

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Mrs S Endersby

Admin Assistant

Mrs E Cross

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MINUTES

of the Meeting of Godstone Parish Council held on

Monday 1 July 2019 at 7.30pm at St Stephens Church, South Godstone, RH9 8EY

Members: Cllrs B Davis, J Gardner, S Farr, C White, R Johnson, C Farr, D Stone and J Farnaby
Apologies: Cllr M McLoughlin
In attendance: S Endersby (Clerk)
Open Forum: C Anderson, Councillor C Swann, A Rabbetts, G Lean and M Sydney

1. Questions from Members of the Public

1.1 C Anderson, South Godstone – Raised his concerns in relation to the BBC news report that stated the Garden Community was '...a step closer...' when reporting news items on the radio on 1 July 2019.

During a discussion on the matter the following points were noted:

- Concern is that this is a one-sided report and did not represent those who object to the Local Plan Garden Community.
- Tandridge District Council (TDC) had released a Press release: South Godstone Garden Community gets government backing (28 June 2019)
- It was suggested that a complaint could be made to the BBC in relation to the report being one sided and not providing any opportunity to put any other points of view forward, i.e. for this who object to the Garden Community.

1.2 G Lean – Reported that TLAG intend to write to L Round (Chief Executive, TDC) to raise the point that the Garden Community is not supported locally.

1.3 M Sydney - Reported that CPRE had some funding to help fight the Garden Community Plan and had experience in challenging such issues.

1.4 District Councillor C Farr – Reported that TDC Planning Policy Committee had voted to postpone any further spending on reports in relation to the Local Plan and Garden Community before the inspection stage has taken place.

1.5 A Rabbetts, Godstone – Reported that he had found information in relation to the ESSO pipeline, which could be of significance in relation to the Local Plan and Garden Community due to its location through the area. Mr Rabbetts proposed that ESSO might be an organisation that the Parish council may wish to contact.

2. Apologies and reasons for absence

2.1 Apologies were received from Councillor M McLoughlin due to circumstances preventing his attendance

RESOLVED – Councillors unanimously accepted the apologies from Councillor M McLoughlin and the meeting was deemed quorate.

3. Declarations of Interest – None

4. County and District Councillors

4.1 C Swann, Tandridge District Councillor –

4.1.1 Reported attendance at the TDC Planning Policy meeting, noting

- i. How spend of between £50-75k was discussed and the perspective of it; and
- ii. Lack of reference to local residents' views

5. Minutes of the previous meetings

5.1 Minutes of the previous meetings held on Monday 13 May 2019

RESOLVED – Councillors unanimously agreed that the minutes of the meeting held on Monday 13 May 2019 were an accurate record of the meetings and should be signed by the Chairman.

5.2 Minutes of the previous meetings held on Monday 3 June 2019;

RESOLVED – Councillors unanimously agreed that the minutes of the meeting held on Monday 3 June 2019 were an accurate record of the meetings and should be signed by the Chairman.

5.3 Minutes of the previous Extraordinary meeting held on 23 May 2019.

RESOLVED – Councillors unanimously agreed that the minutes of the Extraordinary meeting held on Monday 23 May 2019 were an accurate record of the meetings and should be signed by the Chairman.

6. Neighbourhood Plan Committee

- 6.1 It was reported by A Rabbetts that a working group had met to address the comments sent by A Cronin, Tandridge District Council's (TDC) appointed consultant for Neighbourhood Plans.
- 6.2 The emerging plan is being amended to update the emerging plan after taking into consideration the comments made by TDC.
- 6.3 It was noted that the working group did not agree with all proposals/comments made by A Cronin but were all considered and addressed.
- 6.4 It was clarified that noting the discussion detailed in 6.3 of the Parish council meeting in June 2019 in relation to the South Godstone Garden Community, it had now been proposed that the Neighbourhood Plan would address the matter of the South Godstone Garden Village with a comment in the Neighbourhood Plan, stating that the Parish did not agree with the proposed Garden community.
- 6.5 There was no confirmed date that the next emerging plan would be submitted to TDC, but it was not likely to be before the autumn.

7. Motions proposed for discussion by Councillors and any business which the Chairman deems Urgent (Standing orders 5.4)

- 7.1 No urgent matters raised.

8. Tandridge District Local Plan and Garden Village

- 8.1 No further discussion than matters in relation to the Garden Community raised during the earlier sections of the meeting.

9. Reports

- 9.1 Action taken – to be ratified (if any)

- 9.1.1 Tandridge District Council - Open Space Review – Councillor B Davis happy to meet with TDC.

ACTION – 7/2019 – 1 – Clerk to arrange a meeting in relation to the Open Space Review.

- 9.2 Clerks Report

- 9.2.1 Update banking mandate to add signatories

ACTION – 7/2019 – 2 – Councillors to visit office when possible to arrange this.

- 9.2.2 Christmas Lights – the following updates were noted, Parish appointed light contractor will
 - i. Send quote information in relation to replacement lights for Godstone Green where tree works which were required damaged some lights;
 - ii. Send quote and feasibility information in relation to new lights being extended into a new tree at South Godstone; and
 - iii. Cost details to complete PAT tests on all lights as SCC have stipulated this is a requirement for the licence issued annually.

- 9.2.3 Proposal to move meeting of 11 May 2020

RESOLVED - Councillors noted that due to the Early May Bank Holiday change of date to Friday 8 May 2019, the scheduled Parish Council Annual meeting be rescheduled from 11 May 2020 to Monday 4 May 2020.

ACTION – 7/2019 – 3 – Clerk to update the meeting calendar published.

- 9.2.4 General Powers of Competence - http://www.ssalc.co.uk/CiLCA_21276.aspx - Councillors noted the link provided by the Clerk.

ACTION – 7/2019 – 4 – Clerk to confirm the cost of the CiLCA course.

- 9.2.5 Godstone Baptiste booked for Parish AGM – Noted by councillors.

- 9.2.6 Memorial Tree

- i. Councillors noted the request to plant a Maple tree as a memorial for G South which would be donated by the family;
 - ii. It was noted that there is a space where a tree came down opposite the priory which could be a potential location; and
 - iii. It was acknowledged that the family may request a plaque by the tree at a later date.

RESOLVED - Councillors unanimously agreed in principal of a tree being planted as a memorial and the gap detailed in 9.2.6. ii. was considered a suitable location.

RESOLVED - It was requested that further details in relation to a plaque should be presented to the Parish council for agreement.

ACTION – 7/2019 – 5 – Clerk to liaise with the family's representative.

- 9.2.7 Horse sign

- i. Councillors noted that horses have been ridden across Godstone Green, near the path.

- ii. Noting information circulated <https://www.gov.uk/common-land-village-greens> and <https://www.gov.uk/right-of-way-open-access-land/use-your-right-to-roam> horse riding on the Green is not permitted.

RESOLVED – Councillors unanimously agreed that a horse sign be placed on Godstone Green, at the end near Pond Tail Surgery and if deemed necessary at the other end of the footpath by the school.

ACTION – 7/2019 – 6 – Clerk to liaise with contractor to put horse sign up that is in the Parish office.

- 9.2.8 Ramp for the August Fete exit – Councillors noted the issue in relation to the protruding bases of the removable bollards which the Fete will use for cars to exit the parking on the green.

ACTION – 7/2019 – 7 – The Chairman to investigate with suitable contractors' potential options to address the issue. The deadline of fete day was noted.

- 9.2.9 Review of Grants in objectives as per Finance cttee recommendation in Jan 2019.

- i. It was noted that the Parish Councils objectives are not currently published on the website.

ACTION – 7/2019 – 8 – The Clerk to circulate the last version of Aims and Objectives to councillors and to ensure that the Aims and Objectives are published on the website as soon as practicable.

- 9.2.10 Airconditioning unit

- i. Councillors noted that to repair the unit a quote had been received of £2100 with 1-year warranty on parts.
- ii. Councillors noted the scale of repair required and that complete replacement maybe better value for money and would have a warranty of 3 years.

ACTION – 7/2019 – 9 – The Clerk to obtain further quotes to replace the air conditioning unit from other suppliers in addition to the one quote already obtained.

- 9.2.11 GVS – Smoking on the bench near the school – Councillors noted the report.

- 9.2.12 Website – Updating of information on Godstone Green

ACTION – 7/2019 – 10 – The Clerk to circulate information proposed to update details on Godstone Green.

9.3 Chairman's Report – (for noting) information only – Where relevant matters raised during the course of the meeting.

9.4 Reports (for noting) from representatives on outside bodies etc

- 9.4.1 Parish Assembly (Clerk, Cllrs B Davis and C Farr), it was noted that

- i. The receipt of printed Planning paper plans was discussed; and

ACTION – 7/2019 – 11 – The Clerk to investigate purchasing a A3 printer

- ii. A Locality Team scheme update was given.

- 9.4.2 Planning Policy Meeting (Cllrs B Davis and C Farr)

- i. Five options discussed to complete the Garden Village Local Plan
- ii. One option was for TDC to get a loan and manage the development of South Godstone itself.
- iii. Cllr C Farr asked the committee about TDC correspondence with South Godstone Land Ltd (SGLL). It was noted that TDC have been liaising with Agents, not directly with SGLL.
- iv. Compulsory purchase still remains an option being considered to implement the plan.

10. Current Planning issues

- 10.1 Update from the Planning Committee meeting held on 27 June 2019 – It was noted that the draft minutes of the meeting had been circulated for reference. No contentious applications to report.

11. Finance Matters

- 11.1 Accounts for payment - to approve **JUNE** accounts for payment:

GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total
Direct Debits							
G593	British Gas Lite	407891	1 Jun	Electricity Bill	12.4	0.62	13.02
G588	HMRC			NI and Income Tax	95.9		95.9
G589	NEST			Pension	107.72		107.72
G594	BT	M0791Z	17.06.2019	Telephone and Internet	79.36	15.87	95.23
Invoices for Payment							
G579	Fairalls	4351046	16.05.2019	Maintenance supplies	11.32	2.26	13.58
G580	Tandridge Council	7150726	13.06.2019	Uncontested Election	125		125
G581	S Endersby			Expenses	6.69		6.69
G582	JPS Contractors Ltd	2032	18.06.2019	Hilly Fields Car Park - installation of fencing	8512	1702.4	10214.4
G583	Madgwicks		23-Jun	Tree Works GG and BG - Ratify	2700	540	3240
G584	Airtech	63873/S/14710	26.06.2019	Air Conditioning Unit	147	29.4	176.4

G585-7	Salaries			Salaries x 3 employees	xxx		xxx
G590	Gardenwise Estate Management	05--6608	27.06.2019	Grass Cutting Contract	2180		2180
G591	Gardenwise Estate Management	05-963	27.06.2019	Maintenance contract	1026		1026
G592	J Farnaby		21.06.2019	Trough in South Godstone	59.85		59.85
*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations.				Total Payments	16618.85	2290.55	18909.4

RESOLVED - Councillors unanimously approve the payments listed for JUNE totalling £18909.40 on payment of salaries and two councillors countersigned all invoices.

11.2 Summary Financial Report to **APRIL** and **MAY** receive and review, including income

11.2.1 Councillors noted the summary detailed below:

			MAY	Month		2
				Annual		Pro rata
		2018/19	Actual to date	2019/20 Budget	Reserves - Designated or Restricted Funds	2018/19 Budget
Receipts						
	TOTAL	93338.69	70296.18	84925.00	1750.00	33962.50
Payments						
	Total Administration	30199.65	6761.82	40,200	-	6,700
	Burial Grounds	14709.51	3296.22	8,500		1,417
	Total Greens and Commons	17796.65	3765.36	22700.00		3,783
	Total of 'Other' Payments		2789.80	48200.00		8,033
	TOTAL PAYMENTS	119933.86	16613.20	119600.00	100,781.54	19,933
Surplus/Deficit		-26595.17	53682.98	-34675.00		-5,779
Accumulated fund brought forward		152,425	125,830	152,425		
Accumulated fund carried forward		125,830	179,513	117,750		
Current Accumulated Carry fwd figure - Allocated reserves =			78,731.56			

11.2.2 Councillors noted the information available at the meeting for the Summary Financial Report to **APRIL** included the included the bank statement, bank reconciliation (dated 10 June 2019 and statement dated 1 May 2019) and spend against budget.

RESOLVED – Councillors unanimously agreed that the Chairman sign the **APRIL** bank reconciliation summary sheet and initial the pages of the bank statement.

11.2.3 Councillors noted the information available at the meeting for the Summary Financial Report to **MAY** included the included the bank statement, bank reconciliation (dated 26 June 2019 and statement dated 31 May 2019) and spend against budget.

RESOLVED – Councillors unanimously agreed that the Chairman sign the **MAY** bank reconciliation summary sheet and initial the pages of the bank statement.

11.3 Restricted Funds Summary, Designated Funds Summary and Virements

11.3.1 Councillors noted the Reserves information detailing the Designated and Restricted funds:

	01/04/2019	Receipts	Payments	Trfs	Cfwd	July 2019
General fund (GF)	23298.58	33,889.43	- 16,613.20	37.08	40,611.89	
Designated Funds						
Hilly fields Car Park	93221.96	-	-		93,221.96	

Children's Playground	1542.66	-	-		1,542.66	
Neighbourhood Plan	733.59	-	-		733.59	
Fees for Professional Services (Local Plan Consultation - Inspection Stage)	2867.42	-	-		2,867.42	
Donation for Tree Works (Enterdent)		250.00	-	- 250.00	-	i. Transfer of donated funds to GF REF: 2019-20-52
Restricted Funds (RF)						
CIL	-	36,406.75	-		36,406.75	
Christmas Lights	1,147.92	-	-		1,147.92	
Memorial Benches		300.00	- 31.53	212.92	481.39	ii. £300 from 2018/2019 donation allocated from GF. iii. Ref 2019-20-48, 2019-20-43 and 2019-20-49 tfr of £87.08 from RF for costs.
Pond (GG)	267.99	-	-		267.99	
Neighbourhood Plan - Grant from Outside body	1,750.00	-	-		1,750.00	
Monies held for local organisations	1,000.00	-	-		1,000.00	
Total		70,846.18	16,644.73	-	180,031.57	

11.3.2 Councillor considered the virements as detailed in the highlighted column. It was noted that the Reserves sheet showed figures with the virements actioned to show remaining funds.

ACTION – 7/2019 – 12 –The Clerk to meet with Councillor S Farr to discuss the details further of the proposed virements.

RESOLVED – Councillors unanimously agreed that the virements be agreed subject to the discussion proposed with Councillor S Farr.

11.3.3 Councillors discussed if funds should be designated for the path projects.

ACTION – 7/2019 – 12 –The Clerk to obtain quotes in relation to the project to enable a figure to be agreed and designated. It was noted that further discussion of the route of the path would be required to establish a consensus of the most appropriate route and that the matter could be referred to the Greenspaces committee.

11.4 Annual Governance and Accountability Return (AGAR)

11.4.1 Councillors acknowledged that the Clerk had submitted the AGAR and required supporting papers to the external auditor.

11.4.2 Notice of public right to inspect dates are 17 June – 26 July 2019, as per notice published on 10 June 2019 on both noticeboards and the website.

11.5 Insurance Renewal

ACTION – 7/2019 – 13 –The Clerk to circulate details of what levels of cover we are requesting to be provided by insurers when the information is prepared.

12. Greens, Commons and Land - To receive updates, inspection reports from Members' areas of responsibility and consider any recommendations:

12.1 Greenspaces Committee (GC) Update

12.1.1 The Clerk requested clarification of if the following areas fall under the remit of the Greenspace Committee:

- i. Playground – Yes, GC
- ii. Allotment – No, not GC
- iii. Burial Ground – No, not GC

12.1.2 It was noted that the GC ToR have been 'tidied up' and published.

12.1.3 It was notes that the first GC meeting is scheduled for 9 July at 10am at the Bounty.

12.1.4 Management of the GC spend and reporting to the full parish council.

ACTION – 7/2019 – 14 –The Clerk to discuss with Cllr S Farr to ensure a satisfactory approach.

12.1.5 Enterdent Trees – To be included on the GC agenda.

ACTION – 7/2019 – 15 – Clerk to include Enterdent trees on GC agenda.

12.2 Contractor and Grass cutting tender – working group meeting arranged

12.3 Inspection Reports – Councillors noted the summary circulated that reviewed the regularity of completion of inspection reports and the importance of completing the reports was reiterated.

- 12.4 Allotments – Inspection submitted; it was acknowledged that there would be no proposals for further money to be spent on the site.
- 12.4.1 Clearing of Hilly Fields Allotment Site – It was noted that the site had been cleared and we are awaiting final clarification on one last matter from the landowner.
- 12.5 Godstone (including the Bounty), South Godstone and Godstone Green, to include but not limited to:
- 12.5.1 Village car park project
- i. It was noted that Councillor B Davis had reviewed the file and concluded that Fibre and TV cables are not problematic for the project, but non-compliant UKPN cables are preventing the next stage of works on the project.
 - ii. It was noted that work had taken place on the car park site to start the project and to comply with the planning deadline.

ACTION – 7/2019 – 16 – Clerk to write to TDC to confirm that although there is a delay on the next stage of works the project has been commenced.

12.5.2 Godstone Village School (GVS) Correspondence on various matters:

- i. GVS - Sports day – Request permission to use the Green, Sunday 7 July marking out track, Monday 8 July practice, Thursday 11 July sports day, Monday 15 July reserve day. It was noted that PL insurance was being sent.

RESOLVED – Councillors unanimously agreed that GVS be granted permission to use the Green for sports day on receipt of the appropriate insurance certificates being provided.

- ii. GVS Site manager matters raised:

- a) Condition of oak outside main entrance.

Councillors noted that SCC Properties has inspected and will monitor.

- b) Condition of tree on Green opposite 'The Priory' – Tree 124

It was noted that the report following the tree survey (completed in March) detailed no specific recommendations in relation to tree 124, but that the matter would be referred to the GC for further consideration.

- c) Condition of tree by side entrance of school from the village green – Tree 120

It was noted that the report following the tree survey (completed in March) detailed no specific recommendations in relation to tree 120, but that the matter would be referred to the GC for further consideration and the location of the tree to the school was noted.

- d) Hedgerow between the school and the village green, small section of this hedge that maybe the responsibility of SCC Properties

It was noted that J Abraham of SCC is confirming if SCC will deal with trees that have seeded in this section to prevent them becoming adult trees.

- e) Hedgerow between the school and the village green, Parish section.

It was noted that it was partially trimmed by the Parish in 2018. Maintenance to trim to be considered by GC.

- f) Activity of youths who may be causing impact/damage to the playground on the green.

It was confirmed that the Parish council carry out monthly inspections to check the equipment and condition of the playground.

ACTION – 7/2019 – 16 – Clerk to ensure that items 12.4.2 ii. b), c) and e) are referred to the GC.

12.5.3 Telephone provider

- i. Councillors noted the Phone and Broadband Supplier Quotes provided and the packages:

TalkTalk: £29.95 a month

Sky Broadband £18 a month for 18 months

Now TV £20.09 a month, Broadband Set up Fee £15.00; Hub delivery £9.99

SSE Broadband £26 per month

BT (Current Provider) £42.70 +VAT a month

ACTION – 7/2019 – 17 – Councillor C White to liaise with the Clerk and contact BT to discuss further, noting councillors want value for money whilst ensuring reliability and service response to reduce any risk to business interruption.

RESOLVED – Councillors agreed that Councillor C White and the Clerk finalise the provider on being satisfied with the criteria set by councillors being addressed.

12.5.4 Orpheus Centre Letter re: condition of path along from North Lane to village – It was noted that although this is not strictly a parish matter, the Parish council would still like to support the local community and will provide information and support where possible.

ACTION – 7/2019 – 18 – Clerk to confirm that a response has been sent to the Orpheus Centre confirming that the matter was reported to SCC Highways and the response received.

12.6 Hilly Fields

12.6.1 It was noted that the Grass does not currently need cutting

12.6.2 Damage to the fence which was reported has been repaired and the condition of the fence will continue to be monitored.

12.7 Blindley Heath, to include but not limited to:

12.7.1 Protection of SSSI border opposite Red Barn

- i. It was noted that following the discovery of who may have been cutting the SSSI it was noted that the installation of a fence to protect the area could be put on hold whilst the area is monitored further.
- ii. It was reported that Councillor C Farr had liaised with the Red Barn in relation to signage being placed on a section of the SSSI.

12.7.2 Nursery development works

- i. Councillors considered certain details set out in the email of 10 June 2019, to be included in any agreement and summarised below:
 - (a) The map/diagram showing the new proposed area for the wayleave, including details of the relationship to the existing wayleave and all dimensions;
 - (b) Confirmation that the Nursery will pay the councils legal fees in respect of the wayleave;
 - (c) The nursery's request to put earth to the West side of the access to enable slight levelling of the land.
 - (d) An annual amount payable of £20.00, with possible recourse in the event of non-payment;
 - (e) Land either side used as visibility splay lines for safety to be maintained by grass cutting to an acceptable level throughout the life of the permission;
 - (f) Areas maintained and used as visibility splays will not be altered from what exists and photographs should be attached to any agreement as a reference;
 - (g) The major use of the wayleave is for the traffic involved with a children's nursery;
 - (h) No further signs are placed on GPC owned land;
 - (i) The council is not responsible in any way for the works on the land but reserve the right to insist work is carried out and maintained to the appropriate standard; and
 - (j) Any damage to the land is repaired to the original condition.

RESOLVED – Councillors unanimously agreed that the proposal could proceed and that the Parish Councils solicitor be instructed to go ahead with preparing an appropriate agreement, noting the specific points raised for inclusion.

ACTION – 7/2019 – 19 – Clerk to liaise with the Solicitor in relation to the Lingfield Nursery agreement.

12.7.3 St John's Church graveyard

- i. It was reported that several complaints about the condition of the Church yard had been received
- ii. It was reiterated that churchyard at St John's is not the responsibility of the Parish council.
- iii. Councillor C Farr raised that the war memorial in the church yard had been moved from Parish land to the church yard.
- iv. The following proposal was considered: Would the Parish council consider cutting the grass around the war memorial

RESOLVED – Councillors unanimously agreed that the Parish would propose to cut the grass around the war memorial once a year at St Johns church yard, around October/November in time for memorial services, but this did not set any precedents; and does not confirm any formal responsibility for the maintenance of the church yard. The proposal should be discussed with the church to confirm permission.

ACTION – 7/2019 – 19 – Clerk to liaise with the vicar in relation to the proposal at St Johns, Blindley Heath to cut grass once a year around the war memorial.

12.7.4 Fishing – It was noted that there had been a few reports about people fishing in the pond at Blindley Heath.

12.7.5 New Litter Bin – It was noted that there has been a new litter bin installed by TDC at the layby near the Red Barn.

12.7.6 Gates on Cricket Match days – It was reported that on a recent match day the gates to the common had been left open and unattended.

ACTION – 7/2019 – 20 – Clerk to liaise with the cricket club to request gates are kept closed, even when the Cricket club are on site.

12.8 Tilburstow Hill Common

12.8.1 Unauthorised parking area

ACTION – 7/2019 – 21 – Addressing the Unauthorised parking area was referred to the Greenspaces Committee

12.8.2 Tree Survey and Tree Works

ACTION – 7/2019 – 22 – Addressing the Tree Survey and Tree Works recommendations to be referred to the Greenspaces Committee

12.8.3 Knotweed, the following was noted:

- i. Works on the knotweed started on 14 June with a 3-year eradication approach detailed in the quote provided to the clerk
- ii. It should be noted that Fairalls are paying for this work as a gesture of goodwill and wish it to be noted that in so doing do not accept responsibility for the knotweed being present or for its eradication.

RESOLVED – Councillors unanimously accepted the statement that Fairalls in paying for the eradication of the Knotweed do not accept responsibility for the knotweed being present or for its eradication.

- iii. Details of contractor doing work were provided to the Clerk and Fairalls are additionally paying extra for 10-year warranty.

13. Burial Grounds

- i. Water Barrell
 - (a) The condition of the water barrel was noted and the filling of the barrel with water using the church tap was reported.
 - (b) The tap at the church which has changed and is not the parish councils.
- ii. Re-turfing of Burial Plot (430)
 - (a) A request to re-turf plot 430 at the expense of the burial plot owner was noted

RESOLVED – Councillors agreed that the plot holder with the Exclusive Right of Burial (EROB) for the plot could re-turf the plot, with the only stipulation being that artificial grass could not be used.

ACTION – 7/2019 – 23 – Clerk to liaise with EROB holder for 430 to confirm re-turfing and liaise with the Parish council's contractor accordingly to carry out the work.

- 13.1 Burial Ground Regulations – No matters to discuss.
- 13.2 Applications for Exclusive Rights of Burial, it was noted that the following application had been approved by the Clerk as delegated by the Parish council:
605 – Kiernan (Parishioners)
- 13.3 Applications for consent to erect Memorials, it was noted that the following applications had been approved by the Clerk as delegated by the Parish council:
 - 13.3.1 Memorial – 589 – HALPIN
 - 13.3.2 Memorial – 559 - YOUNGER
- 13.4 War Memorials and Posterngate Farm Memorial Site – No matters to discuss.

14. Correspondence

14.1 Councillors noted the following correspondence which had been circulated by email during the course of the month of June:

- i. Press Release: £7.87 million Funding Opportunity Announced
- ii. Mercers South Quarry, Bletchingley Road, Nutfield, Surrey RH1
- iii. Agenda for Tandridge Local Committee, Friday, 21 June 2019, 10.15 am
- iv. FW: Surrey transport meeting
- v. OLRG 7 Ellice Road decisions
- vi. FW: Press release: Business hub and refurbishment on the way for Quadrant House
- vii. Surrey ALC Weekly Bulletin 24-2019
- viii. FW: Decision sheet for Tandridge Local Committee, Friday, 21 June 2019, 10.15 am
- ix. New Items of Interest from Surrey County Council
- x. Surrey ALC Bulletin 25-2019
- xi. Feedback from 21 June 19 Local Committee meeting
- xii. Rural Housing Week
- xiii. News - Have your say on the draft Design Guide for future housing development across the High Weald
- xiv. Press release: South Godstone Garden Community gets government backing

15. Matters for reporting or inclusion on future agendas

15.1 Review of Actions to be addressed

15.2 The next meeting of the Parish Council will be held at 7.30 pm on Monday 5 August 2019 at St Stephens Church, South Godstone

Part 2 – Councillors passed a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

----- Meeting ended at 10.35pm -----

Chairman

Date