correspondence – to note:

Proposed Base Station Installation Blindley Heath

Complaint from a local resident about speed HGV's travel on Tilburstow Hill Road

Local Transport Review

First Quartley Parish Assembly 1 March

GATCOM weekly news

12. Matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the

consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council will be held at 7.45pm on Monday 4 April 2016 – St Stephens, South Godstone.

Annual Parish Meeting Monday 23 May, 7.45 St Stephens, South Godstone.

----- END OF MEETING -----

If you have anything to discuss, or the PC needs to make any decisions, please provide subject details at least 7 days before the next meeting so, if appropriate, I can ensure the item is put on the agenda.