

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	164,644	202,395				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	67,633	67,634	1	0.00%	NO		
3 Total Other Receipts	52,856	55,802	2,946	5.57%	NO		
4 Staff Costs	21,611	21,299	-312	1.45%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	61,127	184,461	123,334	201.77%	YES	<p>Increases in Expenditure in FY22-23 compared to FY21-22 <u>Insurance</u> (£95.73) - Increase in insurance costs. <u>Office Costs</u> (£131.00) - Increase in Electric costs and spend on postage/stationary. <u>Burial Ground</u> (£259.21) - Although maintenance costs lower in FY22-23, there were 3 graves surrender refunds and a one off grave digger cost incurred in FY22-23, so higher spend overall. <u>Tilburstow Hill Common</u> (£422) - Hedges cut and weed control in FY22-23, not carried out in FY21-22. <u>Christmas Lights</u> (£180.91) - Unmetered supply cost. <u>Jubilee</u> (£5554) - One off event. <u>Bus Shelter</u> (£70.00) - Cleaning in FY22-23 not in FY21-22. <u>Playground</u> (£112,771.35) - Upgrade of Playground area (Groundworks, installation of new equipment and surface). <u>Purchase of Office Building</u> (£5,939.58) - Costs incurred trying to conclude matter. <u>Path on the Green</u> (£620.72) -Application proceeded in FY22-23. <u>Neighbourhood Plan</u> (£833.20) - Work that could use funding carried out in FY22-23. <u>Memorial Benches</u> (£214) - Bench work carried in FY22-23, not undertaken in FY21-22. <u>VAT Reclaim</u> (£19,620.28) - Higher returns due to higher expenditure (i.e. Playground upgrade) compared to previous year.</p> <p>Decreases in Expenditure in FY22-23 compared to FY21-22 <u>Office Maintenance</u> (£960.9) - IT costs lower due to FY21-22 including FY20-21 late invoices. <u>Godstone Green</u> (£364.49) - Variation (outside grass cutting) of maintenance tasks from previous year. <u>Blindley Heath Common</u> (£262.70) Additional grass cut in 21-22; Hilly Fields (£80) - Maintenance to gate in FY21-22 not FY22-23; Allotments (£269) - Variation of costs FY21-22 strimming; Mapping and Association FY22-23 signage and fencing. <u>Tree Care</u> (£955) - More tree work required in 21-22. <u>Grants</u> (£250) - Decrease in grants. <u>CIL Funds on Car Parks</u> (£19760) - Car Park project terminated 2021 no costs FY22-23. <u>Christmas Lights</u> (£500) - Query on invoice FY22-23 not yet paid.</p>	
7 Balances Carried Forward	202,395	120,071			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	202,395	120,071				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	210,270	219,390	9,120	4.34%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable