

Godstone Parish Council

(incorporating the Villages of Godstone, South Godstone and Blindley Heath)

Clerk to the Parish Council

Mrs S Endersby

8 May 2018

The Bounty
Godstone Green
Godstone, Surrey
RH9 8DY

Telephone/Fax: 01883 744209

Members of the Finance Committee are summoned to a meeting of the Finance Committee of Godstone Parish Council on Tuesday 15 May 2018 at 10.00 am in The Bounty.



S Endersby
Clerk to Godstone Parish Council

AGENDA

1. **Apologies for absence**
2. **Declaration of Interest**
3. **Minutes**
 - 3.1 Review and agree minutes of the meeting held on 8 December 2017
 - 3.2 Minutes of the meeting held on 3 May 2017 – to note an incorrect figure in Appendix B
4. **Review of Fees and Charges 2018/19**

Consider matter of Garden plot charges referred to the committee by the Full Parish Council
5. **Committee Terms of Reference** - To review and agree Terms of Reference.
6. **Audit**
 - 6.1 **Internal Auditor**
 - 6.1.1 To receive report and consider recommendations for Internal Audit 2017/18 – for year ended 31 March 2018
 - 6.1.2 Annual review of effectiveness of internal control
 - 6.1.3 Review of Actions and matters raised at the December meeting from the Interim Audit 2017/18 report.
 - 6.2 **External Auditor - Audit 2017/18**
 - 6.2.1 Annual Governance and Accountability Review (AGAR) for year ended 31 March 2018
 - 6.2.2 Annual Governance Statement for year ended 31 March 2018
7. **Financial Regulations** - To review regulations and agree any changes
8. **Asset Register** - To review asset register and agree any changes.
9. **Insurance Cover** - To review insurance cover and agree any changes.
10. **Financial Position – 2017/18 – General Review**
 - 10.1 To review the latest receipts and payments report; agree any virement.
 - 10.2 Designated Funds – and to note current balances
 - 10.3 Restricted Funds – and to note current balances
11. **Budget for 2018/19** - To discuss and agree changes to budget set in December 2016.
12. **Grants**
 - 12.1 Continuous Grants – to be listed for the meeting.
 - 12.2 Other Grants – to be listed for the meeting.
13. **Date of next meeting**

Part 2 – To consider passing a resolution that pursuant to Section 1 part 2 of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting during the consideration of any business on the grounds that it is likely if the public were to remain, there would be a disclosure of exempt information.