

(serving the Villages of Godstone, South Godstone and Blindley Heath)

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J Coulthard

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G McPartlin

**Telephone/Fax: 01883 744209**

of the meeting of Godstone Parish Council held on **Monday 7<sup>th</sup> July 2025 at 7.30pm** at St Stephens Church, South Godstone

**In attendance:** 5 x Residents, J Coulthard (Clerk),

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	<p>1.4 A resident had written to the Clerk asking for the potholes in the car park at the Blindley Heath Cricket Club to be fixed. <b>IT WAS AGREED</b> that Cllrs Case and Christmas would visit the carpark to assess what work was needed and would report back to the PC at the next full Council meeting.</p> <p>1.5 A resident had written to the Clerk with the offer of a donation of a Liquid Amber Tree to plant on Godstone Green to replace a tree that had died. The residents would arrange for the planting of the tree and its care. Cllr Case confirmed that the TDC Tree Officer had no objections to the planting of a Liquid Amber Tree. <b>IT WAS AGREED</b> to accept the donation of the tree, and the Clerk would advise the resident.</p>	LC/ DC
54/25	<b>2 APOLOGIES AND REASONS FOR ABSENCE (LGA 1972 s85)</b>	
	Apologies received from Cllrs S Beagley, S Farr, and C Farr	
55/25	<b>3 DECLARATIONS OF INTERESTS</b>	
	None	
56/25	<b>4 COUNTY AND DISTRICT CLLRS</b> – Brief report on matters affecting the Parish.	
	<p>D Cllr Crane advised he had nothing specific to report and was happy to answer questions from the PC. Cllr Christmas asked about the proposals for unitary authorities, he noted that Tandridge District Council (TDC) wanted three unitary authorities and Surrey County Council (SCC) wanted three. D Cllr Crane explained that TDC wanted three to support and strengthen local democracy. 42 out of the 43 District Councillors supported the proposal for three. He also explained the local government reorganisation was a government initiative to save money.</p> <p>Cllr Christmas also asked what would happen to the outstanding debts of other councils currently under SCC. D Cllr Crane advised that this was still unclear, but he knew that elections for unitary authorities would take place in May next year.</p> <p>D Cllr Crane was also asked about what happened to the bridge/walkway that had been promised to be put in place in the High Street to allow residents to be able to more easily access each end of the village. D Cllr Crane advised that he did not have an answer and would investigate.</p> <p>D Cllr Crane mentioned that there were lots of speculative planning applications coming into TDC for grey belt land.</p> <p>Cllr Case mentioned that Ashill were still very keen to deliver the development in Godstone and were currently looking for a contractor for the affordable housing element of the development. Ashill had informed the Pondtail Surgery Patient Participation that contractors would start working in September and that the Drs Surgery would likely be owned by the NHS rather than Dorking Healthcare.</p>	
57/25	<b>5 MINUTES</b>	
	Minutes of the full Parish Council (PC) meeting held on the 7 <sup>th</sup> of June 2025, and the minutes of the Planning Committee meeting held on 18 <sup>th</sup> of June 2025 were agreed and signed as a true record (LGA 1972 Sch. 12 s41) and will be uploaded to the website.	
58/25	<b>6 REPORTS</b>	
	<p><b>6.1 Clerk's Report</b> – Matters to bring to the Council's attention</p> <p>6.1.1 The Bounty - To consider the quote for the annual air-conditioning service and agree or otherwise whether to proceed. Quote = £135 excl. VAT. <b>IT WAS AGREED</b> to proceed with the quote and for the Clerk to instruct the contractor.</p> <p>6.1.2 The Bounty – One quote received for the plumbing work £5,401 excl. VAT; another quote is pending. If received prior to the meeting the Clerk will present at the meeting for Cllrs to agree or otherwise which to proceed with. The Clerk advised the PC that a second quote had been received for £650 however, this was not like for like as some of the work would be undertaken by another preferred supplier. <b>IT WAS AGREED</b> not to go with the quote for £5,401 and that Cllr Gardner would discuss the work with the supplier of the alternative quote.</p> <p>6.1.3 The Bounty – new first aid kit required as contents of existing kits are out of date. To consider and agree whether to proceed and which supplier to go with quotes = £21.95 including postage from Viking. Or £28.45 including postage St Johns Ambulance. <b>IT WAS AGREED</b> to order from Viking.</p>	<p>JC</p> <p>JG</p> <p>JC</p>

	<p>6.1.4 The Bounty – To consider and agree whether to proceed with the refurb decorating work for the Bounty. Quote £2,095 excl. VAT. <b>IT WAS AGREED</b> to proceed with the quote, and the Clerk will instruct the contractor.</p> <p>6.1.5 The Bounty – To consider and agree whether to proceed to upgrade the Clerk and Asst. Clerk's PCs which are 8 versions behind current PCs. Quote obtained from current IT provider to purchase 2 x laptops and docking stations. £1,529.60. <b>IT WAS AGREED</b> to proceed with the upgrade, and the Clerk will instruct the IT provider.</p> <p>6.1.6 The Bounty – new kettle needed Quotes up to £25. <b>APPROVED.</b></p> <p>6.2 <b>Chairperson's Report</b> – (for noting) information only.</p> <p>Cllr Case reported that she was receiving a lot of complaints from residents about horses in the field behind Tylers Close. Residents were concerned that it may be related to a potential influx of Travellers. The horses were being walked up from the bottom of Tylers Close to the field. However, the land could be accessed from Fosterdown and North Park Lane. A solution was currently being sought.</p> <p>6.3 <b>Reports (for noting) from representatives on outside bodies</b></p> <p>Cllr Gardner asked if the Greenspace Committee was still in place. The Clerk confirmed it was.</p> <p>6.4 <b>Reports from Committees</b></p> <p>Cllr Christmas reported that in his capacity as a member of the Greenspace Committee, he went to look for the water outlet and stop cock on the green. He had found the source and it was confirmed that Cllr D'Mello could turn the water on if needed.</p>	<p>JC</p> <p>JC</p> <p>JC</p>
59/25	<b>7 CURRENT PLANNING ISSUES</b>	
	<p>7.1 <b>2025/675/TC</b> - 6 Greenview, Bletchingley Road, Godstone, Surrey, RH9 8LL – Eucalyptus tree in the far end of the back garden) - Overall crown reduction of 25% to maintain the shape of the tree. <b>RESOLVED – NO COMMENT</b> leave it to the TDC Tree Officer</p> <p>7.2 <b>2025/478</b> - Macconkeys, Tandridge Lane, Lingfield, Surrey, RH7 6LL – Construction of an extension to existing garage to create a home office and gym (Certificate of lawfulness for proposed use or development) <b>RESOLVED – NO OBJECTION</b></p> <p>7.3 <b>2025/558/TCA</b> - Potters Cottage, Church Lane, Godstone, Surrey, RH9 8BW – 1) - Green dot – Reduce the whole canopy sides by 1.5 metres, from a total width of 13 metres to 10 metres but not reducing the top. Crown lift by raising the canopy by 1 metre. <b>RESOLVED – NO COMMENT</b> leave it to the TDC Tree Officer</p>	
60/25	<b>8 GREENS, COMMONS AND LAND</b>	
	<p>8.1. <b>Godstone – Godstone Green, Greenview, Playground, Allotment and Hilly Fields</b></p> <p>8.1.1 Godstone Green</p> <p>(i) To consider and agree or otherwise to proceed with the quote to replace the bench near the carpark facing the pond. £666 excl. VAT and not including cost of new bench. Bench £380 excl. VAT style as previous. The Clerk advised that a resident wanted to put a memorial bench on the green and suggested the PC wait to see if the resident would like this spot. <b>IT WAS AGREED</b> that the Clerk would offer the spot to the resident and report back at the next meeting.</p> <p>(ii) To note that there are still two ladies riding their horses across the green. A resident approached them and advised no horses on the Green and the response was rude, and the ladies refused to acknowledge this rule. <b>NOTED.</b></p> <p>(iii) To note two occasions where horses and traps have been brought on to the green. <b>NOTED</b></p> <p>(iv) To consider whether Fun City can have a children's fair event on the Green, 23rd of July to the 4th of August with a day before to set up and a day after to shut down. <b>IT WAS AGREED</b> to allow Fun City to have the children's fair on the green for 5 days with a day either side for set up and take down. The Asst. Clerk to inform the Fair.</p> <p>(v) Pétanque Pitch – the group who looked after the court no longer exists; players have asked if the PC will adopt it. The PC discussed but did not approve the adopting of the Pitch.</p>	<p>JC</p> <p>GM</p>

	<p>8.1.2 <b>Greenview</b> The Clerk reported that the owner of the house with the building materials outside on Greenview had asked for more time for the removal of the materials. <b>IT WAS AGREED</b> to contact the owner again to advise that the materials needed to be removed within 7 days of when the Clerk/Asst. Clerk contacted them.</p> <p>8.1.3 <b>Playground</b> Cllr Case reported that she was waiting for Kompan to come back to her with suggestions for a replacement for the broken roundabout and that the Asst. Clerk had already obtained a quote for its removal from the contractor who installed it.</p> <p>8.1.4 <b>Allotments</b> Nothing to report.</p> <p>8.1.5 <b>Hillyfields</b> Nothing to report.</p> <p><b>8.2 Tilburstow Hill and the Enterdent</b> 8.2.1. The work on the tree at the Enterdent has now become urgent regular contractor contacted, pending notification of whether they can do the work via their specialist. To agree or otherwise whether to contact other contractors to ask them to quote. The PC discussed the option to get other contractors to quote however, they felt additional quotes were not needed at this time.</p> <p><b>8.3 South Godstone</b> 8.3.1 Hunters Chase Playground – The Clerk took an action from the meeting on the 2<sup>nd</sup> of June, to check the amount of CIL money available to contribute to the refurbishment of the playground and confirm to Cllr White. She confirmed that amount of CIL money available was c. £20K.</p> <p><b>8.4 Blindley Heath</b> The Clerk advised that she had received reports of fly-tipping at Blindley Heath Cricket Club carpark on land adjacent to the carpark and people using the outside of the Pavilion as a toilet. The PC discussed however, it was felt that there was little they could do other than monitor and deal with issues as they arose.</p> <p><b>8.5 Burial Ground</b> 8.5.1 To consider and agree whether to proceed with the quote to strim around trees in the cemetery to remove bramble, weeds and long grass. Debris to be raked out, keeping site as neat as possible. £950 excl. VAT. <b>IT WAS AGREED</b> to go ahead with the work and that the Clerk would advise the contractor.</p> <p>8.5.2 New graves need marking out – all graves currently sold. <b>IT WAS AGREED</b> that Cllr Beagley would mark out new graves.</p> <p>8.5.3 Refurbishment of benches – pending receipt of number of benches needing attention. The Clerk reminded Cllrs that the Asst. Clerk was waiting for the number of benches needing attention.</p>	JC																																								
61/25	<b>9 FINANCE</b>																																									
	<p>9.1 Accounts for Payment - Approve JULY accounts for payment. <b>APPROVED</b></p> <p>9.2 Finance Papers up to 31ST MAY 2025 - Bank Reconciliation and Accounts Reports – Income &amp; Expenditure; Reserves, Balance Sheet and Summary of Funds. <b>NOTED</b></p> <p>9.3 Cllr White mentioned that he had changed the Electricity Supplier for the Bounty to Smartest energy as they offered the best prices. £25.65 per unit and £19.68 per unit at night.</p> <table><tr><th>Business</th><th>Invoice</th><th>Invoice Date</th><th>Payment For</th><th>Invoice Total</th><th>In</th></tr><tr><td colspan="6"><b>Salary Payments</b></td></tr><tr><td>Salaries</td><td rowspan="3">June</td><td rowspan="3"></td><td>Salary</td><td rowspan="3">£ 2,363.08</td><td rowspan="3">Within availab</td></tr><tr><td>HMRC</td><td>NI and Income tax</td></tr><tr><td>NEST Pension</td><td>Pension contribution</td></tr><tr><td colspan="6"><b>Direct Debits</b></td></tr><tr><td>British Gas Trading Limited</td><td>10144479</td><td>08.06.25</td><td>Electricity</td><td>£ 103.78</td><td></td></tr><tr><td>SES</td><td></td><td>01.07.25</td><td>Water</td><td>£ 33.42</td><td></td></tr></table>	Business	Invoice	Invoice Date	Payment For	Invoice Total	In	<b>Salary Payments</b>						Salaries	June		Salary	£ 2,363.08	Within availab	HMRC	NI and Income tax	NEST Pension	Pension contribution	<b>Direct Debits</b>						British Gas Trading Limited	10144479	08.06.25	Electricity	£ 103.78		SES		01.07.25	Water	£ 33.42		JC JC
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	Lloyds Bank		22.07.26	Service Charge	£ 4.25			
	BT	M148PR	28.07.26	Telephone and Internet	£ 59.94			
	<b>Invoices for Payment</b>							
	Mulberry LAS	1300	13.06.25	Internal Audit	£ 418.02			
	Countrywide Grds Mtnce	637611	17.06.25	Grass Cut - G2 St Nicholas Churchyard	£ 540.00			
	Countrywide Grds Mtnce	637612	17.06.25	Grass Cut - G1 Godstone Green	£ 768.00			
	Countrywide Grds Mtnce	637610	17.06.25	Grass Cut - G3 Blindley Heath	£ 288.00			
	Knox Locks Ltd	6260	16.06.25	Replacing Locks, keys and door handle at The Bounty	£ 368.00			
	<b>TOTAL</b>				<b>£4,886.55</b>			
<b>62/25</b>	<b>9 OVERNANCE</b>							
	10.1 AGAR – to note that documents have been submitted to the external auditor on the 30 <sup>th</sup> of June ahead of the 1 <sup>st</sup> of July deadline. <b>NOTED</b>							
<b>63/25</b>	<b>11 POLICES &amp; PROCEDURES</b>							
	Nothing to report.							
<b>64/25</b>	<b>12 SALC/NALC</b>							
	Nothing to report.							
<b>65/25</b>	<b>13 CORRESPONDENCE</b>							
	<p>13.1 CPRE email regarding writing to our MP to ensure local voices are heard in the planning process. To consider and agree or otherwise whether the PC would like to write to our MP. <b>IT WAS AGREED</b> that the Clerk should write to the local MP.</p> <p>13.2 TDC inviting Parish Council to comment on the schedule for forthcoming Parish Council elections. To consider and agree or otherwise whether to comment and if so what comment. The PC discussed and agreed they would not comment.</p> <p>13.3 Street trading licence application renewal for Lucian Foods outside the Forman Institute at Blindley Heath and if so what comment to submit. The PC discussed and agreed that they did not feel it necessary to comment.</p>							
<b>66/25</b>	<b>14 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS</b>							
	<ul style="list-style-type: none"> <li>Blindley Heath Carpark</li> </ul>							
<b>67/25</b>	<b>15 AOB</b>							
	15.1 A resident had written to the Clerk advising that Godstone United Charities were supposed to have a Parish Councillor as a Trustee. <b>IT WAS AGREED</b> that Cllr Beagley would be the representative if required.							
	<b>16 DATES OF FORTHCOMING MEETINGS</b>							
	<p>16.1 To consider and agree otherwise whether to have a full Parish Council meeting in August. <b>IT WAS AGREED</b> not to have a full Parish Council Meeting in August as per many other Parish Councils.</p> <p>16.2 If meeting not required to agree to pass a motion to allow the Clerk and the Chair or Vice Chair to deal with and transact PC business during August. <b>IT WAS AGREED</b> to approve the Chair or Vice Chair and the Clerk to transact PC business during August.</p> <ul style="list-style-type: none"> <li>Planning Committee Meeting – Wednesday 20<sup>th</sup> August 2025, 6:30pm at the Bounty, Godstone Green</li> <li>Full Council Meeting – 1<sup>st</sup> September 2025, 7:30pm, St Stephens Church, South Godstone.</li> </ul> <p><b>Part 2 –</b> To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public</p>							

	were to remain, there would be a disclosure of exempt information. – Motion not required.  There being no other business the Chair closed the meeting at 22:09pm .	
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Signed  
Chairperson

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Print Name

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Date