

# Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

## Clerk to the Parish Council

S Endersby

## Admin Assistant to the Parish Council

W Dennis

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## AGENDA

Members are summoned to the Extraordinary meeting of Godstone Parish Council to be held on  
**Wednesday 26 June 2024 at 7.30pm at The Bounty, Godstone.**

**Members:** Cllrs S Beagley (Chairperson), C Farr, J Gardner and L Case (Vice Chairperson)  
**Apologies:** Cllrs S Farr, C Edwards and C White  
**Present:** S Endersby (Clerk)

### 1. Questions from Members of the Public - None

### 2. Apologies and reasons for absence

2.1 There were apologies received from Cllrs S Farr, C Edwards and C White, all due to prior personal commitments. .

**RESOLVED** – The meeting was deemed quorate.

### 3. Declarations of Interest

3.1 A [Register of interests](#) is published on Godstone Parish council website.

3.2 Councillors all signed registering attendance, where Pecuniary or Other Interests can be noted if applicable.

3.3 There were no statements of Pecuniary or Other Interests.

### 4. Opportunities for additional works presented by installation of Path on Godstone Green

4.1 Car Park Repairs - Council to consider and confirm the addition of completing repairs to potholes in the car park, whilst works are being completed to install the new tarmac path on Godstone Green.

4.1.1 Clerk confirmed an estimate of £600 for the works had been given.

4.1.2 It was reported to Council by SCC Cllr C Farr that he understood Surrey County Council (SCC) were looking at the drainage of the gullies on the road know as 'The Green' which goes pass the pond to Godstone Club.

**RESOLVED** – Council unanimously agreed that the work to repair potholes in the car park by Pondtail surgery be completed whilst the work to install a new path was undertaken on Godstone Green and that the works be added to the works list of the contractor appointed to complete the path works.

**ACTION EM6/24-1** – Clerk to issue PO for works and inform contractor.

4.2 Utility works in relation to the Bounty – Information on completing updates to services to the Bounty and the rerouting of electric supply (as required in the transaction when the Parish office was purchased) whilst path works are taking place.

4.2.1 Cllr J Gardner advised the council of the information discussed with the UKPN representative that visited the site in relation to the rerouting of the electric supply to the Bounty and the most practical and cost-effective option. Council noted that the option proposed would see an electric meter installed in the Pavilion on Godstone Green with the permission of the Godstone Sports Association Trustees (GSAT) being sought.

**RESOLVED** – Council unanimously agreed that the work to carry out work to redirect the electric supply be completed whilst the new path works were undertaken on Godstone Green.

**ACTION EM6/24-2a** – Clerk to liaise with Cllr J Gardner to prepare a letter setting out the arrangements to be confirmed and agreed with the GSAT in relation to the installation of an electric meter for the Bounty inside the Pavilion. The following details to be confirmed between the Parish Council and GSAT:

- i. The Council be permitted to create a separate connection and electrical supply from the incoming electric supply head in the Pavilion for connection to the Bounty.
- ii. The Council be permitted to install an electric meter specifically for the electric supply to The Bounty and which will be separate from the Pavilions electric supply.
- iii. The Council confirms it will maintain the meter and supply for the Bounty with no costs to be incurred by the Association in relation to the Bounty electric supply.
- iv. The installation will be completed by an NICEIC registered electrician.
- v. The Association agrees that the meter and supply connection works can be completed.
- vi. The meter will be in the secure store area of the Pavilion.
- vii. The Association agrees that the Council can access the store area of the pavilion where the electrical supply is housed, initially to complete the installation works and, in the future, if access is required for maintenance or meter reading purposes.
- viii. It is the intention of the Council to install a smart meter.

ix. Whilst the council is completing the works, as a gesture of goodwill, the Associations meter for the electric supply to the pavilion will be up graded by the Council at the same time.

**ACTION EM6/24-2b** – Cllr J Gardner liaise with the Chairman of the GSAT and for the letter to be agreed and signed.

**RESOLVED** – Council unanimously agreed that the distribution board in the Bounty be updated during works to the electric supply.

**ACTION EM6/24-2c** – Necessary arrangement to be made for work to change the distribution board in the Bounty to be completed at the same time as other works.

4.2.2 Council noted Cllr J Gardner’s suggestion to improve the drainage route of the Bounty whilst the Green is being dug up to complete the new path.

**RESOLVED** – Council unanimously agreed that the work to carry out work to improve the drainage route of the Bounty be completed whilst the new path works were undertaken on Godstone Green.

4.2.3 Hot water for the Bounty was noted and it was established that there is one supply of hot water that works. The replacement/servicing of the hot water systems to be considered at the time of the works list for maintenance works to the Bounty is prepared.

**ACTION EM6/24-2d** – Supply of hot water to be considered when proposed maintenance works list for the Bounty is prepared.

4.3 Gullies – Clarify works discussed – Council noted that the Clerk and Cllr J Gardner had visited the areas where a parishioner had proposed works on gullies be undertaken, to establish the correct instructions to be detailed on the purchase order to the contractor. Issues with establishing the work required was reported to council.

**RESOLVED** – Council unanimously agreed that the instructions to complete work to the gully’s be cancelled and no work to the gully’s to be undertaken.

**ACTION EM6/24-3** – Clerk to cancel the PO for works and update contractor.

5. **Tree** – Confirm the removal of additional small dead tree on Godstone Green (Ivy Mill Lane side of Green)

5.1 Council noted the report from the Clerk that highlighted that tree 9326 had been included in the tree survey report as dead and needing to be removed but had been confused with the tree that subsequently died after the tree survey (opposite the Forge Café). The dead tree opposite the Forge café had been removed and it had been thought that this was the dead tree listed in the report (tree 9326 was the tree detailed in the specification for tree works, but with the location of the Forge Café tree). It was noted how the confusion had been caused due to timing and other verbal reports during the process to arrange works to complete the tree survey work. Council reflected that it was important to learn from what had happened and that the tag in theory should have assisted in preventing a mix up, but what had happened highlighted that confusion could still occur even still. No living tree had been removed, but it meant that tree 9326 (Ivy Mill Lane) side of the Green remained and should urgently be removed as originally intended.

**RESOLVED** – Council unanimously agreed that the entire tree (9326) should be removed urgently, and the hole left be made good, so there would be no trip hazard due to the smaller nature of the tree and that this work should be added to the works list of the contractor already undertaking work on the green to install the new path.

**ACTION EM6/24-4** – Clerk to issue a PO for tree 9326 to be removed and the hole left to be made good to the contractor, gathering an estimate in advance of works if possible.

**RESOLVED - Part 2** – Council passed a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

----- Meeting ended -----

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Chairperson

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Print Name

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Date