

# Godstone Parish Council

(serving the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

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## AGENDA

MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND THE FULL MEETING OF GODSTONE PARISH COUNCIL TO BE HELD ON **MONDAY 1<sup>ST</sup> SEPTEMBER 2025 AT 7.30 PM** AT ST STEPHENS CHURCH, SOUTH GODSTONE. THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTION

### 1. QUESTIONS FROM MEMBERS OF THE PUBLIC

- 1.1 A resident has written to the Clerk to ask if the Parish Council (PC) is going to cut back overhanging trees at the Track Leading to Little Mead, The Common, Blindley Heath this autumn.
- 1.2 A resident has written to the Clerk asking if the PC could put a sign up at the Horse Pond like the one at the seating area on the path by Bay Pond advising people not to feed bread to the Ducks.
- 1.3 A resident has written to the Clerk asking about the path running along Ivy Mill Lane, and whether the PC can put in a proper path as it is well used as there is a worn in track already there.
- 1.4 A resident has written to the Clerk regarding bigger children racing around the playground on their bikes (5 bikes and 1 scooter) to ask if anything can be done to prevent this. They noted there were no signs stating it was not allowed.

### 2. APOLOGIES AND REASONS FOR ABSENCE (LGA 1972 s85)

### 3. DECLARATION OF INTEREST [Register of Interests](#)

### 4. COUNTY AND DISTRICT COUNCILLORS – Brief report on matters affecting the Parish.

### 5. MINUTES of the full Parish Council meeting held on the 7<sup>th</sup> July 2025, the Planning Committee meeting held on the 16<sup>th</sup> July 2025, the Extra Ordinary meeting held on the 13<sup>th</sup> August 2025 and the Planning Committee meeting held on the 20<sup>th</sup> August 2025 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)

### 6. REPORTS

#### 6.1 Clerks Report - Matters to bring to the Councils attention

- 6.1.1 **Issue with trees not owned by the PC** - To note that a resident emailed the Clerk requesting the trees overhanging the path at the Priory be cut back – this was reported to SCC Highways for action.
- 6.1.2 **TDC Climate Awareness event** - To consider and agree or otherwise whether the PC would like to take part in TDC's Climate Awareness event on Wednesday 12<sup>th</sup> November.
- 6.1.3 **Dormansland Neighbourhood Plan** – To consider and agree or otherwise whether the PC wants to comment on the plan and if so, agree the process for collating comments and who will submit them.
- 6.1.4 **Facebook Page** – the Clerk would like to propose setting up a PC or Parish Clerk Facebook profile to join the community Facebook group to allow easier notification of important information to residents. To consider and agree or otherwise.

- 6.2 **Chairperson's Report** – (for noting) information only.
- 6.3 **Reports (for noting) from representatives on outside bodies etc.**
- 6.4 **Reports from Committees**

## 7. CURRENT PLANNING ISSUES

### 7.1 Applications with a comment deadline prior to the next Planning Committee Meeting.

- 7.1.1 **2025/465** – 128 High Street, Godstone, Surrey, RH9 8DX – Erection of a Stretched Tent Structure over the External Area to the Rear of the property.
- 7.1.2 **2025/671** – Buttons Mead Farm Livery, Buttons Mead Farm, Tandridge Lane, Lingfield, Surrey, RH7 6LW – Retrospective application for the Resurfacing of Field Tracks.
- 7.1.3 **2025/769** – Bay Pond, High Street, Godstone, Surrey, RH9 8DU – Partial demolition of existing boundary wall to reduce the height, replacement of dangerous section of wall to central length of wall.
- 7.1.4 **2025/797** – 2 The Villas, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7 6JN – Loft conversion with front roof lights and with rear L shaped dormer.
- 7.1.5 **2025/815** – Land West of Eastbourne Road, South Godstone, Surrey, RH9 8JY – Outline planning application with all matters reserved except means of access for residential development of up to 200 dwellings (Use Class C3), a commercial or community unit (Use Class E or F2), landscaping, public open space, and all associated infrastructure. (Outline).
- 7.1.6 **2025/824** – The Folly, Eastbourne Road, Blindley Heath, Lingfield, Surrey, RH7 6JX – Variation of condition 2 (Approved plans) and 3 (Materials) of planning permission 2021/1941 dated 13/02/2023 (Raising the roof height for additional bedrooms and other useable spaces on the 1st floor. Creating new link on the 1st floor level. Extension of lounge area on ground floor. Erection of 1st floor extension above ground floor bedroom and en-suite.) The proposal seeks to alter the first-floor finish from brick cladding to a dark brown composite timber cladding.
- 7.1.7 **2025/853** – 65 Hickmans Close, Godstone, Surrey, RH9 8EB – proposed dormer within roof to side elevation. (Certificate of lawfulness for Proposed use or development.)

### 7.2 Any other planning matters

- 7.2.1 To note the appeal for 2025/418 – Gardenia, Tandridge Lane, Lingfield, Surrey, RH7 6LL – Demolition of dwelling. Erection of replacement dwelling.
- 7.2.2 To note the appeal for 2025/384 – 9 Lagham Park, South Godstone, Godstone, Surrey, RH9 8EW – Retention of boundary fence.
- 7.2.3 The developers proposing the development of the land west of Godstone near the haul road have asked for a meeting with the PC. To consider and agree or otherwise whether the PC would like to meet with them.

## 8. GREENS, COMMONS AND LAND

### 8.1 **Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields**

#### 8.1.1 Godstone Green

- (i) **Advertising:** To consider and agree whether to implement the advertising guidelines for events on Godstone Green prepared by the Asst. Clerk.
- (ii) **Benches:** To consider and agree or otherwise to proceed with the quote to replace the bench near the carpark facing the pond. £666 excl. VAT and not including cost of new bench. Bench £380 excl. VAT style as previous.
- (iii) **Carparks:** To consider and agree whether the PC would like the Clerk/Asst. Clerk to look at potential solutions to the parking problems in the PC carparks.
- (iv) **Events:** To consider and agree or otherwise whether to allow the Fun Fair (Mr Russell) to have two slots for the Fun Fair for next year i.e. first visit 17th April to 19th April, second visit 17th July to 19th July.
- (v) **Godstone Green By-laws:** Riding horses and driving carts/traps and horses on the green - The Clerk has ascertained that the PC has a right to fine people breaching the

by-laws for the use of the green. To consider and agree or otherwise whether PC wishes the Clerk to pursue and investigate further with a view to preparing a proposal of how this would operate.

**8.1.2 Greenview**

**8.1.3 Playground**

**8.1.4 Allotments**

8.1.4.1 Dead of Easement for allotment access way - Update

**8.1.5 Hilly Fields**

**8.2 Tilburstow Hill and The Enterdent**

8.2.1.1 Tilburstow Hill Road – dangerous tree update.

**8.3 South Godstone**

**8.4 Blindley Heath**

8.4.1.1 Carpark repairs – update from Cllrs Case & Christmas's visit to assess work required.

**8.5 Burial Ground - Exclusive Rights of Burial Applications and Memorial Applications**

8.5.1 Exhumation: To consider and agree or otherwise whether PC will pay for the exhumation of ashes from Grave 458, Cost £850 ex VAT. Includes Professional fees and digging.

8.5.2 Refurbishment of benches – the Asst. Clerk is waiting for the number of benches needing attention.

**9. FINANCE**

9.1 To approve/note the NJC pay awards for the Admin Assistant = 44p p/hr, Assistant Clerk = 46p p/hr, Clerk = 66p p/hr backdated to the 1<sup>st</sup> April 2025.

9.2 Accounts for Payment - Approve SEPTEMBER accounts for payment.

9.3 Finance Papers up to 31<sup>ST</sup> JUL 2025 - Bank Reconciliation and Accounts Reports – Income & Expenditure; Reserves, Balance Sheet and Summary of Funds (if Rialtas updated).

**10. TDC ASSET TRANSFER**

10.1 To note that all Expressions of Interest have been submitted

10.2 To consider and agree whether to create an Asset Transfer working party/committee and if agreed to appoint members.

**11. GOVERNANCE**

11.1 To consider and agree or otherwise whether to have an interim internal audit for 2025/26

11.2 To consider and agree or otherwise to the Clerk proposal for Councillors to use their.gov.uk email addresses to receive and send all emails relating to PC business from the 30<sup>th</sup> September 2025 in order to comply with the new Assertion 10 regulation relating to transparency and GDPR requirements,

**12. POLICIES & PROCEDURES**

**13. SALC/NALC**

**14. CORRESPONDENCE**

13.1 SGN Gas Networks Upgrade – proposed closure of Tilburstow Hill Road for 23 weeks from the 29<sup>th</sup> September – to consider and agree whether the PC wishes to send comments to SGN and SCC Highways regarding the proposed closure given that the High Street will still be closed.

**15. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS**

**16. AOB**

## 17. DATE OF NEXT MEETINGS

- Planning Committee Meeting – Wednesday 17<sup>th</sup> September 2025 6:30pm at the Bounty, Godstone Green
- Full Council Meeting – 6<sup>th</sup> October 2025 7:30pm at St Stephens Church, South Godstone

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

Janette Coulthard

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Issued: 27<sup>th</sup> August 2025