

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

S Endersby

## Admin Assistant to the Parish Council

W Dennis

The Bounty  
Godstone Green  
Godstone, Surrey, RH9 8DY

Telephone/Fax: 01883 744209

2 October 2024

## AGENDA

Members are summoned to the meeting of Godstone Parish Council to be held on  
**Monday 7 October 2024 at 7.30pm at St Stephens, South Godstone.**

S Endersby - Clerk to Godstone Parish Council

Members of the Public and press are permitted to attend for the full meeting.

*Please note that this meeting is a meeting held in public, not a public meeting, agenda item 1 is when members of the public may speak.*

### 1. Questions from Members of the Public

Members of the public may make representations, answer questions and give evidence at the meeting, which they are entitled to attend, in respect of the business on the agenda.

Time allowed is the first 20minutes of the meeting only, but may be extended at the discretion of the Chairperson.

### 2. Apologies and reasons for absence

### 3. Declarations of Interest [Register of Interests](#)

### 4. County and District Councillors – Brief report on matters affecting the Parish.

### 5. Minutes of the previous meetings held – 5 August 2024 and 2 September 2024

### 6. New Parish Car Park as part of the development at the former Godstone Quarry, planning application reference 2022/1523

6.1 Works Licence Deed of Easement – Consider Parish Solicitors Comments and agree next step

6.2 Detailed Specification of the Car Park as referenced in the s106 and Works Licence Agreements – Consider comments provided following the review requested by Council

6.3 Open Space within the development – Consider correspondence

### 7. Godstone Parish Council Neighbourhood Plan

7.1 Grant Application

7.2 Confirmation of receipt of HRA Screening Opinion and an SEA Screening Determination

### 8. Grass Cutting – Consider correspondence from contractor

### 9. Bounty Electric – Consider quotes for work and confirm appointment of contractor

### 10. Christmas Lights – Review status; quotes for work and next steps

### 11. Reports

11.1 Clerks Report - Matters to bring to the Councils attention and updates on Actions

11.2 Chairperson's Report – (for noting) information only.

11.3 Reports (for noting) from representatives on outside bodies etc.

11.4 Reports from Committees

### 12. Greens, Commons and Land – Matters to bring to the Councils attention in relation to areas of the Parish

12.1 Godstone and Greenview

- 12.1.1 Godstone Tennis Club – Request in relation to planned works to tennis courts
- 12.1.2 Memorials – Benches and Trees
- 12.1.3 Bench Maintenance – Consider quotation in relation to works and agree next steps
- 12.2 Godstone Playground
  - 12.2.1 Annual External Inspection – Confirmation of scheduled inspection.
- 12.3 Hilly Fields
- 12.4 Salisbury Road Allotments
  - 12.4.1 Easement in relation to development of old garages site – Consider report from Council solicitor on Easement and agree how to proceed.
  - 12.4.2 Update on situation in relation to water supply to allotments – Review situation and agree how to proceed
  - 12.4.3 Godstone Allotment Association Committee
    - i. Annual confirmation of Committee
    - ii. Reports on Allotments
- 12.5 Tilburstow Hill and The Enterdent
- 12.6 South Godstone
- 12.7 Blindley Heath
  - 12.7.1 Trees (Ray Lane) – Note report of Ash die back.
  - 12.7.2 Request for permission in relation to works to tracks on the Common
    - i. Track to 1 and 2 Elmshade Cottages and Two Hoots
    - ii. Track to Clacks

## **9 Burial Ground and Exclusive Rights of Burial Applications and Memorial Applications**

## **10 Finance, Audit and Policy Matters**

- 10.1 Accounts for Payment - to approve **SEPTEMBER** accounts for payment
- 10.2 Summary Financial Report **JULY** - Bank Reconciliation, Accounts Reports (Income and Expenditure by Budget; Reserves Sheet, Balance Sheet and Summary of Funds available)
- 10.3 Summary Financial Report **AUGUST** - Bank Reconciliation, Accounts Reports (Income and Expenditure by Budget; Reserves Sheet, Balance Sheet and Summary of Funds available)
- 10.4 Report on Debt
- 10.5 Budget Preparation

## **11 Wayleaves and Easements**

- 13.1 Deed of Easement in relation to Tippywychett, Tandridge Lane, RH7 6LL – Consider and approve for execution as a Deed.

## **12 Correspondence**

## **13 Matters for reporting or inclusion on future agendas**

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council is scheduled to be held on **Monday 4 November 2024** at **7.30pm**, at St Stephens.