

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council
S Endersby

The Bounty
Godstone Green
Godstone, Surrey, RH9 8DY

Admin Assistant to the Parish Council

Telephone/Fax: 01883 744209

AGENDA

MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND THE FULL MEETING OF GODSTONE PARISH COUNCIL TO BE HELD ON **MONDAY 7TH APRIL 2025** AT 7.30 PM AT ST STEPHENS CHURCH, SOUTH GODSTONE.
THE PUBLIC AND PRESS HAVE A RIGHT AND ARE CORDIALLY INVITED TO BE PRESENT AND AN OPPORTUNITY WILL BE GIVEN TO ASK QUESTION

1. **QUESTIONS FROM MEMBERS OF THE PUBLIC**
2. **APOLOGIES AND REASONS FOR ABSENCE** (LGA 1972 s85)
3. **DECLARATION OF INTEREST** [Register of Interests](#)
4. **COUNTY AND DISTRICT COUNCILLORS** – Brief report on matters affecting the Parish.
5. **MINUTES** of the full Parish Council (PC) meeting held on the 3rd of March 202 and of the Planning Committee meeting held on the 18th of March 2025 to be agreed and signed as a true record. (LGA 1972 Sch.12 s41)
6. **GRASS CUTTING CONTRACT** – Update
7. **REPORTS**
 - 7.1 **Clerks Report** - Matters to bring to the Councils attention
 - 7.1.1 Keys to the Bounty
 - 7.1.2 To note the Road Closure on the 4th of May 2025 for VE Day celebration, Lagham Park, South Godstone, RH9 (Cul-de-sac only) from NO.51 to the bottom of the cul-de-sac at NO.84 Lagham Park.
 - 7.1.3 Admin Asst Vacancy – Update
 - 7.1.4 Admin Asst Salary – To consider and agree whether to revise amount p/hr and adopt SALC salary scale for this role. (National Minimum Wage increase applicable from April 2025)
 - 7.1.5 Clerk's Contract.
 - 7.2 **Chairperson's Report** – (for noting) information only.
 - 7.3 **Reports (for noting) from representatives on outside bodies etc.**
 - 7.4 **Reports from Committees**
8. **CURRENT PLANNING ISSUES**
 - 8.1 PROPOSED BASE STATION INSTALLATION AT CTIL_304457_00, GODSTONE HILL ROUNDABOUT NORTH, SOUTH OF 1 CASTLE VIEW COTTAGES, GODSTONE, RH9 8DH (NGR: 535091, 153014) – To agree or otherwise whether to submit comments to the consultation and if so what comment to submit.
 - 8.2 Surrey Pet Cemetery – to note the appeal hearing will take place on the 23rd of April 2025 at TDC offices at 10am.
9. **GREENS, COMMONS AND LAND**
 - 9.1 **Risk Assessments**

- 9.2 **Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields**
- 9.2.1 Requests to use Godstone Green
- i. Circus – the same Circus as last year requesting to use the Green from Sunday 28th June until PM Sunday 5th July
 - ii. Godstone Village Fete Committee – requesting to use the green 23rd, 24th and 25th August
 - iii. Bowling Club – requesting to use the Green near the Endeavour for parking during home games parking Marshall provided by the Bowling Club.
- 9.2.2 To consider and agree or otherwise whether to book the annual playground inspection with the same company who did it last year i.e. Came & Co. Cost = £94.95 ex. VAT
- 9.3 **Tilburstow Hill and The Enterdent**
- 9.4 **South Godstone**
- 9.5 **Blindley Heath**
- 9.6 **Burial Ground - Exclusive Rights of Burial Applications and Memorial Applications**
- 9.6.1 To note the request for the request for an additional inscription on the memorial at Plot 444 of the burial ground.

10. **FINANCE**

- 12.1 Accounts for Payment - Approve **MARCH** accounts for payment.
- 12.2 Finance Papers up to **31ST March 2024** - Bank Reconciliation and Accounts Reports – Income & Expenditure; Reserves, Balance Sheet and Summary of Funds
- 12.3 TDC CIL Fund – to consider and agree or otherwise whether the PC wants to bid for a share of the fund for any PC infrastructure projects.

11. **GOVERNANCE**

- 11.1 To consider and agree whether the Clerk should investigate the requirements and costs for .gov.uk email addresses which will be required to pass the external audit for 2025/26 (JPAG 2025 changes)

12. **SALC/NALC**

- 12.1 To consider and agree which Cllr will represent the Parish Council at the Surrey ALC AGM & Conference 2025 on Thursday, 13th November 2025 at Silvermere Golf Course, Cobham

13. **CORRESPONDENCE**

- 12.1 To consider and agree whether to provide a grant to St Johns Ambulance to fund First Aid Training Sessions. No specific amount requested.

14. **MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS**

15. **ANNUAL VILLAGE MEETING & ANNUAL REPORT**

- 15.1 To consider and agree the date for the Annual Village Meeting
- 15.2 To reconsider and agree the date for the Annual Parish Council Meeting
- 15.3 To consider and agree whether to prepare an Annual Report

16. **DATE OF NEXT MEETINGS**

- Planning Committee Meeting – Wednesday 16th April 2025 7:00pm at the Bounty, Godstone Green
- Full Council Meeting – 12th May 2025 7:30pm at St Stephens Church, South Godstone (TBC)

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.