

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant to the Parish Council

W Dennis

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Godstone Green
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MINUTES

of the meeting of Godstone Parish Council held on
Monday 2 September 2024 at 7.30pm at St Stephens, South Godstone.

Members: Cllrs S Beagley (Chairperson), C Farr, S Farr, J Gardner, L Case (Vice Chairperson), K Ward and D Christmas

Present: Tandridge District Councillor Cllr M Crane, S Endersby (Clerk), R Feist (Merstham Cricket Club) and Mr A Dawson.

1. Questions from Members of the Public

1.1 A Dawson, Blindley Heath – In attendance in relation to Martyns Platt to understand discussion that have taken place about the property.

1.2 R Feist – Merstham Cricket Club – Merstham Club is looking for more pitches to use and would like to enquire as to whether the club could play on Godstone Green. The club would be willing to assist in restoring the cricket square.

The following was noted during the discussion:

- i. It was noted that Surrey County Cricket had historically visited the Green and a grant been given for work to the cricket square.
- ii. The club would need to liaise with the Godstone Sports Association (GSA) in relation to the use of the Pavilion, which would be required for any cricket matches to go ahead. It was noted that the GSA committee is currently reforming.
- iii. Godstone Cricket club does not currently exist.
- iv. Insurance would need to be a consideration for any club playing cricket on the Green.
- v. Parish council would be willing to work with organisations proposing cricket on Godstone Green.

ACTION9/24-PF1a- Cllr K Ward to provide R Feist with Surrey County Cricket contact who had visited in the past.

ACTION9/24-PF1b- R Feist to email the Clerk so that the council has contact details.

ACTION9/24-PF1c- Clerk to liaise with the GSA to confirm who the new contact is and who R Feist should contact.

RESOLVED – Council unanimously agreed to a Part 2 section at the end of the meeting, in relation to the sports pavilion on Godstone Green (noting changes at the GSA) and resolved that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of the matter on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

2. Apologies and reasons for absence

2.1 There were no apologies received, all councillors were present.

RESOLVED – The meeting was deemed quorate.

3. Declarations of Interest

3.1. Councillors [Register of Interests are published on the Parish council website](#)

3.2. There was a declaration of a Pecuniary interest by Cllr J Gardner in relation to land owned by him that may be affected by item 8.1.2, it was further stated that the land may also be within the Surrey Hill AONB border consultation area, if there are future discussions by council on the Surrey Hill AONB consultation.

3.3. The Clerk acknowledged that Cllr K Ward had provided an updated Declaration of Interest (DOI) and confirmed the website would be updated.

3.4. The Clerk reminded council that if there are changes in circumstances, they should consider if it makes it necessary to update their DOI. If councillors ever wish to clarify any details in relation to the DOI or the councillors Code of Conduct, please contact the clerk with questions.

4. County and District Councillors – Brief report on matters affecting the Parish.

4.1 Cllr C Farr – Surrey County Councillor report

4.1.1 Referred to the County's new system for dealing with overgrown vegetation on private land had seen the Parish council receiving a notice.

4.1.2 Confirmed that the zebra crossing outside the Forge Cafe was painted within the last few weeks by Surrey County Council Highways (SCCH), but within a few days the paint had already seemed to have gone. It was reported that when maintaining pedestrian crossings, SCCH prioritise lighting of the

crossing first, then the zig zags painted in advance of the crossing and then the actual zebra crossing painting.

4.1.3 Cllrs L Case passed on thanks to SCCH for ensuring the road works in front of the exit used for the Donkey Derby and Fete vehicle exit were finished and cleared by the weekend.

4.2 Cllr M Crane – Tandridge District Councillor report

4.2.1 SCCH have cut vegetation along the A22 recently, so the pathway is more accessible to use.

4.2.2 Public Toilets, Godstone – All completed and open.

4.2.3 Divers cove planning application will be discussed at the Tandridge District Council Planning Committee meeting on 5 September 2024, if the Parish council wish to have a representative attend.

4.3 Overgrown Vegetation - Cllr D Christmas enquired about overgrown vegetation on Godstone Farm land being cut and managed. It was confirmed by several in attendance that Godstone Farm have confirmed they will be cutting the overgrown vegetation soon. For future reference, it was confirmed that reports can be made to SCCH on the SCC website in relation issues on vegetation etc to bring them to the County's attention and to be addressed.

5. **Minutes** of the previous meetings held – 5 August 2024

5.1 Minutes of the meeting held on Monday 5 August 2024 had been circulated on 2 September, following delays caused by annual leave and other urgent matters.

Council acknowledged receipt of the minutes, but no vote was taken, to allow councillors to all read the drafted minutes.

ACTION9/24-1- Council to confirm the minutes of 5 August meeting at the next meeting.

6. **Godstone Parish Council Neighbourhood Plan**

6.1 It was confirmed that TDC had completed the required consultation exercise with the relevant bodies. HRA Screening Opinion; SEA Screening and Appropriate Assessment under the Habitats Regulations.

7. **New Parish Car Park as part of the development at the former Godstone Quarry, planning application reference 2022/1523**

7.1 Works Licence Deed of Easement ('Works Licence') – Council noted that the Parish's solicitor is working to review the document and provide his report. It was confirmed that the updated fee amount to be incurred had been confirmed with Ashill.

RESOLVED – Council unanimously agreed that no decision to approve and sign the Works Licence would be taken before it was in receipt of the legal report.

7.2 Detailed Specification of the Car Park (Referenced in Works Licence with Ashill's development partner and s106 agreement) had been circulated on receipt on 30 August 2024. It was noted that an updated version had been provided by Ashill on 2 September 2024.

Council acknowledged receipt of the Detailed Specification.

RESOLVED – Council unanimously agreed that the Detailed Specification and attached Plan 3798.PL.001C should be reviewed against the MoU, applicable s106 schedules and points documented by email that were discussed at the meeting between TDC and the Parish council to ensure all details have been captured.

RESOLVED – Council unanimously agreed there would be no benefit of a legal review of the Detailed Specification.

ACTION9/24-2- Clerk to complete a review of the Detailed Specification and circulate a report to council.

8. **Reports**

8.1 Clerks Report - Matters to bring to the Councils attention, updates on Actions from previous meetings and issued purchase orders

8.1.1 Purchase orders – Council acknowledged work completed since the last meeting:

Meeting ref.	Details
3/24 10.1.2, ii	New Path on Godstone Green to Playground
4/24 10.3	Repair section of path at Burial Ground
6EM/24 4.1	Repairs to Potholes in car park near Pondtail surgery
6EM/24 4.1	Dead Tree (Tag 9326) on Godstone Green

8.1.2 Government Planning Consultation – Council noted that the Clerk had circulated information on 7 August 2024 to the Parish Planning Cttee, copying in all other councillors and W Dennis had circulated further information and letter from CPRE on the consultation on 30 August 2024.

8.1.3 Tandridge Parish Council Assembly Invitation (Circ. 7 August). The Assembly is taking place; 24 October 2024; at 6-8pm; at TDC Offices, Oxted.

i. Council noted two representatives of the Parish council are invited

ii. Council noted that the Parish had been invited to speak at the Assembly on the council playground and ways parishes could work together.

RESOLVED – Council accepted the invitation to speak and unanimously agreed that Cllr L Case and the Clerk should attend the meeting and speak at the Assembly on behalf of the council.

ACTION9/24-3- Cllr L Case and Clerk to attend Parish Assembly and prepare information to present.

8.1.4 Surrey Highways: Clerk confirmed receipt of a response to enquiry 160338 in relation to the zebra crossing.

8.1.5 Co-option – Information in relation to the obligation to appoint had been received from an advisory body making it clearer about an obligation to appoint a candidate if they met the required criteria (and if there was no voting required due to the number of vacancies available). The Clerk recommended that the Co-option policy be reviewed and updated.

8.1.6 Freedom of Information (FOI) requests – It was reported that the Clerk had received and responded to four FOI requests, from the same individual, since the last meeting.

8.1.7 SLCC membership – Noting the preparation of the budget approaching the Clerk reported that the organisation SLCC would be a good source for model policies, which would greatly assist the Parish office (membership fee applicable). It was confirmed to the Clerk that TDC could potentially assist in providing template policies if they are contacted.

8.1.8 Update of Actions – Due to annual leave across August, the Clerk will circulate an email update from the Parish office on outstanding actions as soon as practicable.

8.1.9 Memorial Bench Installation – Noting the council no longer has a preferred contractor, the person organising the memorial bench requested that their contractor install the bench.

RESOLVED – Council unanimously confirmed that the contractor be authorised to install the bench on the following conditions: the Clerk is provided with PL insurance certificate; and as the council is not familiar with the contractor, a councillor will inspect the bench after installation to confirm the work has been carried out to an acceptable level.

Council went on to discuss that historically criteria of installation has been just concrete pads to secure the bench, however, this installation method creates more hinderances for cutting the grass.

RESOLVED – Council unanimously agreed that having a complete slab base under benches in the future should be the new requirement.

ACTION9/24-4- Clerk to liaise with the organiser of the memorial bench to confirm the installation contractor and to discuss if the donors would be willing to install a full slab base, rather than just pads (noting no obligation as was not originally specified).

8.2 Chairperson's Report – (for noting) information only

8.2.1 Acknowledged that both the new path and refurbished toilets had been completed in time for the annual fete and thanked the contractors for the work completed.

8.2.2 Congratulated the Fete committee for another great fete this year.

8.3 Reports (for noting) from representatives on outside bodies etc.

8.3.1 Cllr S Beagley attended the Preservation Society AGM. It was reported that the A Brindle had confirmed at this meeting he would be willing and able to cut the Hilly Fields. Cllrs S Beagley confirmed that he had met with him on the matter.

8.3.2 Cllr S Beagley attended the GAA meeting. It was reported that the association discussed the issues with installing a water supply to the allotments and it was also acknowledged that the council is trying to do as much as possible to arrange the water supply. It was noted that Cllr J Gardner had materials ready, but that it was sensible to confirm permission before commencing with any work.

ACTION9/24-5- Clerk to put case together and follow up with SES water following the information provided by Cllr J Gardner on situation to date.

8.3.3 Blindley Heath Liaison Group (BHLG) - Annual onsite meeting took place with Surrey Wildlife Trust (SWT) and Natural England (NE) both in attendance. The following points were reported:

- i. No grazing of a herd this year due to the ground, but a drunken cut will be carried out.
- ii. Main aim now is to improve the ground.
- iii. The reptile survey planned for this year has been postponed to next year.
- iv. There have been new plants identified and other historically on the site that are still there.
- v. Management agreement is being reviewed by SWT and a new drafted agreement will be provided to the council for comment and approval. Once the management agreement has been updated it can then be shared with the Liaison group/residents.
- vi. Volunteer groups continue to operate and will clear bush.

8.4 Reports from Committees – There were no committee meetings during August 2024.

9. Greens, Commons and Land – Matters to bring to the Councils attention in relation to areas of the Parish

9.1 Godstone and Greenview

9.1.1 Request to plant a memorial tree – Council considered the request to plant a tree in memory of D Wade, founder of the local choir.

RESOLVED - Council unanimously agreed that it would permit a memorial tree, on confirmation of Terms and Conditions being confirmed with the person(s) donating the tree such as type of tree, costs, plaques etc.

ACTION9/24-6- Clerk to liaise with the person who contacted Parish office about memorial tree to confirm Terms and Conditions of the donation of a memorial tree, including the species: Oak, Hornbeam or Sweet chestnut; the requirement for tree to have a root ball; size specification (to ensure survival).

9.1.2 Cllr L Case reported that she had been approached by a tree sculpturer to sculpt the large tree stump next to the pavilion on the Green. It was noted that due to the tree type any carving would not last for long and if there were infected spores this could spread them.

RESOLVED – Council unanimously agreed that no permission be granted for any tree carvings.

9.2 Godstone Playground

9.2.1 Council noted the Basketball hoop is being delivered on Wednesday and installed the following week.

9.2.2 Cllr L Case provided council with evidence of the vandalism to the playground surface, chunks of the vandalise material had been found on the roof of the pavilion.

9.2.3 Cllr L Case reported on the Embankment slide, noting the speed of the slide and the condition of the steps.

9.3 Hilly Fields – No further discussion in addition to points already noted.

9.4 Salisbury Road Allotments

9.4.1 Easement in relation to development of old garages site - Parish solicitor has confirmed that the draft deed of easement looks to be in a standard form and does not expect this to be an overly complicated matter. Estimate 4 hours work and costs to be within region of £800 plus VAT. Clerk requested council to confirm how it wanted to proceed

RESOLVED - Council agreed by a majority that for due diligence the solicitor be instructed to complete a review and report on the Deed of Easement documents.

Cllrs in favour of appointing the solicitor – L Case, S Beagley, C Farr, S Farr and D Christmas

Cllrs not in favour of appointing the solicitor – J Gardner, C Edwards, K Ward and C White

ACTION9/24-7- Clerk to liaise with solicitor to confirm instruction to review the drafted Deed of Easement in relation to the development adjacent to Salisbury Road Allotments.

9.4.2 Matter raised by GAA – Fruit Theft - Council noted the matter of fruit theft raised by the GAA and allotment holders' frustrations were fully understood by council and the difficulty in policing/stopping the thefts. Council stated that if there is a solution, i.e. a new fence across the access, that the association want to consider or put to council, the association should contact the Clerk.

ACTION9/24-8- Clerk to liaise with the GAA in relation to fruit thefts.

9.5 Tilburstow Hill and The Enterdent

9.5.1 Himalayan Balsam – Correspondence from residents of concern about the invasive species. Information on the species Himalayan Balsam was provided to the council in advance of the meeting; [List of invasive plant species](#); [Plants on your land](#); and [Listed plants in the Wild](#). Council discussed that the species likes to be close to water and it differs from Knotweed as the roots are not as much of an issue.

ACTION9/24-9a- Cllr D Christmas to monitor the species and increase or decrease in its presence.

ACTION9/24-9b- Clerk to contact Godstone Farm, whose land is adjacent, to enquire about their planned works in relation to clearing vegetation of invasive species.

9.6 South Godstone

9.6.1 Noting the horse trough in South Godstone, Council noted the recent theft of a horse water trough in Limpsfield.

9.7 Blindley Heath

9.7.1 BHLG walkabout on Wed 21st August (10:30am), led by SWT – Noted as already reported on during the meeting.

9.7.2 Little Mead and Martyn's Platt – The council discussed the issue of refuse collection with one resident who was in attendance. The following points were made during the discussion:

- i. The matter remains a problem for residents, whilst TDC and the Parish Council have differing opinions on the issue.
- ii. There are no historical details setting out who is responsible for the maintenance of the area where access to the property is permitted over the Parish land.
- iii. There has never been an issue historically with refuse collection.
- iv. Changes on the SSSI/Common land such as the water level potentially rising and effecting this spot, could be an impact caused by development within the local area; upgraded pipework nearby (NE will be looking at this issue).
- v. Evidence muted of changes to water level i.e. it not being possible to graze a herd due to the ground being too wet and the presence of reptiles.
- vi. The refuse contractor has pushed back on collecting in the area. Is this happening more in other places too.

- vii. The refuse contract states that the bins should be placed for collection on the edge of property on the nearest roadside. The nearest highway is the A22, Eastbourne Road.
- viii. Enquiries had been made by District councillors for alternative arrangements for collections without success.

ACTION9/24-10a- Clerk to investigate historic files to see if there is any information that could assist establish responsibilities.

ACTION9/24-10b- Cllr L Case requested to visit the area effected for further understanding.

- 9.7.3 Surrey Highways Notice – Hedge Cutting – Council noted the correspondence from the Parish office, circulated with details of proposed arrangement, in advance, in relation to arranging work to be completed.

RESOLVED – Council, noting the work required had been completed, unanimously ratified the action taken to address the requirements stated and to ensure work was completed by the deadline set.

- 9.7.4 Clacks, Ray Lane – Request to tarmac track, at the owner’s expense to regulate existing access road with type 1 aggregate and compact Lay 80mm of hot rolled bitumen macadam 50mm base course and 30mm of wearing course.

Council considered the request and noted the following:

- i. Level of work seemed excessive for a driveway to access the property, and the specification is of a trunk road standard.
- ii. Consideration of this level of work taking place on Common land and consents required for such a roadway <https://www.gov.uk/guidance/carrying-out-works-on-common-land>
- iii. Is any planning permission applicable?
- iv. Concern on the impact on the rest of the area, specifically in relation to water levels, which effects the area, and such works could contribute to affecting further.

RESOLVED - Council unanimously agreed that it would not grant permission for the work detailed.

ACTION9/24-11- Clerk to liaise with the resident to advise of the council’s decision. Clerk to advise the resident if they wish to provide a more detailed plan of the area of work and information about why the specification is as stated council would be willing to listen further.

9 Burial Ground, Exclusive Rights of Burial Applications and Memorial Applications – No matters reported.

10 Planning applications

- 10.1 Council considered the following Planning applications due to the comment deadlines:

Cllrs C Farr and S Farr did not participate in the discussion.

Ref	Address	Application	Comment
2024/809	18 Latham Park, South Godstone, RH9 8ER	Demolition of the garage and lean-to side extension. Construction of a 3.7 metre rear extension with a flat roof and two lanterns. Construction of a two-storey side extension, with two matching dormer windows.	No objection
2024/766	21 Latham Road, South Godstone, Surrey, RH9 8HE	Certificates of Lawfulness - Construction of rear dormers to create additional rooms in the roof space and insertion of 2 roof windows in front roof plane.	No comment on Certificates of Lawfulness
2024/813	41 Latham Road, South Godstone, Surrey, RH9 8HE	Certificates of Lawfulness - Erection of rear dormer.	No comment on Certificates of Lawfulness
2024/802	Brigadoon, Carlton Road, South Godstone, Surrey, RH9 8LE	Certificates of Lawfulness - Demolition of existing kitchen/boiler room side extension and erection of new side extension and rear bay extension.	No comment on Certificates of Lawfulness

ACTION9/24-12- Clerk to submit comments on Planning applications.

11 Finance, Audit and Policy Matters

- 11.1 Accounts for Payment - to approve **AUGUST** accounts for payment –

Ref.	Business	Invoice	Invoice Date	Payment For	Net amount	VAT	Invoice Total
Salary Payments							
G1643 - 46	Salaries*			August Salary (5 wk mth)	£2,784.28		£2,784.28
	HMRC			August - NI & Income tax**			
	NEST Pension			August – Pension**			
Direct Debits							
G1639	BT	M141 YF	17/8/24	Telephone & Internet	£65.84	£13.16	£79.00
G1638	British Gas Lite	8402553	19/8/24	Electricity	£29.00	£1.45	£30.45
Invoices for Payment							
G1625	OMG t/a Fitness Sport	SI-22726	8/7/24	20% balance - Basketball Hoop	£482.80	£96.56	£579.36

G1640	St Stephens		12/8/24	July church hall hire	£25.00		£25.00	
G1641	Soft Surfaces Ltd		12/8/24	Wetpour repair kit	£92.50	£18.50	£111.00	
G1642	Madgwicks		14/8/24	Hedge-cutting (Ray Lane)	£700.00	£140.00	£840.00	
G1647	Fairalls	27664	5/8/24	Toilet Seat for Bounty	£24.87	£4.97	£29.84	
G1648	Zurich	536761193	2/9/24	Insurance	£1,529.10		£1,529.10	
G1649	T Cherriman		31/8/24	Various works	£9,554.00		£9,554.00	
G1650	Cartridge Save	INVZCR883	28/8/24	Printer cartridges	£142.19	£28.44	£170.63	
G1651	Cartridge Save	INVZCRBS0	30/8/24	Drum unit	£107.93	£21.59	£129.52	
G1652	St Stephens		2/9/24	September hall hire	£25.00		£25.00	
G1653	S Endersby		2/9/24	Expenses	£17.49		£17.49	
*Salaries paid in accordance with 7. Payment of Salaries of the Parish Council Financial Regulations. **Employee/Employers total payment paid by GPC.					TOTAL	£15,580.00	£324.67	£15,904.67

The invoice list for payment was provided to council with the additional information:

G1625	Basketball Hoop	£482.80	Total overall cost £2413.56 - £1500 grant. Council - £1268 budget available, reserves or CIL to cover difference
G1641	Wetpour repair kit	£92.50	£1268 budget available
G1642	Hedge-cutting (Ray Lane)	£700.00	£500 budgeted for pathways
G1648	Insurance	£1,529.10	£1240 budgeted
G1649	Various works	£9,554.00	See separate information below.
G1650	Printer cartridges	£142.19	£800 in budget
G1651	Drum unit	£107.93	£800 in budget

□

G1649 Invoice breakdown		PO	Information	Decision
1. New path from play area to the Bounty	£5,256	25	£6k YFS grant (EMR restricted) to cover cost	FC March 24
1.a Additional work carried out for extra width of path	£648		<i>Confirmed at meeting that grant covers additional work that was required</i>	
2. Potholes in car park	£600	24-25-221 (est.)	£2k budget for Surface repairs	June 24 EM
2.a Extra potholes	£300			
3.Excavate trench in newly dug path – Bounty piping.	£1,500		a) £1127.22 EMR for Bounty electrics (as per sale agreement). b) £3k budget & £5k EMR Christmas lights work. c) £5k budget for Office Refurbishment.	June 24 EM
3.a Laid cabling from Bounty to Pavilion & backfill trench.				
4. Remove tree Ivy Mill side GG	£600	24-25-221	£10k remaining budget - tree work in parish.	June 24 EM
5. Path repair St Nic's Church	£650	24-25-216	No budget allocated	FC April 2024

£ 9,554 *EMR – Earmarked reserves (either designated or restricted)

As of 30 June 2024	CIL funds in reserves	£13,564
	General reserves	£20,242

Cllr K Ward enquired as to the amount being paid for Internet and Telephone services, ref. Invoice G1639.

RESOLVED - Council confirmed that funds a) in full and b) as required by used to cover the cost of invoice G1649, items 3 and 3a.

RESOLVED - Council confirmed that CIL funds be used to cover the cost of invoice G1649, item 5.

RESOLVED - Council approved the payments list totalling **£15,580.00** (on payment of salaries) and that Invoice G1625 is approved and delegated authority be given to Clerk to pay on completion of the installation works.

ACTION9/24-14a- Clerk and second signatory to arrange payment of invoices.

ACTION9/24-14b- Clerk to investigate the terms of the BT contract.

ACTION9/24-14c- Clerk to reconcile payments as directed by the decisions noted.

11.2 Summary Financial Report **JUNE** - Bank Reconciliation, Accounts Reports (Income and Expenditure by Budget; Reserves Sheet, Balance Sheet and Summary of Funds available)

RESOLVED - Council acknowledged receipt of reports, the bank reconciliation and finance account reports provided.

The Clerk raised with council that the PWLB loan repayments line on the Income and Expenditure sheet shows as overspend. When the budget was prepared an allocation of funds was included as rent (not a loan repayment), rent is detailed as unspent.

RESOLVED – Council noted the information and gave no instruction to complete a virement for funds against rents in the budget be transferred to PWLB loan repayments.

11.3 Internal Interim Audit – Council noted that the Interim Audit has been scheduled for November.

11.4 Insurance renewal – Council noted that in September 2022 it was agreed that council renew its policy

with Zurich with a 3-year LTA premium. It was further noted that 2024-2025 is the third and final year of the deal.

12 Wayleaves and Easements

- 12.1 Tippywychett, Tandridge Lane, Surrey, RH7 6LL – Correspondence, dated 20 August 2024, circulated to Council in advance of the meeting.
 - 12.1.1 Council considered the details of the correspondence.
- 12.2 Council questioned what permissions (Section 38) had been obtained in advance of installing the roadway/driveway by the property owner.

RESOLVED - Council unanimously agreed that it will settle the matter on the following terms: acceptance of option ii. as detailed in the letter, ‘*ii. to increase the premium offered to £3,000 subject to all reference to an access fee, maintenance fee or similar being removed entirely from the proposed deed of easement, and no express obligation to maintain the land will be imposed on the parish council.*’

ACTION9/24-15- Clerk to liaise with the solicitor in relation to Tippywychett, accepting option ii. as detailed and requesting that the property owner be asked for information on the permissions (Section 38) obtained in advance of installing the roadway/driveway, for Parish records.

13 Correspondence – Council acknowledged that the correspondence detailed below had been circulated by email since the last meeting:

National Disorder - policing approach	Circulated 7 August
Mulberry Local Authority Services Website	Circulated 7 August
Tandridge Parish Council Assembly Invitation	Circulated 7 August
Government Planning Consultation Closes 24th September 2024 - Please circulate to Councillors	Circulated 7 August
NALC newsletter	Circulated 7 August
Invitation to SALC Councillors Forum (Wednesday 25th September 2024 at 7:30pm)	Circulated 19 August
Tippywychett, Tandridge Lane, Lingfield, Surrey, RH7 6LL	21 August 2024
SALC Members Check in Survey - deadline extended	21 August 2024
Agenda for Tandridge District Council Planning Committee, Thursday, 5th September 2024, 7.30 pm, noting application 2023/486 - Reservoir, North Park Lane, Godstone, Surrey, RH9 8ND on the Agenda.	2 September 2024

14 Matters for reporting or inclusion on future agendas

- 14.1 The next meeting of the Parish Council is scheduled to be held on Monday 7 October 2024 at 7.30pm, at St Stephens.

PART TWO – Confidential Note.

----- Meeting ended 10.00pm -----

Signed
Chairperson

Print Name

Date