



# Godstone Parish Neighbourhood Plan Steering Group

# MINUTES

Date: **27 November 2018**

Time: **20.00**

Location: **South Godstone Sports and Community Association**

Purpose: **Steering Group Meeting**

Present:

Name	Initials	Role	Name	Initials	Role
Alex Rabbetts	AR	Chairman	Pam Lyman	PL	Environment
Sarah Reynolds	SR	Vice Chairman	Bill Archer	BA	Business & Employment
Bren Davies	BD	Parish Councillor	Chris Farr	CF	Housing

## MINUTES OF THE MEETING

### 1. APOLOGIES FOR ABSENCE

Phil Henderson, John Farnby, Fran Pavely and Iain Pavely.

### 2. MINUTES OF THE PREVIOUS MEETING

Agreed and signed as a true copy.

### 3. MATTERS ARISING

It was noted that Tandridge District Council (TDC) will be ready to submit their local plan by 7 January 2019 and therefore the Godstone Neighbourhood Plan (GNP) needs to be submitted to TDC by 19 December 2018 to ensure this is taken in to account.

It was noted that the first draft of the GNP may be rejected by TDC and revisions will be requested.

The Parish Council have set up an Extraordinary General Meeting on 17 December 2018 to review the intended submission. Therefore there is a tight deadline to draft and agree the GNP.

It was noted that BA has drafted the Transport/Commercial Business policies and has sent these to AR. PL has drafted the environmental policies and CF has drafted the Housing policies. PL and CF will issue these to AR to condense all policies into one plan.

It was agreed that the GNP will need to include photographs of the area and BD and CF will take some photos of Blindley Heath and South Godstone for use in the GNP.

PL agreed to download some maps for use in the GNP and will send these to AR.

AR will then draft GNP and issue to Steering Group for comment.

It was discussed that policies relating to crime and policing will need to be added to GNP.

4. **OFFICERS' REPORTS**

N/A

**Next Meeting**

Agreed as Monday 10 December 2018 at 20:00 in South Godstone Sports and Community Association.

Meeting closed at 21:25