

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Mrs S Endersby

The Bounty
Godstone Green
Godstone, Surrey
RH9 8DY

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8 May 2018

AGENDA

Members are summoned to the Annual Meeting of Godstone Parish Council to be held on
Monday 14 May 2018 at 7.30pm at St Stephens Church, South Godstone, RH9 8EY



Mrs S Endersby - Clerk to Godstone Parish Council

The public and press have a right and are cordially invited to be present and an opportunity will be given to ask questions or make statements.

Questions from Members of the Public – members of the public are entitled to speak, only once, in respect of business itemised on the agenda or a matter of their concern and shall not speak for more than 5 minutes. Any inputs outside of the time allocated for public participation will be at the discretion of the chair.

1. **County and District Councillors** – Brief report on matters affecting the Parish
2. **Election of Chairman; Vice Chair and Declaration of Acceptance of Office**
3. **Committees – Election of Members and Terms of Reference**
4. **Election of Representatives to liaise with Community organisations and attend relevant meetings**
5. **Appointments of areas of responsibility**
6. **Annual Matters to note and review**
 - 6.1 Standing Orders and Financial Regulations
 - 6.2 Complaints Procedure
 - 6.3 Summons to attend Meetings - Consent to summons by email
 - 6.4 Meeting dates for the year June 2018–May 2019
 - 6.5 Publication Scheme
7. **Apologies and reasons for absence**
8. **Declarations of Interest**
9. **Minutes** of the previous meeting held on Monday 9 April 2018 and the Extraordinary meeting held on Monday 30 April 2018
10. **Neighbourhood Plan Committee**
11. **Motions and matters proposed for discussion by Councillors**
 - 11.1 GDPR and DPO including a Report from Councillors C Farr and D Stone
 - 11.2 Consider request from Councillor R Thorn to display signage on Parish land
12. **Tandridge District Local Plan and Garden Village**
13. **Reports**
 - 13.1 Action taken – to be ratified (if any)
 - 13.2 Clerks Report
 - 13.3 Chairman's Report – (for noting) information only
 - 13.4 Reports (for noting) from representatives on outside bodies etc
14. **Current Planning issues**
 - 14.1 District Council Planning Decisions
 - 14.2 Current Planning Lists and applications

2018/760	Devon House, Eastbourne Road, Blindley Heath RH7 6JJ	Display of 1 x banner and 1 x non-illuminated fascia sign. (Retrospective)
2018/757	2 Beech Close, Blindley Heath RH7 6JE	Erection of single storey extension to south west elevation. (Certificate of Lawfulness for a Proposed Use or Development)
2018/502	8 Hunters Chase, South Godstone RH9 8HR	Demolition of conservatory. Erection of single story rear extension incorporating pitched a single pitched roof with windows to the east and west roof slopes. Conversion of garage to habitable accommodation with general internal alterations.
2018/975	7 Blindley Court, Eastbourne Road, Blindley Heath RH7 6JS	Demolition of existing conservatory to north east elevation. Erection of single storey extension to north east elevation. (Certificate of Lawfulness for a Proposed Use or Development)

- 14.3 Update from the meeting which considered planning applications on 23 April 2018
14.4 Any other current planning matters, including Appeal

15. Finance

- 15.1 Accounts for payment - to approve **APRIL** accounts for payment
15.2 Summary Financial Report to **MARCH** receive and review
15.3 HMRC payments
15.4 Auditors Report – Internal
15.5 Annual Governance and Accountability Return for the year ended 31 March 2018
15.6 Grants and Grant Applications

16. Greens, Commons and Land - To receive updates, inspection reports from Members' areas of responsibility and consider any recommendations:

- 16.1 Allotments
16.2 Godstone, South Godstone and Godstone Green
16.3 Hilly Fields
16.4 Blindley Heath
16.5 Tilburstow Hill Common

17. Burial Grounds

- 17.1 Maintenance
17.2 Applications for Exclusive Rights of Burial
17.3 Applications for consent to erect Memorials
17.4 War Memorials and Commemoration plans for 2018
17.5 Postengate Farm Memorial Site

18. Correspondence

19. Matters for reporting or inclusion on future agendas

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.

20. Parish Office Staff matters – Part 2

The Annual Parish meeting will be held at **7.30 pm on Monday 21 May 2018 at St Stephens Church, South Godstone**

The next meeting of the Parish Council will be held at **7.30 pm on Monday 4 June 2018 at St Stephens Church, South Godstone**