

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council
S Endersby

The Bounty
Godstone Green
Godstone, Surrey, RH9 8DY

Admin Assistant to the Parish Council

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AGENDA

Members are summoned to the meeting of Godstone Parish Council to be held on **Monday 3 February 2025 at 7.30pm** at St Stephens Church, South Godstone

1. **Questions from Members of the Public**
2. **Apologies and reasons for absence**
3. **Declarations of Interest** [Register of Interests](#)
4. **County and District Councillors** – Brief report on matters affecting the Parish.
5. **Minutes** of the previous meetings held – 6 January 2025
6. **Co-option** - South Godstone (Central Ward)
7. **Special Motion** – To reverse the resolution of 2 December, which resolved that GPC does not allocate or spend any funds, howsoever received, on the maintenance or refurbishment of Godstone Green or the Pavilion on Godstone Green. Until the Pavilion (which is on Parish council owned land) and leased to the GSA by GPC, is relinquished and lease surrendered by the GSA in the favour of GPC, and full and total control in all legal matters of these properties return to GPC, via a completed and certified legal agreement and Land Registry details.
Proposers - Cllrs S Beagley, J Gardner and K Ward
8. **Motion** - All Godstone Parish Councillors to use the '.gov.uk' email address that is provided to for every councillor, to send and receive any Godstone Parish Council communications.
Proposer: Cllr K Ward; Seconded: Cllr J Gardner
9. **Grass Cutting Contract** – Consideration of Tender responses (Submission Deadline: 31 January 2025)
10. **Reports**
 - 10.1 **Clerks Report** - Matters to bring to the Councils attention
 - 10.1.1 Aims and Objectives – For approval
 - 10.1.2 New Parish Car Park (2022/1523) Works Licence Deed of Easement and Detailed Specification
 - 10.1.3 Neighbourhood Plan
 - i. Consultation and Public held on Thursday 16 January 2025
 - ii. End of the consultation period - Monday 10 February 2025
 - 10.1.4 Clerk Vacancy – Recommendations following interview
 - 10.1.5 Actions Review, Handover and office cover - Preparation for current Clerks departure.
 - 10.2 **Chairperson's Report** – (for noting) information only.
 - 10.3 **Reports (for noting) from representatives on outside bodies etc.**
 - 10.4 **Reports from Committees**
11. **Greens, Commons and Land**
 - 11.1 **Risk Assessments**
 - 11.2 **Godstone – Godstone Green; Greenview; Playground, Allotment and Hilly Fields**
 - 11.2.1 GSA – Document in relation to Football arrangements. (Action Jan 25)
 - 11.2.2 Requests to use Godstone Green
 - i. Annual Fair – 25-27 April 2025
 - ii. Circus (end of March)
 - 11.2.3 Playground - Consideration of proposals from Cllr L Case following External Inspection Report
 - 11.2.4 Salisbury Road Allotments - Annual Agreement and Tenancy Agreements FY25-26
 - 11.3 **Tilburstow Hill and The Enterdent**
 - 11.4 **South Godstone**
 - 11.5 **Blindley Heath**

- 11.5.1 Elmshade Cottages and Two Hoots – Informal information from Natural England
11.6 **Burial Ground** - Exclusive Rights of Burial Applications and Memorial Applications

12. Finance

- 12.1 Accounts for Payment - Approve **JANUARY** accounts for payment.
12.2 Finance Papers up to **30 November 2024** - Bank Reconciliation and Accounts Reports – Income & Expenditure; Reserves, Balance Sheet and Summary of Funds

13. Correspondence and matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council is scheduled to be held on **Monday 3 March 2025** at **7.30pm**, at St Stephens.