

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

S Endersby

28 February 2024

The Bounty  
Godstone Green  
Godstone, Surrey, RH9 8DY

Telephone/Fax: 01883 744209

## AGENDA

Members are summoned to the meeting of Godstone Parish Council to be held on  
**Monday 4 March 2024 at 7.30pm at St Stephens, South Godstone.**

S Endersby - Clerk to Godstone Parish Council

The public and press have a right and are cordially invited to participate, and an opportunity will be given to ask questions or make statements.

1. **Questions from Members of the Public**
2. **Apologies and reasons for absence**
3. **Declarations of Interest**
4. **County and District Councillors –** Brief report on matters affecting the Parish.
5. **Minutes** of the meeting held on Extraordinary Meeting 29 January 2024 and Monday 5 February 2024
6. **Neighbourhood Plan – Update**
7. **Village car park within Planning application 2022/1523**
  - 7.1 Draft S106 Agreement in relation to car park and confirmation of solicitors to act on behalf of Godstone Parish Council
  - 7.3 Chairmans Update on Tandridge District Council Planning Committee meeting – Ref: Planning application 2022/1523
8. **Reports**
  - 7.1 Clerks Report
    - 7.1.1 Matters to bring to the Councils attention.
    - 7.1.2 Annual Parish Meeting Arrangements.
    - 7.1.3 Update on Actions from Previous meeting.
  - 7.2 Chairman's Report – (for noting) information only.
  - 7.3 Reports (for noting) from representatives on outside bodies etc.
  - 7.4 Reports from Committees
    - 7.4.1 Planning Committee - Minutes of 14 February 2024 meeting and confirmation of next meeting date 13 March 2024
    - 7.4.2 Greenspace Committee - Next meeting proposed and issues to be addressed at next meeting in relation to the Christmas Lights
9. **Bounty - Update on status of transaction and payments/costs**
10. **Greens, Commons and Land –** Matters to bring to the Councils attention in relation to areas of the Parish:
  - 10.1 Godstone
    - 10.1.1 Horse Sign quotes for consideration
    - 10.1.2 Matters for reporting and a summary inspection reports current matters logged.
  - 10.2 Godstone Playground
    - 10.2.1 Godstone Playground – Review of matters following External Safety Report.
    - 10.2.2 Matters for reporting and a summary inspection reports current matters logged.
  - 10.3 Hilly Fields
    - 10.3.1 Matters for reporting.
  - 10.4 Salisbury Road Allotments
    - 10.4.1 Review and confirmation of the Allotment Holders Tenancy agreement for 1 April 2024-25
    - 10.4.2 Update from Godstone Allotment Association

- 10.4.3 Request for a noticeboard.
- 10.4.4 Parking area
- 10.4.5 Matters for reporting and a summary inspection reports current matters logged.
- 10.4.6 Review of working relationship as per December 2023 meeting

10.5 Tilburstow Hill and The Enterdent

- 10.5.1 Tree works, tree reports and Compromised Trees
- 10.5.2 Matters for reporting and a summary inspection reports current matters logged.

10.6 South Godstone

- 10.6.1 Matters for reporting

10.7 Blindley Heath

- 10.7.1 BHCC – New Benches
- 10.7.2 Matters for reporting.

**11. Burial Ground and Exclusive Rights of Burial Applications and Memorial Applications**

- 11.1 Update on completion of approved works.
- 11.2 Crypt - confirmation of approval for work to proceed.
- 11.3 Moles - confirmation of approval for work to proceed.
- 11.4 Path works specification.

**12. Wayleaves – Reviews and updates**

- 12.1 Tippywychett - Consideration of solicitors' report

**13. Finance, Audit and Policy Matters**

- 12.1 Accounts for Payment - to approve **FEBRUARY** accounts for payment
- 12.2 Finance Papers up to **31 December 2023 (Month 9)**
  - 12.2.1 Bank Reconciliations
  - 12.2.2 Accounts Reports – Income and Expenditure by Budget; Reserves Sheet, Balance Sheet and Summary of Funds available.
- 12.3 Internal Auditor Engagement letter – for approval – End of Year support.
- 12.4 Grant Applications – Update on applications made and potential Grants available
- 12.5 Code of Conduct
  - 12.5.1 Code of Conduct Policy – Updated version from the LGA for approval and adoption.
  - 12.5.2 Code of Conduct Training

**13 Correspondence**

- 13.2 Correspondence sent since last meeting

**14 Matters for reporting or inclusion on future agendas**

**Part 2** – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council is scheduled to be held on **Monday 8 April 2024** at **7.30pm**, at St Stephens.