

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

S Endersby

Admin Assistant

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NOTES

Members are summoned to the Virtual Meeting of Godstone Parish Council to be held on
Monday 7 September 2020 at 7.30pm by Zoom Video conference call

Mrs S Endersby - Clerk to Godstone Parish Council

<https://us02web.zoom.us/j/4703938464?pwd=Z0xuc0pwTlI4QkhUdW56MFZyTW5Wdz09>

Meeting ID: 470 393 8464

Please contact the Clerk for the meeting password if you wish to join this meeting

The public and press have a right and are cordially invited to participate, and an opportunity will be given to ask questions or make statements.

1. **Questions from Members of the Public** – To assist the management of the virtual meeting, you are welcome to contact the Clerk in advance of the meeting to confirm you would like to ask a question.
2. **Apologies and reasons for absence**
3. **Declarations of Interest**
4. **County and District Councillors** – Brief report on matters affecting the Parish, to include:
 - 4.1 Unitary Authority - Local Government Reorganisation Correspondence received
 - 4.1.1 Surrey County Council (SCC) letter to Secretary of State
 - 4.1.2 Tandridge District Council (TDC) letter to Secretary of State
 - 4.1.3 Surrey Leaders Group (SLG) letter to Secretary of State
5. **Minutes** of the previous meeting held on Monday 3 August 2020
6. **Motions proposed for discussion by Councillors**
 - 6.1 The government body Natural England have agreed to review the boundary of the Surrey Hills AONB (Area of Outstanding Natural Beauty), [Boundary Review](#). A petition has been started, encouraging Natural England to adopt the Surrey Hills AONB consultant's recommendations and designate the proposed areas as AONB. It is proposed that Godstone Parish Council support this petition and fill in the petition in a supportive way. (Proposed: Cllr B Davis; Seconder: Cllr C Farr)

Information from Cllr B Davis - From reading the Boundary Review documents, the [Recommended additional areas](#) shows in blue hatched lines all areas recommended to be added to the AONB, this would mean that parts of the Garden Village site at South Godstone would fall into the AONB, making these much harder to justify being released for development. It may well protect other parts of the district too. It is therefore in all our interests for this to happen. A petition has been started, encouraging Natural England to adopt their consultant's recommendations and designate these areas as AONB and this is the [link](#).

7. Reports

- 7.1 Action updates or action taken – to be ratified (if any)
 - 7.1.1 Playground Action Plan

Summary of Discussions for potential proposal for works on the Playground and to note that members of the Greenspaces Committee will proceed with preparing a proposal which would then be reported to full council to agree and proceed.

1. Size of the playground – Consensus to use the current area with the outer mounds removed/flattened, approx. 480sqm.
2. Surface of the playground - Consensus that the aim would be for a soft play surface around each piece of equipment and possibly grass (artificial or real) as a second material for remaining.

3. Gates – Consensus for gates that closed automatically to stop animals trespassing.
4. Fencing – Research into fencing costs to be carried out for fencing like the existing around the whole play area
5. Type of equipment – Dependent on the amount of equipment that could fit in to the area and research across suppliers being carried out, some equipment options discussed would provide equipment for younger children. Currently there is not a final specification of equipment.
6. Costs/Funding - Clearing the site and all surfaces would need to be factored in. Investigation in to funding from TDC would be undertaken. What funding the Parish could contribute to be established.
7. There are currently no plans for CCTV or lighting to be included in the proposal.

For noting a copy of the relevant British Standards for Playgrounds, BS EN 1176 [current publication](#) is £130, a summary of how the regulations work is set out on the [ROSPA](#) website

7.1.2 Football Club

Confirmation that a copy of the PL insurance has been received.

7.2 Clerks Report, to include:

7.2.1 Councillor Vacancy

A copy of the proposed required notice of a vacancy has been sent to the Electoral Services Manager for required confirmation before it is published.

7.2.2 Remembrance Day 2020

7.2.3 Christmas Lights

7.2.4 SSALC Surrey Networking meeting - Matters discussed:

Unitary Authority

- Report from Mel Usher, [LGR report](#), raised as a useful read about services that maybe be shared out (Page 9, 8.5.4)
- 1/3 of Surrey has parishes
- SSALC welcome feedback on the issue and are working on behalf of Parishes to feedback and have input
- See also [NALC - Local Government Reorganisation](#)

SSALC AGM 24 September 2020 – Leader of SCC will be guest speaker

Virtual/Hybrid Meetings

- Virtual meetings can continue until May 2021
- Would need to complete a Risk Assessment to return to face to face meetings
- Currently would have to justify a return to physical meetings
- Hybrid meetings discussed and the future
- How to deal with co-option on a virtual call

Government Planning Consultation - [Consultation to reform the planning system](#)

- Reported that ACRE had prepared information [Questions ACRE have on the governments planning proposals](#)
- Concern is that the proposed planning changes will mitigate against affordable housing in rural areas.
- SSALC are preparing a webinar on the subject
- NALC have produced a briefing paper [Planning for the future white paper August 2020](#)

Code of Conduct

- NALC briefing paper [LGA draft code of conduct](#)
- Recommendation of reintroduction of sanctions.

7.2.5 Grass cutting

Paper received from contractor that requires review and discussion.

- 7.3 Chairman's Report – (for noting) information only
- 7.4 Reports (for noting) from representatives on outside bodies etc
 - 7.4.1 Parish council representative for Preservation Society

Cllr D Stone has confirmed he would like to replace R Johnson as the parish council representative at the Preservation society meetings.

- 7.4.2 Gatwick Area Conservation Campaign (GACC), join membership (Proposed: Cllr C Farr; Seconder: Cllr B Davis)
- 7.5 Inspection Reports – Confirmation of reports received and any urgent matters arising

8. Current Planning issues

- 8.1 Planning Committee report from Monday 17 August 2020
- 8.2 Planning Consultations: Ministry of Housing, Communities and Local Government consultations on reform of the planning system:
 - 8.2.1 [Changes to the current planning system](#)
 - 8.2.2 [Planning for the future](#)
 - 8.2.3 [Transparency and competition: a call for evidence on data on land control](#)

Request to respond to NALC on this very important issue by emailing policycomms@nalc.gov.uk - Please note the individual deadlines for each consultation:

[Changes to the current planning system](#) (NALC deadline for responses 17 September)

[Planning for the future](#) - the planning white paper (NALC deadline for responses 15 October)

[Transparency and competition: a call for evidence on data on land control](#) (NALC deadline for responses 16 October)

- 8.3 Planning Application Consultation/Notification for SCC Ref 2020/0097Mercers South Quarry, Bletchingley Road, Nutfield, Surrey RH1 4EU

Location: Mercers South Quarry, Bletchingley Road, Nutfield, Surrey RH1 4EU, Proposal: Prior approval of the detailed proposals for the siting, design and external appearance of the replacement security building, falling within Schedule 2, Part 17, Class B of the Town and Country Planning (General Permitted Development) (England) Order 2015, pursuant to planning permission ref: TA/2019/34 dated 6 June 2019 Please find attached a copy of our formal consultation/notification letter. The application documents and plans are available to view or download from our website: <http://planning.surreycc.gov.uk/planappdisp.aspx?AppNo=SCC%20Ref%202020/0097>

9. Finance Matters

- 9.1 Accounts for payment - to approve **AUGUST** accounts for payment

To be circulated

- 9.2 Summary Financial Report to **JULY** receive and review

To be circulated

- 9.2.1 Income and expenditure; and
 - 9.2.2 Restricted Funds Summary including CIL funds, Designated Funds Summary and Virements

- 9.3 Insurance

Last year £812.45, 2020-21 will be the 2nd year of a 3-year long term agreement, as agreed on renewal in 2019-2020. Invoice for 2020-2021 is for £828.07.

- 9.4 Local Authority Emergency Assistance Grant for Food and Essential Supplies

Email correspondence circulated from TDC:

Dear Parish Clerk

Please find attached information on the Local Authority Emergency Assistance Grant for Food and Essential Supplies. Each Parish has been allocated £1500.

On 10 June 2020, The Prime Minister announced a grant of £63 million for local authorities in England to help those who are struggling to afford food and other essentials due to COVID-19. The funding is a one-off contribution for the 2020-21 financial year and is made under Section 31 of the Local Government Act 2003.

Surrey County Council has been granted an allocation of £788,015.67, on the basis of population, weighted by a proxy measure of need, the Index of Multiple Deprivation (IMD) for the authority area.

This additional funding is intended to help local authorities to continue to support those struggling to afford food and other essentials over the coming months due to COVID-19. The government anticipates that most of the funding will be spent within 12 weeks of receipt of the funding.

I have attached a policy and application form for you to complete and would ask that you communicate this to your community groups within your parish.

If you could complete the form and return it to communitysafety@tandridge.gov.uk if you would like to apply for the grant.

9.5 Internet Banking

10. Greens, Commons and Land - To receive updates and consider any recommendations, to include:

10.1 **Godstone**, to include:

- 10.1.1 Business Signage on Godstone Green
- 10.1.2 Car park
- 10.1.3 Telephone Kiosk

Existing funds remaining from the donation fund amounts to £24.84.

Parish office has identified the colour codes and amount of paint required (2.5 litres) to complete the redecoration. Price of paint Red (Code: 539) 2.5 litres £38.10 plus vat and pink undercoat (Code: 454) 2.5 litres £54.96 plus vat.

After using remaining restricted funds from donations additional sum of monies £68.22 will need to be made available to complete the redecoration. Volunteers to paint the telephone box, so at the moment costs are only for materials.

No allocated funds for the telephone kiosk, funds available in the general maintenance category or Godstone Green.

Greens and Commons	Actual to date	2020/21 Budget
Maintenance Contract	0.00	2000
Godstone Green	1370.09	10000

- 10.1.4 Pond signage
- 10.1.5 Bay Pond Path - Cyclists and signage

10.2 **Hilly fields**, to include:

- 10.2.1 Repairing of fence

10.3 **Bounty and Allotments**

10.4 Tilburstow Hill/The Enterdent

10.5 South Godstone, to include:

10.5.1 Correspondence - Surrey Highways Reference: 1483749 - BYERS LANE, SOUTH GODSTONE - [Parishioners correspondence with SCC Highways about concerns](#)

10.6 Blindley Heath, to include:

10.6.1 Cricket Club - Further correspondence including pictures of car park

10.6.2 Lingfield Nursery Works – Wayleave proposed from South Eastern Power Networks for signature

11. Burial Grounds and Memorials

11.1 Burial Ground and Churchyard - consider any matters arising

11.1.1 Report of damage to a grave 431



11.2 Applications for Exclusive Rights of Burial

11.1.1 Deed of Surrender – 316

[Regs 5.10 - The owner can surrender the Exclusive Rights of Burial if the grave has not been used for burial, on completion of a Deed of Surrender. The surrender value \(for plot 316 is £108.9\) being the original purchase price as specified on the Deed of Grant \(£121 for plot 316\) less 10% for administration costs \(£12.10\).](#)

11.3 Applications for consent to erect Memorials

11.3.1 Plaque request on the circular bench

11.3 War Memorials and Postengate Farm Memorial Site

12 Correspondence

FW: Communication from Simon Clarke MP (Public meetings and attendance at meetings)

IMPORTANT CORRESPONDENCE: Local Government Reorganisation

Correspondence - Surrey Highways Reference: 1483749 - BYERS LANE, SOUTH GODSTONE

FW: Update from Gatwick Airport

FW: Local Authority Emergency Assistance Grant for Food and Essential Supplies

FW: Pond Tail Surgery

FW: Gatwick announces significant companywide restructure plans

12. Matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

The next meeting of the Parish Council will be held at **7.30 pm** on **Monday 5 October 2020** by **ZOOM Conference call**