



Godstone Parish Neighbourhood Plan Steering Group

MINUTES

Date: **28 January 2019**

Time: **20.00**

Location: **South Godstone Sports and Community Association**

Purpose: **Steering Group Meeting**

Present:

Name	Initials	Role	Name	Initials	Role
Alex Rabbetts	AR	Chairman	Iain Pavely	IP	Research/evidence gathering
Colin White	CW	Treasurer	Fran Pavely	FP	Secretary
Pamela Lyman	PL	Leisure	Jim Gardner	JG	GPC
Phil Henderson	PH	Communications			
Chris Farr	CF	Infrastructure			
John Farnaby	MF	Survey			
Bren Davis	BD	PC Liaison			
Bill Archer	BA	Business & Employment			

MINUTES OF THE MEETING

1. APOLOGIES FOR ABSENCE

Sarah Reynolds

2. MINUTES OF THE PREVIOUS MEETING

Approved

3. MATTERS ARISING

None

4. OFFICERS' REPORTS

AR welcomed **JG**, Chairman of Godstone Parish Council who in response thanked everyone for their hard work so far and urged the team to complete the task.

AR reported that the Emerging Plan had been submitted to Tandridge District Council although it was still an emerging plan. He said it that TDC had acknowledged receipt.

TDC have requested a meeting with GPC who offered dates but TDC subsequently said that they were very busy with three other plans including Limpsfield and the Local Plan and our Plan had not yet been read.

AR said this was not in fact a problem as the task was now to revise and update our Plan including the development of different policies and to cut down on the number of words in some policies.

AR confirmed the purpose of the current meeting was to allocate to members of the Steering Group responsibility for revising areas of the Plan. He stressed that new policies could be added, perhaps some existing ones taken out and some refined. There were certain areas that were too wordy. The following team members agreed to review/rewrite the policies.

JF Parking/traffic/transport

BA Healthcare

PH Education

CW Pollution

BD Visions and objectives

CF Green Belt

PL Open spaces

IP Policing

AR said in theory this work can go on until the Local Plan is ratified however the aim must be to do this within two to three months and present a new version to TDC

Next Meeting

The next meeting is on 25th February at 8pm at which it is hoped the first revised drafts will be presented.

The following is what happens once the Final Plan is submitted to TDC:

TDC will also be required to check the final version of the Neighbourhood Plan to ensure that it meets all the relevant legislation and regulations. It will also check that it generally conforms to the strategic elements of its own Local Plan. Once TDC planning is happy that our Neighbourhood Plan has been prepared correctly, it will arrange for an independent examination. If our Neighbourhood Plan passes the examination TDC will be responsible for arranging a local referendum on the Neighbourhood Plan. The costs incurred by the examination and referendum will be paid for by TDC. If the referendum supports our Neighbourhood Plan then TDC must adopt it as part of the overall development plan (which includes the Local Plan).

The meeting closed at 9.15pm