

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant

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MINUTES

of the meeting of Godstone Parish Council held on
Monday 10 January 2022 at 7.30pm at St Stephens, South Godstone.

Members: Cllrs J Gardner, D Stone, C White, C Farr, S Farr, B Davis, J Farnaby and M McLoughlin
Apologies: Cllr L Case
In Attendance: District Cllr C Swann, District Cllr M Crane, A Rabbetts (Neighbourhood Plan Committee Chair), S Endersby (Clerk)

1. Questions from Members of the Public

1.1 M Stuart-Menteth on behalf of Godstone Preservation Society (GPS) –

- i. Discussed requirement for Public Liability Insurance and councillors accepted arrangements for the person carrying out the work on the noticeboard.
- ii. Pond – Raised Alder Trees growing in the pond.
- iii. Insurance of Volunteers – Requested information about finding insurance.
- iv. Hilly Fields Cut – Requested confirmation of the site being cut. Council confirmed it was on the Action list.

ACTION – 1/22 – PF1 – The council will consider arrangements to remove trees growing in the wall of the wagon pond. Noted with thanks the offer of financial support from GPS to complete the task.

ACTION – 1/22 – PF2 – The Clerk to assist with Insurance company information.

2. Apologies and reasons for absence

2.1 Apologies had been received from Cllr L Case due to illness.

RESOLVED – Council noted the apologies, and the meeting was deemed quorate.

3. Declarations of Interest

3.1 All councillors declared and interest in item 8.3.2 - Precept for the year 1 April 2022 - 31 March 2023. Dispensation for each Member of the Council was given to enable them to vote on the setting of the authority's Council Tax precept for 2022-23 on the grounds that the transaction of business will be impeded given the number of Councillor's who would otherwise be prohibited from participating in this item of business.

4. County and District Councillors – Brief report on matters affecting the Parish

County and District Councillor C Farr -

4.1 Pendall Camp SCC planning application – Matter will go to TDC planning committee.

4.2 Referred council to an article by TDC Council Leader, Cllr Catherine Sayer on the TDC Budget.

District Councillors C Farr and C Swann

4.3 TDC Budget position was reported and discussed, noting the following issues –

- i. Impact of pension line shortfall
- ii. Auditing of accounts and issues missed by previous auditors
- iii. Intention to protect services
- iv. Depleted reserves
- v. Other contributing issues to previous budget/spend i.e. failed initiatives; historic practices
- vi. Considerable work done to address issues and protect services
- vii. Opportunity to submit comments and value in doing so
- viii. No allocation of funds for Local Plan in FY2022-23 budget plan (earmarked funds from 2 years ago still allocated) and potential issues faced dependent on inspectors decision.
- ix. Work to address historic practices and time that changes may/will take
- x. Importance of transparency.

ACTION – 1/22 – 1 – Cllr C Farr to circulate the TDC Council Bulletin for Parish council information.

District Councillor M Crane –

4.4 Natural England Consultation on the expansion of the AONB – Surrey Hills - Reported that the consultation covers the Postengate Area which is also in the Local Plan and clarification on the impact

of this is awaiting confirmation. There maybe an impact on the Local Plan if the boundary review of the AONB is successful and expanded. Evidence seeking stage deadline is 31 January 2022.

ACTION – 1/22 – 2 – Clerk to circulate information on the Consultation on the expansion of the AONB via Website, Parish Mag and Social Media.

5. **Minutes** of the previous meetings held on 6 December 2021.

RESOLVED – Council unanimously agreed the minutes of the meeting held on 6 December 2021 were an accurate record of the meeting and that they be signed by the Chair.

<p>6. Motions proposed by Councillors</p> <p>6.1 Motion in relation to the Playground on Godstone Green - Godstone Parish council should budget for the detailed estimated sum of £113,521 proposed as the amount required to build a new children's Playground, whilst continuing to make applications to apply for grants to support the project. This proposal should be considered alongside the issues raised for consideration in the Playground Report. (Proposer: Cllr B Davis; Seconder: Cllr M McLoughlin)</p> <p>6.1.1 It was noted that a report paper by Cllr B Davis was circulated in advance of the meeting.</p> <p>6.1.2 An amendment to the motion was proposed: 'To name the playground 'Jubilee Playground' and to apply for planning permission if applicable.' (Amendments proposed: Proposed: Cllr C Farr; Seconded: Cllr B Davis and accepted by Cllr M McLoughlin as seconder of the original motion)</p> <p>Amended Motion in relation to the Playground on Godstone Green - Godstone Parish council should budget for the detailed estimated sum of £113,521 proposed as the amount required to build a new children's Playground, named Jubilee Playground, whilst continuing to make applications to apply for grants to support the project and any necessary Planning permission. This proposal should be considered alongside the issues raised for consideration in the Playground Report.</p> <p>RESOLVED – Council unanimously agreed the motion as amended.</p> <p>6.1.3 It was suggested by Councillor C Farr that the project for the building of a new playground should become the responsibility of the Greenspaces committee, the Chairman noted the suggestion and the meeting did not disagree.</p> <p>ACTION – 1/22 – 3 – The Preparation of Specifications for each specialist area of the project as detailed below be delegated to the Green Spaces Committee:</p> <ul style="list-style-type: none"> a. Preliminaries – Investigate planning permission requirement. b. Stage 1 – Removal of current sand surface, removal of play equipment and associated Ground works to prepare for Stage 2. c. Stage 2 – Design and installation of new rubberised surface. d. Stage 3 – Design (including consideration of necessary Safety requirements) and installation of new or recycled playground equipment. 	Green Space Committee
<p>7. Neighbourhood Plan Update</p> <p>7.1 The next meeting of the committee will be confirmed asap.</p> <p>7.2 The committee will carry out a review and analysis (aim to completed this by end of February 2022) and a couple of policies need further review.</p> <p>7.3 There is a requirement for the plan to identify suitable sites for future development, this can include HELIA sites.</p> <p>7.4 There will be a requirement for a consultant to be appointed to legalise the plan. This is not expected to be an excessive amount and would estimate less than £3k.</p> <p>7.5 District council pay for the referendum as they get a grant from central government to cover these costs.</p> <p>7.6 Consultant that committee have historically liaised with is still at TDC.</p>	
<p>8. Platinum Jubilee 2022 Plans – Consider Breakdown of allocation of £12.5k spend and proposal. RESOLVED – Council unanimously agreed the breakdown: £2.5k Godstone; £2.5k South Godstone; £0 Blindley Heath. A virement of £7.5k to return funds currently allocated as 'Jubilee Celebration' to general funds. ACTION – 1/22 – 4 – Cllr D Stone to liaise with Cllr L Case in relation to Jubilee celebrations in Godstone and to confirm what involvement other local organisations would like to have in the Jubilee celebrations.</p>	LC and DS

9. Reports

9.1 Update on Actions – DECEMBER meeting (C = Complete, O = Outstanding, U = Updated)

Speed Sign	Cllr C Farr to investigate with SCC about making an application, confirm funding/cost splits between SCC and Parish council to install.	CF	No update.	O
Platinum Jubilee	Platinum Jubilee Celebrations in 2022 - Breakdown by village to be confirmed.	Full Council	On Jan agenda	C

Salt Bins	Salt bins to be checked. MM to collect salt from Fairalls if required. MM to be first contact if gritting required.	MM/SE	3 bags, condition not known SE confirmed to MM.	C
Email addresses	Councillors that need to complete set up on Parish email addresses to contact IT contractor for support and inform Clerk when they have transferred to parish email addresses asap.	MM, SF, CW	Noting scam email, Clerk to liaise with IT consultant further.	U
Air Con	Clerk to book Airconditioning service.	Clerk	Emailed contractor Dec, chased 10 Jan	O
Lingfield Nursery	Clerk to sign and return the Notice of Assignment on behalf of the council.	Clerk		O
Cut	Cut of Hilly Fields to be arranged.	JG		O
Volunteers	Godstone Preservation Society (PS) to confirm the appropriate insurance for volunteer activities.	Clerk/GP S	Noted discussion during Public Forum.	U
Volunteers	Clerk to respond to correspondence and investigate SCC Volunteer Policy and prepare draft volunteer policy for Council to consider.	Clerk	Clerk emailed PS. Clerk to use SCC info as starting point. CF to provide example policy if possible.	U
Audit	Interim Audit Report for FY2021-22 - Clerk to confirm on auditors Iris Openspace.	Clerk		O
Survey	Clerk to confirm further information on Resi-PD survey.	Clerk	Email sent to Playground inspection company. Believe it is an investigation into the integrity of wood.	O
Your Fund	Confirm with Your Fund Surrey that there is only one application from the Parish Council, despite appearance of other applications on website.	Clerk	Email sent.	C
New Playground	Plan for the Playground project to be put to the council at January meeting for council to consider allocating funding. Report to include timeline and note consideration of specification and appointing contractors.	BD and LC	Report circulated for Jan meeting.	C
Cricket	Confirm the formal name of the Cricket club; confirmation of the extension of the Grant funding for works; number of fixtures proposed (to ensure cricket on Green is not to the detriment of other users). Request a meeting with Cllrs M McLoughlin and D Stone and cricket club/Sports Association.	Clerk, MM and DS	Email correspondence circulated for Jan meeting.	C
Horse Riding	Clerk to: - Write to DEFRA to request a copy of the order dated 25 June 1934 and detailed in the Law of Property Notice of Godstone Parish Council. Continue with confirming costs of 'No Horses' signage. Respond to the British Horse Society.	Clerk	Defra contacted - follow up required. Signage to be done. Letter sent to British Horse association.	C
Memorial Tree	Arrangement to meet on Wed 8 Dec to confirm final location for planting confirmed, Cllr L Case to attend for council.	LC	Location confirmed and recorded by photo.	C
Cars	Cllr C Farr to report to SCC the issue of cars driving the wrong way around the triangle.	CF	Difficult to address, action closed.	C
Adopted Road	Clerk to confirm with SCC what responsibilities are covered for the adopted road; request a copy of the road adoption; and confirm the width of the section adopted i.e., Road or road and footpath.	Clerk	SCC contacted - needs to be chased.	O
New Fence	Finance Committee to include a provision of £8k-£10k to repair the post and rail fence. Cllr J Gardner and Clerk to liaise to prepare specification and get quotes.	JG and Clerk	Finance cttee included info. JG and Clerk to complete spec and seek quotes.	C O
Drainpipes	Bounty Drainpipes Clerk to liaise with maintenance contractor.	Clerk	Complete	C
Easement	Letter to be sent to landowner to set out what the council would like for the allotments. Clerk to notify solicitors to pause claim.	JG, BD and Clerk	Complete	C

Christmas lights	Installation of additional Christmas lights at St Stephens in South Godstone to be pursued.	Clerk		O
Lingfield Nursery	Clerk to chase for an updated Wayleave agreement noting the new pipe.	Clerk		O
Memorial Bench	Clerk to follow up permission given to applicant following amount of time passed, then liaise with Marsh Family.	Clerk		O
Regs	Clerk to update Burial Ground Regulations - Payment in advance	Clerk		C
Defra Consultation	Clerk to circulate a response letter to DEFRA to council confirming the councils concerns and submit within the deadline of the consultation.	Clerk		C
Transit Traveller Site	New transit Gypsy, Roma and Traveller site - Clerk to resubmit comments (TDC ref 2021/1983 and SCC ref 2021/0170). already made of OBJECTION noting concerns of issues that it will bring to the area.	Clerk	Complete	C

<p>9.2 Clerks Report</p> <p>9.2.1 Matters to bring to the Councils attention – Nothing reported</p> <p>9.2.2 Staff Matters – Admin Assistant</p> <p>RESOLVED – Council unanimously agreed that the position be readvertised.</p> <p>9.3 Chairman's Report – (for noting) information only</p> <p>9.3.1 Noted issue of scam email.</p> <p>9.3.2 Surface Water in front of Melrose – Noted site visit and that no obvious cause of water. Propose water company is contacted again (noting resident has already been liaising with water company).</p> <p>9.4 Reports (for noting) from representatives on outside bodies etc – Nothing reported</p>	
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10 Finance Matters

10.1 Accounts for payment - **DECEMBER** accounts for payment

GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total
Salary Payments							
G1151-52	Salaries		31-Dec	DECEMBER Salary	2008.35		2008.35
G1153	HMRC		31-Dec	DEC NI & Income Tax			
G1154	NEST		31-Dec	DEC Pension			
Direct Debits							
G1156	British Gas	2380286	1/9/2022	Electricity	29.48	1.47	30.95
G1157	BT	M109 9F	17-Dec	Internet and Telephone	37.95	7.59	45.54
Invoices for Payment							
G1149	Merlin Lighting	1279	12/6/2121	Maintenance/switch on Christmas lights	500	100	600
G1150	St Stephens			Hall - January meeting	20	0	20
G1155	S Endersby			Expenses - Fees/Stamps	50.84	0	50.84
G1158	JPS Contractors Limited	2373	30-Nov	Car Park works before project ended	13800	2760	16560
G1160	Village Maintenance	7-Jan	1/7/2022	Bounty and Basketball net	70	0	70
G1162	NAS			Additional Member	3	0	3

*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations. **Employees/Employers total payment paid by GPC to NEST.

TOTAL £16,519.62 £2,869.06 £19,388.68

<p>RESOLVED – Councillors unanimously approved the payments list totalling £19388.68 on payment of salaries.</p> <p>ACTION – 1/22 – 5 – Clerk to arrange the payment of invoices and liaise with 2nd signatory.</p>	Clerk
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10.2 Accounting Statements - Summary Financial Report to **NOVEMBER** - Bank Reconciliation; Income and expenditure; Restricted Funds (incl. CIL funds) and Designated Funds Summary.

RESOLVED - Councillors unanimously approved the Summary Financial Report to **NOVEMBER**, noting the current funds, General Funds, Designated Funds and Restricted funds.

10.3 Finance Committee Report

10.3.1 Consider and Agree FY2022-2023 Budget

- i. Circulated by email.
- ii. Finance committee to recommend a review of projects and allocation of funds for projects is reviewed by full council at the February meeting.

RESOLVED - Councillors unanimously approved the FY2022-2023 Budget proposed by the Finance Committee.

BUDGET - 2021-2022

Agreed at the Finance Committee meeting 6/1/2022 for recommendation to council on 10/1/2022.

<u>Receipts</u>	<i>Designated & Restricted Funds</i>	Precept Budget	Other income	Earmarked from FY21-22
Precept		67,634.00		
CIL			141.00	
Burial Grounds			10,000.00	
Greens and Commons				
Rents			3,375.00	
Bank Interest, Donations & Grants				
Hilly Fields Car Park				
Children's Playground Refurb.				
Blindley Heath – Management Grant				
Memorial Benches				
Christmas Lights				
Hilly Fields				
Pond (GG)				
War Memorials				
VAT Refunds				
Neighbourhood Plan				
Monies held for Local organisations				
Godstone Green Defence - Donations				
Donation for Tree Works				
Donation - Telephone Kiosk				
TOTAL	0.00	67,634	13,516	0
<u>Payments</u>	<i>Designated & Restricted Funds</i>	Precept Budget	Other income	Earmarked from FY21-22
Administration				
Salaries and Clerks Expenses		26,886.00		
Rent/Rates/Insurance		5,500.00	6,000.00	
Heating/Lighting/Telephone/Postage etc		1,000.00		
Training Councillors and Staff		0.00		1,385.00
Maintenance/Office Equipment		2,133.00		
Audit/Allowances/Sundries/Subscriptions		2,890.00		
Total Administration	0.00	38,409	6,000	1,385
Burial Ground				
Burial Grounds - Maintenance, Grass cutting & General Care		7,560.00		
Burial Ground - Long Term Care Plan	2,000.00			
Total Burial Grounds	2,000.00	7,560.00	0.00	0.00
Greens and Commons				
Maintenance Contract		1,500.00		100.00

Godstone Green		6,239.00		2,550.00
South Godstone		525.00		
Blindley Heath Common - Not SSSI (incl. Car Park)		4,261.36		500.00
Blindley Heath - SSSI - SWT		2,268.00		
Blindley Heath – SSSI GPC Management obligations		0.00		450
Blindley Heath - Donated Land	1500			
Hilly Fields		2,500.00	6,620.00	420.00
Tilburstow Hill Common		0.00		775.00
Greens and Commons		2832.64		
Total Greens and Commons	1,500.00	20,126	6,620	4,795
Other				
Platinum Jubilee Celebrations	12,500.00	0.00		
Allotments		300.00		
Tree Care - Whole Parish		0.00		4,126.00
Notice boards and bus shelters				160.00
Grants and Donations		260.00		
CIL	46,348.14			
Children's Playground	51,833.64	0.00		
Christmas Lights - Whole Parish	536.91	700.00		
Benches and Memorial Benches	781.39	0.00		
Neighbourhood Plan	1453.93	0.00		
Ponds	267.99	0.00		
War Memorials		279.00		
Telephone Kiosk		0.00		
Defence of Green Spaces		0.00		1,000.00
Hilly Fields Car Park		0.00		
Projects - Path on the green (CIL funds)	3,000.00	0.00		1,500.00
Projects - Path at burial ground (CIL funds)	2,000.00	0.00		1,000.00
Projects - Horse pond Long term care	1000			1,500.00
Projects - Blindley Heath Barrier and car park (CIL funds)	3,305.00			1,000.00
Fees for Professional Services (Local Plan Consultation - Inspection Stage)	1,944.32			
Wayleaves Project				
VAT for Reclaim				
Total Other Payments		1,539		10,286
TOTALS	128,471.32	67,634	12,620	16,466
Surplus/Deficit		0	896	
10.3.2 Consider and Agree FY2022-2023 Precept				
RESOLVED - Councillors unanimously accepted the recommendation of the Finance committee and agreed a Precept of £67,634.00 be set for FY2022-2023.				
ACTION – 1/22 – 6 – Clerk to send Precept information to Tandridge District Council when contacted.				
10.3.3 Finance Regulations - Recommended for signature by the Finance Committee				
RESOLVED - Councillors unanimously accepted the recommendation of the Finance committee and the Finance Regulations be approved.				
9.3.4 Staff Matters – PART TWO Confidential - Salaries				

Clerk

11 Greens, Commons and Land , to include:			
11.1 Inspection Reports – Reports handed in at the meeting.			
Godstone Green		Greenview	√
Playground		Hilly Fields	√
Burial Ground	√	South Godstone	
Bounty		Blindley Heath	

Tilburstow Hill		Allotments	
<p>11.1.1 Damaged fence noted and the impact on leaves coming into the burial ground noted.</p> <p>11.2 Godstone</p> <p>11.2.1 Cricket – Correspondence circulated by email; summary detailed below:</p>			
Matter Raised by Parish – Dec 21	Cricket Club Response – Jan 22	Parish meeting – Jan 22	
a. Confirmation of the formal name of the cricket club who will be using the cricket pitch and who is applying to do the works to the cricket square	The Hare and Hounds Godstone Cricket Club (could be changed subject to committee agreeing).	Godstone Cricket Club has a right to play cricket on the Green, not the Hare and Hounds Cricket Club. Ensure appropriate permission, liaise with GSA.	
b. Request for evidence/confirmation of the extension of the Grant funding for works addressed to the named cricket club	Verbally confirmed indefinite extension with ECB representative responsible for Surrey.	Request written confirmation of extension to the Grant from the ECB for funds to ensure council are not left financially liable for work.	
c. Number of fixtures proposed to be played	2022 August only.	No comments.	
d. Requested updated Insurance information.	Confirmed will provide contractor and club insurance information.	On receipt confirm details.	
e. Meeting with Cllrs M McLoughlin and D Stone and the Cricket Club/Sports Association	Agreed to meeting.	Meeting to be arranged with Cricket club.	
<p>ACTION – 1/22 – 4 – Cllrs D Stone and M McLoughlin to contact GSA Chairman and liaise with cricket contact to arrange meeting noting the matters raised and detailed above.</p> <p>11.2.2 Extending AONB into Godstone area – Councillors noted the correspondence circulated by email and earlier report by TDC Cllr M Crane. It was confirmed that the Surrey Hills AONB Boundary Review email was circulated to councillors on December 2021. It was noted that an update from Surrey Hills states that the deadline for the evidence gathering part of the boundary review runs until the 31st January 2022.</p> <p>RESOLVED – Council unanimously agreed that a submission be prepared and submitted on behalf of the Parish Council.</p> <p>ACTION – 1/22 – 7 – Clerk to liaise with TDC Cllr M Crane to assist in the preparation and submission of the Parish council response to the ANOB review by the deadline 31st January 2022.</p> <p>11.2.3 Horse Riding on Godstone Green – Noted update given under item 8.1 and council confirmed that it robustly remained certain that horse riding should not be permitted on Godstone Green. Noted that the Bridleway signs have also been knocked down at Tilburstow Hill.</p> <p>ACTION – 1/22 – 7a – Clerk to request footpath signage on Godstone Green to show where footpaths are and request that Bridleway signage be reinstated.</p> <p>11.3 Hilly fields</p> <p>11.3.1 Noted earlier discussion on cutting.</p> <p>11.3.2 Fence boundary line, although of frustration to the Parish council that the fence line incorrectly marks the boundary line and some Greenview properties now seem to have adopted sections of the Hilly Fields, the issue has not been addressed earlier enough (as the fence was installed about 20 years ago), so very difficult and to late to address now.</p> <p>11.3.3 Boundary Fence – State of Disrepair</p> <p>ACTION – 1/22 – 8 – Outstanding action to get quote was amended to seeking a quote looking at what essential repair work was required to potentially reduce the amount required to be spent.</p> <p>11.4 Bounty – No update currently available, expected late January 2022.</p> <p>11.5 Allotments</p> <p>11.5.1 Noted update given under item 8.1 that correspondence sent to garage owner stating aspirations for vehicle access and water, now awaiting a response.</p> <p>11.5.2 Noted rent increase would be effective from 1 April 2022.</p> <p>11.5.3 Additional membership request noted as detailed item 9.1 Ref G1162.</p> <p>RESOLVED – Council unanimously agreed that membership fees for the NAS should now be met by the allotment holders and that no further payments would be made by the council.</p> <p>11.6 Tilburstow Hill/The Enterdent</p> <p>11.6.1 It was noted that in relation to addressing the unauthorised parking on common land at the Enterdent would require an application to remove land from Common Land costing £4,900. It was discussed discussing with residents, recouping costs and dealing with the issue to be considered as part of the review proposed for February.</p> <p>11.6.2 Small Claim completed and submitted. Councillors noted the information provided about a payment plan. The Claim remains open until all monies paid.</p>			

RESOLVED – Council unanimously accepted the offer of regular monthly payments until the outstanding monies are cleared, on the condition that payments are made each month consecutively.

11.7 **South Godstone** - No matters raised

11.8 **Blindley Heath** - No matters raised

12 **Burial Grounds and Memorials**

12.1 Exclusive Rights of Burial Applications; Memorial Applications; and Bench Memorial Applications

a. Noted EROB application – Horn 614

12.2 War Memorials and Postengate Farm Memorial Site – No matters raised.

13 **Planning**

13.1 Surrey County Council Consultations

13.1.1 Planning Application Consultation/Notification for SCC Ref 2021/0190 Land at Palmers Wood Oilfield, Godstone, Surrey, H9 8BY

13.1.2 Planning Application Consultation/Notification for SCC Ref 2020/0007 North Park Farm Quarry, North Park Lane, Bletchingley, Surrey RH9 8ND; land north east of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Mersth

13.2 Current Planning Applications Lodged with Tandridge District Council - Consider and agree comments:

Ref	Address	Application	
2021/74/ Cond1	Bay Pond Wildlife Reserve And Ponds, Oxted Road, Godstone, RH9 8LT	Details pursuant to the discharge of Condition 3 (Tree protection plan), Condition 4 (Construction Environmental Management plan), Condition 6 (Hard and soft landscaping works), Condition 7 (Contamination) and Condition 10 (Construction Traffic Management plan) planning permission ref: 2021/74 dated 16th September 2021 (Improvements to the bay pond wildlife ponds to include access road, desilting ponds, penstock, tracks and wetland area).	NO Comment
2020/1355/ Cond4	Godstone Farm, Tilburstow Hill Road, Godstone, Surrey, RH9 8LX	(Details pursuant to the discharge of Condition 10 (Signage) of planning permission ref: 2020/1355 dated 25th September 2020 ((Variation of Condition 2 (Approved Drawings) of planning permission 2019/1248 (Conversion and extension of existing tea rooms to provide a farm-based child care nursery, including upgraded vehicular access to highway, new car park area, amenity/play areas and associated infrastructure; separate additional WC toilet accommodation ancillary to the use of Godstone Farm) to amend the vehicular access and parking arrangement and nursery elevations)).	NO Comment
2021/1972	Hookstile House, Byers Lane, South Godstone, Godstone, Surrey, RH9 8J	Demolition of existing outbuildings and earth mound and the erection of three dwellings, a bin store and a 'cart shed' to provide car and cycle parking.	Ratified OBJECTION to this development: - This is the 3rd time that a planning application has been put forward for this site, the previous 2 applications have been rejected by Tandridge District Council and objected to by Godstone Parish council, in addition to many objections from neighbours. - This latest application does not really address the issues raised by Tandridge District

			<p>Council in their previous refusals.</p> <p>- The proposal constitutes inappropriate development in the Green Belt and there are no special circumstances to override green belt policy in addition this is an area accredited by the Surrey County Council as being of significant historical interest.</p> <p>- The proposals would fail to integrate effectively into their surroundings and would be out of character with the open, rural character of the site and surrounding area, harmful to its landscape character with the open, rural character and detrimental to the visual amenities of the area.</p>
2021/1968 /NH	50 Cottenhams, Blindley Heath, Lingfield, Surrey, RH7 6JW	Erection of single storey rear extension which would extend beyond the rear wall of the original house by 3.40 metres, for which the maximum height would be 3.10 metres, and for which the height of the eaves would be 3.10 metres. (Notification of a Proposed Larger Home Extension)	NO Comment
2021/2022	Briar Cottage, 18 High Street, Godstone, Surrey, RH9 8AG	Demolition of single storey side extension and front porch. Erection of two storey side and part single/part two storey rear extensions, first floor side extension, changes to fenestration and associated landscaping works.	NO Comment
2021/2063	6 Ivy Mill Close, Godstone, Surrey, RH9 8NG	Demolition of existing single storey garden room to rear. Proposed single storey extensions to front to include porch and to rear with internal alterations.	NO Comment
2021/1984	71 Easter Way, South Godstone, Godstone, Surrey, RH9 8HG	Proposed kerb drop.	NO Comment
2021/2151	21 Ockleys Mead, Godstone, Surrey, RH9 8AX	Proposed single storey front porch and single storey front extension.	NO Comment

ACTION – 1/22 – 9 – Clerk submit Planning comments.

14 **Correspondence** – Councillors acknowledged the following correspondence had been circulated by email since the last meeting:

14.1 Consultation on draft Tandridge DC Statement of Policy 2021-2026

14.2 TDC CIL Bidding Process - Invitation for Expression of Interest

Noted – Not enough time to apply for the playground if it is to be for the Jubilee.

14.3 Tandridge District Council Local Plan - Inspector Letter ID/19 in response to TED48

Noted – TDC to send letter(s) to the Inspector.

- 14.4 Reference: ME-1108154 - Surrey Highways: TRO Various Roads in Caterham and Godstone
- 14.5 Covid Plan B - NALC - CHIEF EXECUTIVE'S BULLETIN
- 14.6 Citizens Advice Announcement
- 14.7 Reference: ME-1110777 - Surrey Highways: 14(2) TRN Byers Lane (C71) South Godstone
- 14.8 News: Help for residents facing financial hardship this winter
- 14.9 News: Volunteers needed to support the vaccination programme
- 14.10 NALC - CHIEF EXECUTIVE'S BULLETIN
- 14.11 Direct Payments Strategy – Survey
- 14.12 Extending AONB into Godstone area

RESOLVED – A response to the AONB consultation in relation to South Godstone be submitted on behalf of the Parish Council.

ACTION – 1/22 – 10 – Clerk to thank the Parishioner and liaise with Cllr M Crane on submission text. Supporting photos to be provided within the deadline of 31 January 2022.

- 14.13 News: Have your say about the Council's budget for 2022-2023
- 14.14 TDC budget – RH9 Article
- 14.15 TDC Local Committee – It was noted that the committee had ratified the yellow lines.

15 Matters for reporting or inclusion on future agendas

- 15.1 The next meeting of the Parish Council is scheduled to be held on Monday 7 February 2022 at 7.30pm St Stephens Church Hall, South Godstone

Part 2 – Passed a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

----- Meeting ended 9.45 pm -----

Signed

Dated