

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant

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MINUTES

of the Godstone Parish Council meeting held on **Monday 4 April 2022 at 7.30pm at St Stephens.**

Members: Cllrs J Gardner, D Stone, C Farr, S Farr, B Davis, L Case and M McLoughlin
Apologies: Cllrs C White and J Farnaby
In Attendance: Tandridge District Cllr M Crane, A Rabbetts (Neighbourhood Plan Committee Chair), S Endersby (Clerk), J Hale (Allotment Association)

1. Questions from Members of the Public

1.1 J Hale (Allotment Association) – Raised the changes being made next to the allotment to a property boundary fence and the discussion with council in relation to reinstating the fence around the allotments.

Council Comment – The strip of land between the allotments and the Salisbury Road gardens does not belong to the Parish. It was noted the conflicting land registry information about access rights of properties.

Action 4/22 – PF1 – Send letter to bring to property owners' attention:

- Changes to the strip of land between garden boundaries and the allotments could hinder future access as there is no right of way across the parish allotment land to properties.
- Council plans to reinstate the wire fence on the posts delineating the boundary to ensure there is no encroachment on to Parish land and to protect the allotments for those that pay rent to use them.
- Reinstating the fence to assist in preventing dogs fouling the allotments.

1.2 A Rabbetts – Asked Councillor C Farr what his position is on the Garden Community, noting comments of another Tandridge District Council (TDC) Councillor, Cllr Catherine Sayer, who he understands wants to continue with the plans?

Councillor C Farr responded that TDC need a local plan. Confirmed he remains against a Garden Village. Stated that the Garden Village can not be removed from the Local Plan, whilst the Local Plan is still 'Live'.

A Rabbetts stated he felt that TDC have ignored the inspectors' recommendations.

1.3 A Rabbetts (Neighbourhood Plan Committee Chair) – Will inform the council about a proposed consultant for the next stage of work required for the Neighbourhood Plan.

2. Apologies and reasons for absence

2.1 Apologies were noted from Cllr C White; due to a prior commitment and Cllr J Farnaby; due to a family ill health.

RESOLVED – The meeting was deemed quorate and began.

3. Declarations of Interest – None stated

4. County and District Councillors – Brief report on matters affecting the Parish

4.1 TDC Cllr M Crane – Attended AONB virtual meeting with Natural England. It was confirmed evidence has all been gathered with biggest concentration on the map in South Godstone.

It was noted that an classification as an AONB does not guarantee no development in an area, but still a positive acknowledgement/Classification for the area to have if it is included in any extension of the AONB.

5. Minutes of the previous meeting held on 7 March 2022 and the extraordinary meeting held on 23 February 2022.

RESOLVED – Council unanimously agreed the minutes of the meeting held on 7 March 2022 were an accurate record of the meeting and that they be signed by the Chair.

RESOLVED – Council unanimously agreed the Part Two notes of the meeting held on 7 March 2022 were an accurate record of the meeting.

RESOLVED – Council unanimously agreed the minutes of the extraordinary meeting held on 23 February 2022 were an accurate record of the meeting and that they be signed by the Chair.

6. Playground Refurbishment – Update

6.1 The working group (Cllrs J Gardner, B Davis and L Case) reported that some early stage, initial discussions, had taken place with several playground contractors to assist in considering what proposal should be put forward before proceeding further.

<p>6.2 The working group reported that they had undertaken a day of visits to local playgrounds, including a visit to the playground on Godstone Green, which had been very informative and had prompted reflection on how well certain equipment in the parish playground was used.</p> <p>RECOMMENDATION: Subject to an appropriate inspection, keep the embankment slide; junior climbing frame and all three sets of swings. Removing the bund which is the current boundary and replacing with a hoop top fence will create more room for new pieces of equipment.</p> <p>RECOMMENDATION: Prepare a CAD plan of the current playground to assist in the planning any changes to the playground.</p> <p>Action 4/22 – 1 – Confirm instructions to local architectural consultant to prepare a CAD drawing of the current playground. Clerk to provide PO number and confirm instruction.</p> <p>6.3 Cllr C Farr asked why initial information from playground contractors had not been shared with full council, further noting that he believed he was part of the working group. Cllr C Farr stated he felt that decisions were being made which he was being excluded from.</p> <p>6.4 The working group stated no intention of excluding council from decision making and the recollection of those included in the working group differed.</p> <p>Action 4/22 – 2 – The following actions were agreed:</p> <ol style="list-style-type: none"> 1. Plan of Equipment - Tender document/specification drafted to include expectations/plans for the current equipment. 2. Plan of playground area – CAD drawing of the current playground to be provided to full council. 3. Plan of New Equipment – Include in Tender specification list of proposed new equipment. 4. Plan in relation to Wood report – Noting the potential to keep some of the equipment now being muted, to decide if this was a viable and sensible option inspections of all 5 pieces of equipment to be carried out (Basket Swing; 1 bay two seat (Cradle); 1 bay two seat (Flat); Embankment slide; Multi Play (Junior) Climb and slide) <p>These reports will provide information to full council for decisions to then be agreed on how to move forward.</p> <p>6.5 In addition to matters detailed about, the following was also summarised, the aim remains to remove sand and change surface and include more items for toddlers.</p> <p>6.6 Igas - £1000 awarded and expires 31 April 2023. If not drawn down grant by November 1st 2022, report on situation and indicate when council anticipate being ready to draw down the funds.</p> <p>6.7 Report of Glass in the Sand to Parish office - Clerk checked area and none found. Information included in councils meeting notes, not specifically discussed.</p>	<p>Working Group – LC, BD and JG</p> <p>Liaising with Clerk as necessary</p>
<p>7. Purchase of the Parish Council office ‘The Bounty’ – Update</p> <p>7.1 It was confirmed that the Scouts had accepted an offer made by the Parish council to purchase the Bounty for £100,000.</p> <p>7.2 It was reported that the District Valuation office was not able to provide the service to prepare a valuation survey due to being too busy.</p> <p>7.3 It was noted in the summary of the meeting sent by the Scouts that the following was stated: <i>‘The sale is agreed with the intention that the Bounty remains in Community use and that the agreement contains a clause reflecting this intention.’</i></p> <p>The council discussed this point in relation to community use being specifically detailed in the sale agreement.</p> <p>Although the councils intention is to informally always endeavour to try and keep the Bounty in community use, councillors do not feel that the council can accept any formal wording or condition in the agreement, in any form, that may in any way prevent the council from having free title to proceed in any manner they may need to in the future, as it would put at risk the ratepayers money that will be used for the purchase and the council have an obligation not to consider this.</p> <p>RESOLVED – It was unanimously agreed by council that if the Scouts insist on a condition in relation to community use is to be included in the sale agreement, the matter of purchasing the Bounty with such a stipulation must be referred to full council for the offer to purchase the Bounty to be reconsidered before proceeding further.</p> <p>Action 4/22 – 3 – Clerk to confirm if the Scouts will proceed with the sale, with no condition in relation to community use being included in the agreement. Response to be circulated to council by return on receipt.</p> <p>Action 4/22 – 4 – It was noted that no further actions be undertaken until full council confirm they are satisfied in relation to the sale agreement, on clarification of the matter raised in Action 4/22 – 3, the following actions to be undertaken:</p> <ol style="list-style-type: none"> a. Clerk to contact a registered property valuer to reconfirm cost. b. Clerk to contact solicitors to confirm fees. c. Council to consider if costs going to be added to the loan. d. Completion of the PWLB application, to include confirmation by council of what form the consultation will take (it is noted that notification of the discussion to purchase have been published in the April Parish magazine). 	<p>Clerk</p> <p>Full council/ Clerk</p>

<p>8. Platinum Jubilee 2022 Plans – Update to include:</p> <p>8.1 Confirmation of disabled parking on Godstone Green for the community event on 3 June 2022. This was noted by council.</p> <p>8.2 Community event on 3 June 2022 – The times confirmed with council was for the event to be between 2.30pm and 8.30pm.</p> <p>8.3 It was confirmed that there will be posters with details of the event for parishioners.</p> <p>8.4 Jubilee Photo on Godstone Green – A proposal to appoint a licensed drone operator to take a commemorative picture of the Jubilee event was discussed. There were objections and concerns raised on this proposal.</p> <p>8.5 Jubilee Flag – Discussed flying a flag on the Parish owned flagpole on Godstone Green.</p> <p>RESOLVED – Council approved permission for a cherry picker to be used on Godstone Green to take a commemorative picture of the Jubilee event and for the flag to be flown on the Parish flagpole.</p> <p>8.6 Planting of a Tree – Council noted that the WI are happy to partner with other organisations. Noted a deadline for any expressions of interest and confirming type of tree is necessary.</p> <p>Action 4/22 – 4a – Councillor D Stone, liaising with the Clerk, to confirm which local groups (i.e., Gardening Club, Godstone Club, Preservation Society GVA) will participate in planting of a tree for the Jubilee.</p> <p>Action 4/22 – 4b – On confirmation of the local groups to be involved, Clerk to confirm the following criteria stipulated by council:</p> <ul style="list-style-type: none"> - For insurance purposes it will need to be confirmed in writing that the tree is being donated to the Council, and that it will be owned by the council. - If the tree dies, the council do not have an obligation to replace the tree. - For insurance purposes, when planting the tree, the council will need to be involved in arrangements and ensure the relevant risk assessment is completed. <p>8.7 South Godstone Jubilee Event – No update available.</p> <p>Action 4/22 – 5 – Clerk to request Cllr C White confirm what the allocated funds for South Godstone Jubilee celebrations of £2.5k are to be spent on at the next meeting.</p> <p>8.6 Thanks were extended to Cllrs L Case and D Stone in relation to work on arranging the event.</p>	<p>DS</p> <p>Clerk</p> <p>Clerk</p>
<p>9. Reports</p> <p>9.1 Clerks Report - Matters to bring to the Councils attention, to include:</p> <p>9.1.1 Arrangements for the Annual Parish Meeting on 30 May 2022.</p> <ol style="list-style-type: none"> i. Consultation on the purchase of the Bounty to be an agenda item. ii. Volunteers to assist in the serving of tea and biscuits prior to the start of the meeting confirmed. iii. The awarding of community awards noted, no nominations currently proposed. <p>9.1.2 Admin Vacancy – Position remains unfilled.</p> <p>Action 4/22 – 6 – Role to be advertised more widely, including online.</p> <p>9.1.3 UKPN – It was noted that the refund has now been received. Costs for engineer site visits (£2,074.01 plus VAT) deducted from amount of £8,405.74 plus VAT paid to UKPN by the Parish council, the refunded amount is £6,331.73 plus VAT.</p> <p>9.1.4 Park football party request considered, noting that the necessary Public Liability insurance is in place to cover the request.</p> <p>RESOLVED – It was unanimously agreed that the request by Park football be granted permission with the following stipulations: For this activity for up to 15 children to participate Same terms and conditions apply as per the letter dated 1 November 2021 There will be no charge made by the Parish council to use the Green on this occasion. This permission does not set a precedent for future use of Godstone Green for parties.</p> <p>Action 4/22 – 7 – Clerk to liaise with Park Football.</p> <p>9.1.5 Horse Society – Correspondence in relation to progress on the matter from the Horse Society noted.</p> <p>RESOLVED – It was unanimously agreed that council still felt it was entitled to decline permission for horses to ride on Godstone Green and along/across the footpaths and maintained its position on the matter. Councils agreed that signs be installed at either end of the footpath stating no horse riding.</p> <p>Action 4/22 – 8a – Clerk to get quotes for signs and confirm if supplier can install them and options to mount them.</p> <p>Action 4/22 – 8b – Cllr C Farr to investigate applying for a new by law if this is deemed necessary.</p> <p>9.1.6 Audit – AGAR work commences – Internal audit 26 April – Noted Clerk will be preparing papers and information required to meet the councils’ responsibilities in respect of their accounting and auditing procedures.</p> <p>9.1.7 Annual Leave Week com. 11 April – Noted the office will be shut 11 and 13 April.</p> <p>9.2 Chairman’s Report – (for noting) information only</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk CF</p>

9.2.1 Request from Preservation Society in relation to Greenview stone wall – The Chairman stated he had been approached by the Preservation Society (PS) with the following proposal:

Proposal - Employ A Pattenden to repair damage to the small retaining wall facing Bletchingley Road on the edge of the Green in front of the Greenview Cottages. MS-M confirmed that AP has the appropriate PL Insurance.

Works Proposal - Source similar stone and use traditional lime mortar.

Request - Council consent to carry out work at society's expense.

RESOLVED – It was unanimously agreed that the council had no objection to this request.

Action 4/22 – 9 – Clerk to liaise with the Preservation Society.

9.1 Reports (for noting) from representatives on outside bodies etc

9.1.1 County Lines – Attended by Cllr D Stone – Interesting meeting and the issue is a concern in relation to protecting local youngsters. Also noted the Streetwise scheme.

9.1.2 Allotment Association – Attended by Cllr B Davis

Clerk

10 Finance Matters

10.1 Accounts for payment – **MARCH** accounts for payment

10.1.1 Cllr B Davis raised the SALC/NALC membership and if it was good value.

GPC Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total
Salary Payments							
G1188-89	Salaries			MARCH Salary	1459.72		1459.72
G1190	HMRC			MARCH NI & Income Tax*			
G1191	NEST Pension			MARCH Pension*			
Direct Debits							
G1192	BT	M112 NS	17-Mar-22	Telephone and Internet	37.95	7.59	45.54
G1193	British Gas Lite	2619428	09-Mar	Electricity	36.22	1.81	38.03
Invoices for Payment							
G1187	Blindley Heath Cricket Club			Streetlight/Christmas lights electricity	£68.11		£68.11
G1194	SALC	2446	04/01/2022	SALC/NALC Membership	1909.57		1909.57
G1195	Neat Gardens	345	01-Apr	1st cut of year (GG, St N, Sth God, BH and Bounty)	1938.01		1938.01
G1196	1st Godstone Scouts		25-Mar-22	4th Qtr rental payment	£625		625
G1197	SES Business Water	40	25/02/2022	Field Supply - Blindley Heath	28.93		28.93
TOTAL					£6,103.51	£9.40	£6,112.91

Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations.

*Employees/Employers total payment paid by GPC.

Invoices provided to council in advance of the meeting, two councillors checked and countersigned all invoices.

RESOLVED – Council approved the payments list totalling £6112.91, on payment of salaries.

Action 4/22 – 10 – Clerk to arrange the payment of the invoices on the payments list.

10.2 Accounting Statements - Summary Financial Report to **FEBRUARY**

10.2.1 Bank Reconciliation and Income and expenditure

i. It was noted that some of the budget monitoring notes had not been updated on the Income and Expenditure R&P Sheet provided to council in advance of the meeting.

RESOLVED – Council approved the **FEBRUARY** Bank Reconciliation.

Action 4/22 – 11a – Clerk to review/update the budget monitoring notes, remove the reference to the full qtr. and recirculate the Income and Expenditure R&P Sheet for FEBRUARY.

10.2.2 Restricted Funds (incl. CIL funds) and Designated Funds Summary, to include confirmation of allocations of project funds allocations.

i. It was raised that the totals at the bottom of the Reserves sheet did not tally with the figures stated in the column.

ii. The Clerk stated that to carry out the reallocation of restricted and designated funds as agreed at the March meeting and as summarised in the notes provided to council

Clerk

for the April meeting and shown below (Table A), there had been a number of
virements (Table B):

Table A

Allocation Agreed March 2022	
The children's playground on Godstone Green	113,521.00
Platinum Jubilee celebration	5,000.00
Path on Godstone Green	3,000.00
B/Heath height barrier and car park repairs	4,500.00
Restoration of Godstone sign	500.00
Further work on local plan	1,944.00
Neighbourhood plan	3,000.00
Memorial Benches (across the Parish)	881.00
Blindley Heath donated land	1,500.00
Defence of Godstone Green maintenance	1,000.00
Horses on the Green	1,500.00
Bounty	
Bounty purchase (Council's associated costs)	
Surveyors Fees	1,500.00
Legal Fees	
Land Registry Fees	
PWLB Fee	
Drain survey Bounty/pavilion	
Disconnect Elec. Bounty from Endeavour	
Bounty purchase legal fees	
Review for FY2023-24/No funds allocated	
Hilly Fields replacement fence	
Waggon pond major overhaul	
Allotment - Installation of Water	
Unauthorised Car park at Enterdent	
Hilly field carpark future development	
Way leaves project professional fees	
Removal of area from common land Enterdent	
Godstone green car park maintenance	
Treatment of grass on Godstone green	
Blindley Heath SSSI management	
No funds allocated and no review date proposed	
Clarifying the Pavilion	
Repair of damaged fence in burial ground	
Allotment - Easement by prescription	
Footpath repairs across the parish	
Tilburstow common (not trees) paths signs etc	
Removed	
Replace bus shelter South Godstone	
Path in Godstone church yard	

Table B

Amount	From **	Item/ Fund	Action	To **	Item/ Fund
£1k	D	Horse Pond	Return to	G	
£2k	D	Burial Ground Long-term fund	Return to	G	
£28,334.22	G		Allocate to	D	Playground project
£1.5k	G		Allocate to	D	Horses on the Green
£1k	G		Allocate to	D	Defence of Godstone Green
£1,546.07	G		Allocate to	D	N/hood Plan
£2k	R	Burial Ground Path	Return to	R	2019 CIL
£6,072.92	R	2021 CIL	Allocate to	R	Playground project
£12,714.88	R	2020 CIL	Allocate to	R	Playground project
£14,565.34	R	2019 CIL	Allocate to	R	Playground project
£1,195	R	2019 CIL	Allocate to	R	Blindley Heath Car Park Barrier
£500	R	Fete Grant	Allocate to	R	Restoration of wooden village sign

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D = Designated Fund

G = General Fund

R = Restricted Fund

and updates required to the spreadsheet to allocate funds as per the councils' instructions and agreed that a review of the sheet was required and sensible.

- iii. The Clerk stated that due to the number of changes that have recently been made, a Finance committee meeting would be valuable.

Action 4/22 – 11b – Clerk to investigate what has caused the Reserves sheet totals, showing reserves for FEBRUARY, not to tally and recirculate the information with clarification on what the issue had been.

Action 4/22 – 11c – Finance Committee meeting to be arranged as soon as practicable.

- iv. Due to review required, items raised in meeting notes requesting confirmation from council, postponed to next meeting (noted in item 14.3 for next meeting)

Clerk

Clerk

11 Greens, Commons and Land, to include:

11.2 **Inspection Reports** – Paper copy of Burial Ground report provided to Clerk at meeting.

11.3 Godstone

11.3.1 Removal of tree saplings growing in the wall of the wagon pond (noting Preservation Society offer of a donation to complete the task).

RESOLVED – Council instructed that the maintenance contractor carry out the task, noting instructions to specifically request that the saplings growing from the brick wall of the wagon pond be cut of flush with the brick work. No work to remove any further part that continues into the wall to be carried out to ensure that the brick wall is not damaged.

Action 4/22 – 12 – Clerk to liaise with contractor to remove saplings.

11.3.2 Requests in relation to Godstone Green (Use of the Green (various) and Memorial plaque)

- i. **Godstone Village Fete and Donkey Derby Committee** – Request permission to use the Village Green for this year's Fete and Donkey Derby, on the Summer Bank Holiday Monday 29th August 2022 and use of the Green on Saturday 27th and Sunday 28th to mark out the track, positions for stallholders and other preparations for the day. We will

Clerk

<p>be taking out an insurance policy to cover for the event. The Church would like to have a service on the Green on Sunday 28th August.</p> <p>RESOLVED – Council approved the request noting the standard T&C’s and insurance requirements. Council Commented: The condition of the pavilion used for the Fete was discussed by the council who lease the building to the Sports Association, noting the obligations of the lease should be observed; Council would like a key for the building and questioned the installation of steel sheets on the doors.</p> <p>ii. Bikeability – Bikeability Level 2 cycle training for Godstone Village School pupils - Request for permission to use Footpath 126, W/c 23 May 2022 (Mon to Friday) (<i>three sessions per day</i>), <i>each group 8 pupils and two instructors</i>, Times: 09:00-10:25 group 1, 10:50-12:15 group 2, and 13:15 to 14:40 group 3</p> <p>RESOLVED – Council approved the request noting the standard T&C’s and insurance requirements.</p> <p>iii. Request to use Godstone Green - Dog training classes (one evening per week or a Sunday morning during the spring and summer months) Stated would be able to fence off an area using football spikes and barrier fencing rolls, maximum of 4 dogs per class who would all be with their handlers, qualified and hold public liability insurance www.mindsetdogtraining.co.uk</p> <p>RESOLVED – Council declined permission for Godstone Green to be used for dog training classes.</p> <p>iv. Memorial Tree – Plaque request.</p> <p>RESOLVED – Council approved the request and Clerk delegated to liaise on details (size, fixing, placement etc.)</p> <p>Action 4/22 – 13a – Clerk to liaise with organisations who have made requests to use Godstone Green.</p> <p>Action 4/22 – 13b – Cllr D Stone to liaise with Godstone Club Chairman K Ward in relation to concerns about the Pavilion.</p> <p>11.3.3 It was noted that the village sign (Godstone Hill) is still safe and waiting to be returned/reinstalled.</p> <p>11.3.4 It was noted that the wooden village sign (Godstone Green) was safe in the Bounty and potential restoration arrangements were being considered by local crafts people.</p> <p>11.4 Hilly fields</p> <p>10.4.1 Noted correspondence on water company activity on land adjacent to the Hilly Field.</p> <p>11.5 Allotments</p> <p>10.4.1 MOTION - Delegate decisions on minor requests in relation to the running of the allotments, i.e., for the erection of greenhouses or keeping of chickens to the Clerk and Councillor(s) allocated responsibility to monitor the allotments, reviewing the delegated responsibility annually. (Proposed: Cllr B Davis; Seconded: Cllr L Case)</p> <p>Motion not discussed as Cllrs did not recall the request.</p> <p>Action 4/22 – 13 – Clerk to provide email trail on motion.</p> <p>10.4.2 Plot 33 request to have a small green house 6x6 (8% of allotment)</p> <p>RESOLVED – Council approved the request noting the conditions as per the tenancy agreement.</p> <p>Action 4/22 – 14 – Clerk to liaise with the allotment holder.</p> <p>10.4.3 Working with the allotment association</p> <p>Action 4/22 – 15 – Clerk, Cllrs B Davis and L Case to arrange a meeting to review the Association and Councils working relationship as no formal arrangements agreed whilst the Association established itself. Proposals to be referred to full council for confirmation.</p> <p>11.6 Tilburstow Hill/The Enterdent</p> <p>10.6.1 Tree care (to include ensuring recycling and rubbish vehicles can access area and clearing public footpath)</p> <p>i. It was noted that Cllr C Farr had circulated a report on concerns. Concerns about trees on SSSI on to A22 included. Large fallen tree roots noted.</p> <p>ii. It was noted that Cllr J Gardner had visited area and reported 4 trees requiring work.</p> <p>Action 4/22 – 16 – Clerk to arrange for Cllrs C Farr and J Gardner to meeting tree contractor to discuss tree works and confirm proposed work, including clearing of the trees across the footpath.</p> <p>Action 4/22 – 17 – Initial enquiries in relation to a tree survey and confirmation of area of survey to be arranged.</p> <p>11.7 South Godstone – Noted earlier request for Jubilee arrangements being paid for by Parish funds allocated.</p> <p>11.8 Blindley Heath</p> <p>10.8.1 Lamp – Inspected and the head is broken and needs replacing, awaiting quote.</p> <p>10.8.2 Donated Land</p> <p>i. It is proposed that the council cover its own legal fees.</p> <p>ii. It was noted that there will be meadowland to cut probably once a year.</p> <p>ii. There is no public footpath on the land and will be a nature area.</p> <p>Action 4/22 – 18 – Agree legal fees and appointing a solicitor at the next meeting.</p>	<p>Clerk DS</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk, BD and LC</p> <p>Clerk, JG and CF</p> <p>Clerk</p> <p>Full Council</p>
<p>12 Burial Grounds and Memorials</p>	

<p>12.2 Exclusive Rights of Burial Applications; Memorial Applications; and Bench Memorial Applications 12.2.1 Cameron – EROB noted as approved by the Clerk under delegated authority.</p> <p>12.3 Preparation of graves for ashes internments – It was confirmed that council expected the preparation of graves for ashes internments to be prepared by its appointed grave digger.</p> <p>Action 4/22 – 19 – Clerk to notify Funeral director.</p> <p>11.4 Installation of new sculpture – This was not raised with the council who raised concerns about not being notified about the sculpture being installed, the council questioned maintenance responsibilities of such an item.</p>	Clerk
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13 Planning

13.2 SCC Ref 2021/0145 - Land at Kings Farm, Tilburstow Hill Road, South Godstone, Surrey RH9 8LB (deadline 5 April)

Proposal: Installation of two steam methane reformation (SMR) units for the production of hydrogen from methane extracted from Bletchingley Wellsite and layout alterations including: a compressor package, surge tank, nitrogen supply tank, the laying of pipelines adjacent to the access track, two pre-reformer units, a Distribution Network Operator switch room, one 2MW generator, a tanker loading area for three transportation trailers, and a pressure reducing separation package on some 1.78 hectares and use of the access track for export of hydrogen for a temporary period with restoration to agriculture.

RESOLVED – Council noted the site had been discussed previously and comments remain as per the previous discussion.

13.3 SCC Ref 2020/0007 - North Park Farm Quarry, North Park Lane, Bletchingley, RH9 8ND; land northeast of Pendell Farm, Pendell Road, Bletchingley, RH1 4QH, Mercers East Quarry, Bletchingley Road, Merstham, Redhill; and land northwest of Brewerstreet Farm, Brewer Street, Bletchingley, Redhill, RH1 4QP.

Proposal: Extraction of silica sand from land north west of Brewerstreet Farm; the continued extraction from land known as Pendell Farm Quarry and North Park Farm Quarry; retention of a silica sand processing plant and ancillary structures at North Park Farm Quarry including stockpiling and storage areas, water and tailings pipelines, water treatment and holding lagoons and the haul road; retention of the conveyor and access tracks; continued temporary diversions of public footpaths 160, 161, 162 and 163 (parts) and public bridleways 142 and 148 (parts) and the continued stopping up of footpath 121 and 143 (parts); diversion of an unnamed brook along the boundary of land known as Pendell Farm Quarry and land north east of Brewerstreet Farm; with associated landscaping and woodland planting; and restoration and aftercare to agriculture and nature conservation. (Deadline 11 April)

RESOLVED – Council noted the site had been discussed previously and comments remain as per the previous discussion.

Action 4/22 – 20 – Clerk to submit comments following receiving the application notices again.

14 Correspondence – Council noted the following correspondence received by email since the last meeting:

- 14.1 Reference: ME-1143255 - Surrey Highways: TRO Various Roads in Edenbridge, Godstone, Bletchingley, Tatsfield, Oxted and Nutfield
- 14.2 Invitation to Parish Council within Tandridge District Council to proposed sites for Surrey County Council bid for the Local Authority Tree Fund (LATF) 2022/23
- 14.3 Caterham and Warlingham Citizens Advice AGM Tuesday 22nd March 2022 at 7.30pm
- 14.4 20's Plenty for Surrey Invite to a Presentation and Discussion for Towns and Parishes
- 14.5 Surrey Hills Boundary Review Press Release

15 . Matters for reporting or inclusion on future agendas

- 14.1 Update the Parish Councils Code of Conduct (Last adopted 2017)
- 14.2 Policies Review – Data Protection (reference DPO)
- 14.3 Request by Clerk for Confirmation on: Allocation of funds for tree survey and associated works; End of year action to allocate unspent income from Burial Ground to restricted long term fund for future care.
- 14.4 The next meeting of the Parish Council is scheduled to be held on Monday 9 May 2022 at 7.30pm St Stephens Church Hall, South Godstone.

Part 2 – None

----- Meeting ended 10.30pm-----

Signed

Dated